

# MARINA VILLAGE CONDOMINIUM ASSOCIATION OF BREVARD, Inc.

Tuesday February 20, 2024, at 5:00 pm

## Board Meeting Minutes

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### 1. Call to Order

Kim called the meeting to order at 5:00pm.

### 2. Quorum

All Board members were present and Kristy McDonald was present from management.

### 3. Officers Reports

#### a. Secretary

Minutes from January 23, 2024; Betsy made motion to approve meeting minutes as written and Ross seconded the motion. **MSC**

#### b. Treasurer

Financials: Robin noted that the bookkeeper for Showcase made adjustment to a few line items. They were only completed today and board has not had the opportunity to review completely. Financials will be reviewed for the next board meeting.

### 4. Committee Reports

a. Landscape Committee report: Landscape committee has begun walking the community and coming up with a plan for mulch, tree trimming, and tree removal.

b. Elevator Committee report: No one from the elevator committee was present.

c. Social Committee (Fun Club) report: St. Patty's Day bingo is coming up and a schedule of events will be posted. We've had a good turn out so far so we'll be planning lunches and more events.

### 5. Old Business

a. Security System Upgrades – Three quotes have been provided however, Innovative Surveillance will be sending an updated estimate to include the correct number of cameras; once received, a new packet will be submitted to the board for review.

b. AppFolio Update: AppFolio is up and running however, there is still some information that is being uploaded and a few owner accounts need correcting. Everyone should have received an email with a link to create their account. This is optional and you do not have to change your method of payment. If you create your account and notice an error in your account balance, let management know so corrections can be made.

c. Spectrum Internet update: Old Modem and Router pick up plan: to make the equipment change easy on owners, we will be working out a plan for old equipment to be dropped off at the clubhouse. This

way, Spectrum can pick them up and record the units so they will not charge for missing equipment. Mark has been very helpful so any owner who needs assistance remove

- d. ng the old equipment, can reach out to him for help. An email will be sent out to all owners with contact information and dates for equipment drop off.
- e. Elevator Operating Certificates: The issue with the elevator is the phone line and Innovative Surveillance has been contacted to remedy. There is a power/connection issue with the phone and we will discuss the options for a cellular service phone instead of a hard lined phone. Once this is corrected, if not already, Oracle will be informed and the elevators will be re-inspected. Once they pass inspection, the new operating certificate will be posted.
- f. Fire alarm inspections: McConkey Fire has been notified and should be replacing all dated tags.

## **6. New Business**

- a. Roofing Quotes: Currently there are 3 roofing quotes for roof replacement of buildings 590 and 540. The board will review these quotes and will vote at a future meeting.

## **7. Owner Comments**

- a. Owner made comment regarding maintenance contract and what is included.
- b. Owner made comment regarding trees that need trimming; advised that the landscaping committee and Ross will be handling this.
- c. Owner made comment regarding AppFolio and work order process.

## **8. Adjournment**

There being no further discussion, Kim adjourned the meeting at 5:57pm.