

RESERVATION DATE _____

Name: _____

CLUBHOUSE RENTAL RULES AND REGULATIONS

3502 74th St. (806) 799-2631
Mailing Address: P.O. Box 53852 Lubbock, TX 79423

Time of event: _____ Daytime Phone # _____

WILL ALCOHOLIC BEVERAGES BE CONSUMED? Y_ N_

(Clubhouse only.)

GENERAL RULES

1. The Renter must be present while the facility is in use.
2. The facility will be used only for private-invitation activities. Exceptions must be approved in writing by the Board of Directors at least one week prior to use.
3. A nonrefundable fee is required for rental of the facility.
4. A cleanup deposit is required and will be returned only after the facility and the MPS ground around the facility are left clean as determined by an inspection by the MPS Secretary or MPS Board-appointed person. Any cost incurred to bring the premises into shape shall be immediately deducted from the deposit. (\$350 for Homeowners and Non-homeowners)
5. **Cancellation Fee:** 48 hour notice required for cancellation of party or \$200.00 of deposit fee will be forfeited on your part. If party is cancelled due to weather by MPS, no cancellation fee will be assessed.
1. **ABSOLUTELY NO SMOKING/VAPING ON THE PREMISES!** Failure to abide by this may result in the forfeit of the entire deposit.
2. **Blue painter's tape** may be used on walls for decoration, if needed. Absolutely no nails, thumb tacks or staples may be used.

RENTER'S RESPONSIBILITIES

1. Renters are entirely responsible for all damage to the facility and must report any such damage immediately to the Secretary.
2. Noise should be kept at an acceptable level.
3. Renters will clean the premises inside and outside after use in accordance with the cleanup checklist. The facility must be cleaned prior to midnight the day of the reservation, and all personal belongings must be removed.
4. When renting the clubhouse, renters must return the key to the Melonie Park South Drop Box immediately after cleanup following the party. The key must be returned the same day that the clubhouse is rented.

Upon leaving the deposit, I, the undersigned, have read and do thoroughly understand and agree to abide by all rules and regulations covering the use of the MPS facility.

RENTER SIGNATURE _____