



**HELLERTOWN BOROUGH AUTHORITY
MEETING AGENDA
November 12, 2025**

1. General Functions

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call
- d. Action - Acceptance of Meeting Agenda
 - i. Additions/Deletions
 - ii. Motion to accept Meeting Agenda as presented
- e. Action - Approval of Minutes of October 8, 2025
 - i. Changes/Additions/Deletions
 - ii. Motion to approve Minutes of October 8, 2025
- f. Public Comments
- g. Board Member Concerns
- h. Personnel Concerns

2. Operations

- a. Solicitor's Report
- b. Engineer's Report
- c. Field Report
- b. Administrator's Report

3. Financial

- a. Action – Motion to Approve the August Treasurer's Report
- b. Action – Motion to Approve the September Treasurer's Report
- c. Action – Motion to Approve the October Treasurer's Report
- d. Action – Motion to Approve the November Treasurer's Report
- e. Action – Motion to Approve the Payment of Reported Bills Since the October 8, 2025 Meeting and the Continuing Payment of Bills until the Next Board Meeting.
- f. P&L – Operational

4. Business

- a. Action – 820 Willow Road
- b. Action – 802 Maple Road
- c. Action – Steel Club – Water Main Break Expense
- d. Action – Approval of MMO Memo.
- e. Action – Vesting Period for Authority Pension Plan
- f. Action – Motion to Approve Payment #6 – Final for \$25,149.90 to Mohawk Contracting and Development
- g. Action – Motion to Approve Resolution ____ for the LSA Grant Application for Water Main Lining
- h. Action – Motion to Approve Resolution ____ for the LDA Grant Application for Sewer Inflow and Infiltration Abatement.

5. Executive Session to discuss potential litigation and a personnel matter

6. Adjournment