

Art In Motion Dance Studio

4010 Colleen Dr., Champaign, IL 61822

217-351-9741 * Fax: 217-352-8725 * www.aim-dance.com

Studio Policies

September 2019 thru August 2020

- **REGISTRATION FEE:** It is our policy to charge a \$30.00 Registration Fee at the time of registration. This is a non-refundable, once-a-year fee.
- **ACH PAYMENTS:** Monthly payments must be made by automatic bank withdrawal. If you pay monthly, your 1st payment will be made by check and the following months thru May 1st, 2020 will be ACH payments directly from your checking account. The May ACH will include the payment for the 1st week of June also. No ACH is required when paying by Bi-Yearly or annually. A 30-day **SIGNED CANCELLATION NOTICE** is required in order to cancel the monthly ACH. ACH withdrawals will end with the May payment.
- **LATE FEES:** A \$30.00 late fee will be automatically applied to all late payments.
- **DROP NOTICE:** We encourage all students to reach their maximum potential and follow through with their classes the entire year. Progress in dance is made after repeated, consistent training. However, we do understand that situations unfold that may warrant the need to discontinue lessons. In the event that you need to withdraw from class, a two week written notification is required. **NO REFUNDS**
- **Class Times/Days:** Classes begin Tuesday, September 3, 2019 and conclude June 4, 2020. If you miss a lesson, you are welcome to make it up. Please ask your teacher for a suggested make-up time. Front desk hours are Monday – Thursday 3:00-8:00pm.
- **Grandparent's Week:** Grandparents Week is December 2-7, 2019. All grandparents are invited to watch their dancers inside of the dance studios & can enjoy some special time touring the studio, etc.!
- **PARENT APPRECIATION WEEK:** This will be the week of September 23-28. There will be a special section blocked inside the studio for parents to mingle, have refreshments, etc. Parents are also welcome to watch their dancers inside of the studios this week. More info will follow in September leading up to this new event!
- **DAD DANCE!** All dancers & dads are invited to participate in the annual DAD DANCE in the Recital Showcase! Watch for details next January!
- **HOLIDAYS:** The Studio will be closed on various holidays throughout the year. This list is enclosed with the Registration Packet and will be posted in the studio. **NO REFUNDS** are given for the days we are closed for holidays. If there are two or three weeks in a month because of a holiday, tuition is not deducted. If there are five weeks in a month, tuition is not increased. **NO REFUNDS ARE GIVEN FOR THE DAYS WE ARE CLOSED FOR HOLIDAYS**
- **INCLEMENT WEATHER:** Missed classes for inclement weather days can be made up any time within the following six months. In some cases, the class will be made up at another time. In the event of inclement weather (such as snow, ice, fog), **ALL** weather closings will be posted on the AIM website. You may also call the studio beforehand to check the status of your class. **NO REFUNDS ARE GIVEN FOR THE DAYS WE ARE CLOSED FOR INCLEMENT WEATHER.**
- **DELINQUENT ACCOUNTS:** Accounts not paid on time will be subject to a 10% late fee.
- **RETURNED CHECKS/ACH POLICY:** All returned checks and ACH withdrawals will automatically be charged \$30.00 each.

- **VIDEO-TAPING:** No video-taping or photography will be allowed during classes unless approved by the Directors – Chad or Tricia Trimble
- All clientele give their permission to Art In Motion Dance Studio to use their students' photographs and/or videos for promotional purposes (website, flyers, ads, etc.)
- **NO CHILDREN ALLOWED IN THE DANCE ROOMS UNLESS SUPERVISED BY AIM STAFF**
- Other than designated fitness classes, children and dancers are not permitted in the fitness/work-out area
- AIM Staff is NOT responsible for dancers in between scheduled classes. It is within the parent's discretion whether or not to leave their child unattended in between classes. However, if at any time we determine that it is not appropriate for the child to be left alone, we may require parental or adult supervision.

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- **DRESS CODE:** All students must arrive to class dressed in the proper attire. The dress code is as follows:
 - Jazz & Lyrical:** tights, leotards, half-tops, dance shorts, unitards, biketards; hair must be away from face; jazz shoes
 - Ballet 1,2,3:** pink tights; leotard of any color; ballet shoes; hair in BUN; NO shorts or t-shirts
 - Ballet 4, Ballet 5, Ballet 6, Ballet 7, Pointe 1,2,3,4:** pink or black tights; leotard of any color; ballet shoes (Pointe shoes for Pointe); hair in BUN; NO SHORTS or SHIRTS; SOLID LEOTARDS ONLY – NO CUT OUT TUMMIES
 - Tap:** tap shoes, dance pants or shorts; any dance clothes
 - Hip Hop:** CLEAN TENNIS SHOES; loose-fitting clothing; dance clothes
 - Combo Classes (Beg. Dance, Dance 1, etc):** tights, leotards, biketards, dance skirts ok; ballet shoes; tap shoes for tap portion of class; hair in ponytail or bun
 - **CONCERNING SAFETY:** Please make sure you pick up your child on time. If you will be late, please call the studio so we can keep your child in the office until you arrive. Please inform your children of the importance of staying inside the building until you are in sight. We do not want the children waiting outside. This is for your child's safety. Small children need to be supervised by their parents at all times inside and outside of the studio.
 - **ILLNESSES:** If your child is ill and cannot attend his/her class, please call the studio and inform us. Your child can make that class up anytime within the year. If there is not another class of the same level that your child takes, then your child may make up the class in another class of any kind...please check the schedule in the office and let Barb or Chad know which class the child will be taking as a make-up. You will receive a Make-Up Slip from the office when you make up a class. **NO REFUNDS ARE GIVEN FOR CLASSES MISSED DUE TO ILLNESS.**
 - **INAPPROPRIATE BEHAVIOR:** Inappropriate behavior (violence, touching, yelling, harassment or anything damaging to AIM's brand, inappropriate language) can lead to immediate dismissal from AIM property and classes without refund.
 - Hallways need to be clear of objects. (toys, balls, markers, dance bags & shoes) – NO running in the hallways
 - Students using the dining area need to make sure that they clean up after themselves. Failure to do so may result in dining area privileges being revoked.
 - **MISC:** There are NO REFUNDS for missed classes, tuition payments, costume payments, recital payments or ticket sales. There are NO EXCEPTIONS to these policies.
 - All Choreography is the property of Art In Motion. Any use of choreography outside of Art In Motion sponsored events must be approved by Tricia, Chad or Skylee.

- The unlimited Tuition Fee cannot be pro-rated or split because it is a significant savings. No partial unlimited tuition costs will be accepted

PERFORMANCE OPPORTUNITIES

RECITAL SHOWCASE: We believe that performing on stage is key to dance training. Combining dance steps, technique and skills through choreographed routines are essential to a dancer's growth. The stage, the lights, and the audience are the canvas in which a dancer is painted. The feelings of excitement, exhilaration & achievement are indescribable as a dancer takes the stage. AIM has an annual recital showcase performance each year – the 2nd week of June. The AIM faculty will begin teaching & rehearsing recital routines in January. It is highly recommended that all dancers participate in the recital. It is a very exciting and memorable event in the AIM dancers' lives. It is truly more than just a recital...it is a Broadway-like show that will make the dancers and parents extremely proud!

2020 RECITAL DATES: Tentatively scheduled at this time: Performances: June 11, 12, 13; Rehearsals: June 8, 9, 10; Pictures: June 04, 05, 06, 07, 2020

RECITAL FEE: There is a \$75.00 Recital Fee per dancer/\$125.00 per family. This fee is due by November 15, 2019. The Recital Fee will include a Recital T-shirt and will help to make the ticket prices significantly lower. This Fee is NON- REFUNDABLE.

RECITAL COSTUMES: Recital Costume payments are due by December 15, 2019. Recital Costume prices will be distributed by November 15. No class will exceed \$100.00. The average cost will be in the ballpark of \$65.00-\$85.00 each. Because the costumes are custom ordered, all Recital Costume Fees and Deposits are NON- REFUNDABLE. Recital Participation Forms will be due at the same time. Shoes, tights and accessories are additional and are required to be purchased through **OnPointe Dancewear**. Exceptions will be made if you purchase the exact brand & style chosen by the teacher. If AIM decides to perform a Ballet Production with the 2020 Recital, custom made costumes may be required for some of the classes and/or dancers. We will know by November 15 if we will be performing the Ballet Production this year (such as "The Wizard of Oz" or similar story).

RECITAL TICKETS: TBA

COMPETITION PERFORMING COMPANY: The AIM Competition Company is a group of 70+ dancers that compete on a regional and national level. Dancers are selected by ability and stage performance. A dance competition is the perfect venue for a studio to showcase their talented dancers by competing routines in a variety of categories. Dancers compete by age and size of the group (i.e. solo, duet, trio, small group, large group, line). They are then separated by age. Each routine is charged an entry fee. The advantage of being a dancer involved in competition is two-fold...gaining self-esteem, confidence, character & performing skills. We cannot stress enough the importance of beginning company at a **very young age**. Dancers are athletes and the foundation to their training begins when they are only three to four years old. We encourage families to "tiptoe" into the company when the dancers are four to seven years old. Students will be contacted by AIM Staff & invited to be in the company. Also, students are welcome to audition privately until Aug. 24, 2019. Please call the studio for more information.

AIM WORKSHOPS/INTENSIVES: AIM will host one or two workshops/intensives per year. The purpose of a workshop is to experience and train with other dancers and top teachers/choreographers from across the country. Workshops are held over a weekend. The classes taught are broken up by age & ability. The dynamic quality of workshop teachers is a fun & enjoyable atmosphere for learning. We bring a faculty of guest teachers to explore a wide horizon of dance technique & styles. All AIM students are invited to attend these workshops. Information will be posted at the studio & on our website for upcoming workshops hosted by AIM. The annual Fall Workshop will be October 25, 26, 27. More info will be available in September.

POLAR EXPRESS PERFORMANCE: The AIM Dancers will be performing & working at the Monticello Railway Museums' Annual Polar Express event in November & December. This is an extraordinary event in which the AIM Dancers perform, entertain & serve the passengers. AIM parents work on the train, organizing & serving the refreshments & managing the dancers. This event is available for all students by audition or invitation, and is not limited to company dancers. More info will follow in September. The dates of the Polar Express in which we will be performing are November 15-16-17 & November 22-23-24.