

13 Feb 24

From: Colonel XXXX X. XXXXXX, USMC
To: Commandant of the Marine Corps (MMPB-3)

Subj: PURPLE HEART CONSIDERATION ICO CORPORAL XXXX X. XXXXXX
1234567890/XMOS USMC

Ref: (a) SECNAV M-1650.1
(b) MARADMIN 245/11

Encl: (1) The following list is intended to provide examples of possible enclosures:
(2) Casualty Report dtd DD MMM YEAR
(3) Medical Opinion Letter from Dr. XXX XXXX, USN (Ret.)
(4) Company Commander Endorsement from LtCol XXX X. XXXX, USMC
(5) Platoon Commander Endorsement from Capt XXX X. XXXX, USMC
(6) Personal Statement from Cpl XXXX X. XXXXXX
(7) Notarized Eyewitness Statement from Hml XXX X. XXXX, USN
(8) Notarized Eyewitness Statement from GySgt XXX X. XXXX, USMC

1. I served as the Commanding Officer or Platoon Commander, Company X (if applicable), XX Battalion, XX Marines, XX Marine Division from DD MMM YEAR to DD MM YEAR deployed to (location) in support of Operation ENDURING/IRAQI FREEDOM.

2. On DD MM YEAR (date of injury/incident), I was Cpl XXXXXX's (Battalion, Company, or Platoon Commander).

3. On DD MM YEAR (date of injury/incident), I witnessed/did not witness the events that occurred. This is where the former Commanding Officer should provide details to what they personally know about the incident/injury. If available, what do they know? What did they see? What happened? Where did it happen? Are there specific reasons (cause and effect) related to the injury? Did the Marine suffer a loss of consciousness? Was the Marine treated on the scene by a Corpsman? Was the Marine referred to the Battalion Aid Station? Was the Marine placed on limited/light duty for a period of 48 hours or more by a medical officer? Comment on why the individual wasn't submitted for a PH at the time of injury.

4. I have reviewed the above enclosures and this package in totality. Or if they have not been provided or reviewed all enclosures, the former Commanding Officer should state this as well.

5. The enclosures support and document (do not support or document) that Cpl XXXXX was placed on limited duty for 48 hours or more (or what they support) following the IED blast (or nature of incident) of DD MM YEAR and I recommend/do not recommend that he be awarded the Purple Heart.

6. Point of contact is Col XXXX X. XXXXXX. Phone XXX-XXX-XXXX and email XXXXXXXXXXX@XXXX.

(Signature)

X. X. XXXXX