

## ADPCCJ

### Fall Meeting Minutes

Meeting Held: November 16, 2022, 2:00pm – 3:20pm

ASC Annual Conference: International B

**Executive Board:** Natalie Hipple (President), Ryan Meldrum (Vice President), Dave Myers (Immediate Past President), Secretary (Natasha Frost)

#### In Attendance:

- Kareem Jordan (American University)
- Kate Fox (Arizona State University)
- Ryan Meldrum (Florida International University)
- Carter Hay (Florida State University)
- Devon Johnson (George Mason University)
- Natalie Hipple (Indiana University – Bloomington)
- Alida Merlo (Indiana University of Pennsylvania)
- Brian Lawton (John Jay College of Criminal Justice – CUNY)
- Christina DeJong (Michigan State University)
- Natasha Frost (Northeastern University)
- Pam Wilcox (Pennsylvania State University)
- Camille Gibson (Prairie View A&M University)
- Ling Ren (Sam Houston State University)
- Julie Hibdon (Southern Illinois University, Carbondale)
- Rhonda Dobbs (Tarleton State University)
- Jeffrey Ward (Temple University)
- Donna Vandiver (Texas State University)
- Matt Vogel (University at Albany)
- Will Moreto (University of Central Florida)
- Ben Feldmeyer (University of Cincinnati)
- G. Mesilo (University of Maribor)
- Amie L. Nielson (University of Miami)
- Lee Slocum (University of Missouri, St. Louis)
- Todd Armstrong (University of Nebraska, Omaha)
- Seong Park (University of Nevada, Las Vegas)
- Dave Myers, Christopher Sedelmaier, Maria Tcherni-Buzzeo (University of New Haven)
- Greg Ridgeway (University of Pennsylvania)
- Wendy Regoeczi (University of South Carolina)
- Michael Lynch (University of South Florida)
- John Worrall (University of Texas, Dallas)
- Melanie Angela Meuilly (Washington State University)

- **Meeting called to order at 2:00pm**

Board members introduced.

- Pre-business Announcements
  - Three of the students who received funding spoke briefly about their projects:
    1. Morgan Skyler (Arizona State) – Fall 2021
    2. Rachel Schilling (University of Delaware) – Spring 2022
    3. Chelsea Foudray (George Mason University) – Spring 2022
  - Acknowledgment of Kristina Block (thanks for all of your help with the survey report)
- Business Announcements –
  - Google Doc for Recruitment Days will post after Thanksgiving.
    - Email sent with link
    - Link on website
  - Dave Myers (past president) – update on the current award cycle
    - One award for professional development / 5-6 for the dissertation research
  - Recruiting for the **Awards Committee** – need four volunteers
    - Donna Vandiver – Texas State University
    - Rhonda Dobbs – Tarleton State University
    - Jeff Ward – Temple University
    - Devon Johnson – George Mason University
    - Ryan Meldrum will get with the new committee to determine the Chair
  - Relationship with Sam Houston State University
    - Evolving based on needs and desires from both sides
    - ADPCCJ taking over everything but financial management and listserv
      - Secretariat will become Finance Manager
      - Dues related communications will be coming from SHSU
      - Invoicing will still come from Sam Houston (pay online / invoices as needed).
    - We have a Gmail Account / Twitter Account / Listserv
      - (47 members / 130 or so on the listserv → list will be scrubbed)
    - We now control the website and postings
      - No longer pushing out job notices on listserv
      - Will post any jobs – not just jobs of member institutions
      - We will post it on the website from here on out
      - We will send them out over Twitter
    - Kayla Bates (Northeastern University) converted the survey to Qualtrics

- 44/47 have paid their dues
  - 8% for the finance manager
- Secretariat will become a Finance Manager (Sable Kocurek)
- Secretary becomes the secretary/treasurer (monthly updates from the finance manager to the secretary/treasurer)
- Two paid positions
  - Student Survey Manager (\$2500) – Hannah Redner
  - Student Communication Manager (\$500) – Kayla Bates (Gmail/Twitter/Listserv)
- **LISTSERVE**
  - Use of the listserv will be very much reduced
  - Listserv scrub to reduce the number of people on the listserv
  - One person per program plus an administrative assistant
- **Finance Update**
  - \$148000 - \$26000 dues added
    - i. expenses included website hosting, awards, meeting costs, etc.
    - ii. How do we want to spend it? (will discuss in New Business)
  - Minimum balance we would want to maintain to remain solvent (what amount?)
- **Membership Update**
  - Ontario Tech University newest member
  - 47 member institutions
- **Policy Updates – Need to vote**
  - Listserv policy – **APPROVED**
    - i. online conversations about issues (troubleshooting issues, etc.)
    - ii. new policy still allows for these online conversations
    - iii. amended language says informal requests and informal surveys can go out from member institutions
    - iv. move to approve – seconded – all in favor, none opposed (1 abstention)
  - Annual Survey Data Request Policy - **APPROVED**
    - i. Most people check “only those requests specifically approved”
    - ii. Open for discussion – no discussion
    - iii. Motion seconded and approved with none opposed (no abstentions)
  - ADPCCJ Bylaws (Updated) - **APPROVED**
    - i. Degree granting program in CCJ
    - ii. Affiliate members – looking to start a program / related degrees
      1. Not voting members
      2. Pay 75% of dues
      3. Students can get funded
    - iii. St. Leos (Florida) – doctorate, not a PhD (primarily online) but they are accredited
      - 1. Do not meet the bylaws definition for membership**

2. 60 credit hours / no comps / no dissertation
  3. Professional degree (not a research degree)
  4. **Membership votes that they do not meet the definition in the bylaws so no membership** (unanimously approved)
- iv. Motion to approve changes to the bylaws
    1. Motion to approve changes to bylaws change the rule to not paying dues = not members
    2. Pay by the business meeting in November
    3. Motion passes unanimously - with no abstentions
- **New Business**
  - Consider running for the executive board
    - Vice-President and Secretary/Treasurer will be up for election next year (November in Philadelphia)
  - Planning for ACJS (unofficial meeting each March)
    - One hour discussion among member institutions – suggestions for topics beyond those Natalie reviewed
    - Dealing with students post-Covid
    - Open hours for students – funding questions
    - Natalie will distribute day and time of the meeting
  - Retreat
    - Last one was in 2017 at Michigan State University
    - 1.5 days of programming
    - Hotel – food – meeting space –
  - One rep per institution
    - Summit every other year?
    - 2024 planning...
  - Student Funding
    - Funding at a higher level – approved at \$12,000 each fall/spring
  - Should dues be lowered at this point?
    - Currently \$600/year
    - We basically bring in what we spend each year.

**MEETING ADJOURNED @ 3:13pm**