

Sage Range Instructor Policy

R00 – 7/18/2018

Requirements to be to be a commercial instructor at Sage Range are:

- Current Membership in Sage Range
- Current liability insurance
- Having a signed and approved annual Sage Range Instructor Agreement

Initial instructor agreements can be done at any time. Persons wanting to be approved to do commercial instruction should contact Sage Range, board, meet the requirements, and complete the paperwork. The approval is not complete until signed by Sage Range. Originals of the approval package shall be given to the Sage Range Secretary for retention.

Instructors approval renewal will be done annually between 1 Jan and 1 February (immediately after the start of the membership year) and will be good through 1 February of the following year as long as all of the requirements continue to be met. The approval is not complete until signed by Sage Range.

Instructor approval is on an individual basis. Each instructor needs to have their own approval. Non-certified assistants and helpers are not considered instructors and do not require approval. If an instructor is not doing commercial instruction, no agreement is required.

Instructors shall pay Sage Range \$5.00 per student for classes for which they are being compensated or having their costs covered. This includes NRA or CCW classes. A single class means a single payment, even if the range usage is spread out over multiple days. Longer periods need be agreed to with Sage Range ahead of time. The payment and the liability paperwork are due within 10 days of the class completion.

Non-commercial classes/coaching (Boy Scouts) or Sage Range sponsored events (Women on Target...) are exempt from instructor range fees.

In the case of an outside instructor being brought in to teach a class; there must be a sponsor who is a range member, proof of insurances must be provided, and range usage agreed to by the Board of Directors.

All instructors are expected to uphold the highest safety standards and professional behavior. If instructors are found to be unsafe or behaving unprofessionally by the Sage Range Board of Directors, their approval to use Sage Range facilities may be revoked.