



November 16, 2020  
CENTRAL LUTHERAN SCHOOL  
Board of Directors Meeting

Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.

The meeting began with Stephen Krug leading the board in a devotion.

**Call To Order**

With a quorum of board members present, the regular meeting of the Board was called to order by President, Jason Wolf. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Present - Zoom	Jason Wolf	Present
Nate Junge	Present	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Present - Zoom	Greg Silhanek	Present

Others in Attendance	
<u>Name</u>	<u>Name</u>
Frank Parris - Zoom	Pam Williamson
Angie Hagen – Zoom	Pastor Rempfer
Pastor Woltemath	

**Minutes from Previous Meeting**

**MOTION was made by Nate Junge to accept the minutes from the October 19<sup>th</sup> regular meeting, October 9<sup>th</sup> and 22<sup>nd</sup> special email meeting. Dawn Embretson seconded the motion. Motion carried.**

**Financial Reports**

- 1) Combined Financial Report Presented – **MOTION was made by Dawn Embretson to accept the financial reports for October. Greg Silhanek seconded the motion. Motion carried.**

**Committee Reports**

**Principal’s Report /Admissions Director Report** – Enrollment is at 174 as of November, including preschool. There are 14 families behind in tuition and six families left to pay the technology fee. Preschool had a fire and tornado drill and the Van Horne site had a fire drill this month. Parent teacher conferences took place in person at St. John. Three students have tested positive for COVID and one teacher. Zoom meetings with Benton Administrators have started again. A family from Belle Plaine reached out about enrolling a 3<sup>rd</sup> grader. Plans are being put together for some kind of Christmas concert. Mr. Parris wrote an article for LEA Magazine telling our experience with the Derecho. We were asked to put together a sectional and speak at the LEA Admin Conference in Orlando or and the National LEA Convocation in October 2022 about what Principal’s need to know when an emergency happens. Mr. Parris is also working on a gifting letter to be sent out about donating to our school one last time before the end of the tax year.

**Policy Committee** – No report.

**Facility Committee** – In building update.

**Athletic Committee** – Basketball practice and games are suspended until further notice.

**Marketing Committee** – Banner program will go out in Fast Direct.

**Technology Committee** – Dan Rammelsberg looked at moving the servers out of the boiler room and changing the bathroom that is in the 4<sup>th</sup> grade classroom into a server room. Dan has some expenses that will come with that. The bathroom would need to be remodeled into a closet. The ceilings are out so now is a good time to make the move. Any cat 5 cable that was exposed to water will need to be replaced. Kurt said he could remove the toilet and sink so Dan can convert to an IT Closet. Dan is estimating about \$1,500.00 in supplies. **MOTION was made by Dawn Embretson to make needed repairs or improvements to move technology equipment out of the boiler room to the closet in the 4<sup>th</sup> grade classroom. This includes extra wiring needed for future technology needs, example interactive white boards, up to \$1,500.00. Nate Junge seconded the motion. Motion carried.**

**Endowment Committee** – No report. Committee will meet before the end of the year.

#### **Long Range planning –**

- New lockers
- Upper cabinets for 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 7<sup>th</sup> grade classrooms
- ~~Heating for the small gym~~
- Mini split – air heating/cooling units instead of window air conditioners
- New Playground Equipment – going to set up a committee
- Annual Goal Setting
- Replacement of window air conditioner
- (Keep in mind this could happen again, document what we did to help with next time.)
  - Gloves, masks, hand sanitizer and extra other supplies we might need
  - Pandemic Procedure in place
- Metal Roof where the existing shingles are now

#### **Old Business**

- a. **Update on school** – We are continuing to have problems with BluSky and getting the work completed at the school. We are told one thing and another is happening and then no one is at the school working or the materials haven't even been ordered yet. M and K Roofing is currently working on the front tin roof section. The wind has been blowing a lot lately making the installation a bit more difficult. The Board reached out to Matt Rathje to help look over our insurance policy and guidance with BluSky. He recommended having Perfection Property Restoration look over the school and the insurance policy. Perfection went through the school and is putting a detailed report together on their findings. The report should be to us by the end of the week. This company did Benton's roof repairs and has also been working on repairing all the Cedar Rapids Community School District's schools. We will need to look into how to get out of the contract with BluSky if we choose to go with the new company. The Board will plan a Zoom meeting soon to look over the findings. The boilers at the school were turned on by Gary. Two of the filters were changed. Nate asked that the air conditioners be removed soon.
- b. **School Calendar for the rest of 20-21 year** – Mr. Parris put together a new calendar extending the early dismiss on Wednesdays for the rest of this school year. **MOTION was made by Abbie Rathje to approve the revised calendar dated 11/16/2020 as presented. Steve Krug seconded the motion. Motion carried.**

#### **New Business**

- a. **Continue online learning or in person** – **MOTION was made by Tim Schanbacher to remain online learning until Thanksgiving break, November 24<sup>th</sup>. Kurt Slouha seconded the motion. Motion carried.**
- b. **Health insurance for school personnel** – We will be staying with the same health insurance company and plan as last year, with about a 3.4% increase in premiums.
- c. **Principal to attend National LEA Admin Conference in Orlando, FL in March 2021** – The Board is all in favor of Mr. Parris attending the conference. If the in-person conference is cancelled they will

hold it virtually instead. Benton Title II money will pay for registration fee and hotel costs under professional development. Mr. Parris is going to cover the cost of the flight.

- d. **Conduct Ministry Reviews** – Full Time Staff – Tabled until a later date.

**MOTION was made by Nate Junge to adjourn the meeting. Dawn Embretson seconded the motion. Motion carried.**

Next regular meeting December 21<sup>st</sup> @ 6:00PM

The meeting was closed with the Lord's Prayer

Respectfully submitted,

Abbie Rathje, Secretary 2020