

Michelle K. Petix

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SUMMARY

An experienced leader in the non-profit and government sectors, specializing in assisting organizations that are start-ups, going through a transformation or merger, and leadership transition. Executive skills include all aspects of financial management and fundraising, board development, staff development, strategic planning, and process/outcome evaluations. Possess expertise in relationship-building skills with an emphasis on community collaborations, restorative practices, and youth initiatives.

PROFESSIONAL EXPERIENCE

Owner/Consultant

06/2022 - Current

Spitfire Project Based Consulting, LLC

www.spitfirepbc.com

Work with business/organization leadership to determine needs and provide services to accomplish projects that increase productivity, capacity, and effectiveness.

Executive Director

06/2012 – 09/2021

Partners in Routt County

Responsible for all aspects of operating a small non-profit organization dedicated to building resilient youth ages 7-18, by creating and supporting meaningful mentoring relationships.

Essential duties included:

- Develop and manage a high-performing program team of 4 full-time staff and 5-9 seasonal AmeriCorps mentors: serving over 600 youth annually.
- Develop and manage a 500k budget, diversified fund development plan, grant writing and reports, donor campaigns, 3-4 annual special events, fiscal reporting, and evaluations.
- Foster working relationships with key community partners including the organization's 9–12-member Board of Directors, 9 schools, and numerous local and state youth organizations and committees.
- Key accomplishments:
 - secured a \$1.2 million federal grant for six CO Partners agencies,
 - established Partners Alliance Center: worked with a donor to secure a long-term location for Partners and create a shared nonprofit center housing 4-5 additional organizations/programs,
 - increased capacity to serve minority population with the addition of Latin speaking case manager,
 - increased services during Covid pandemic to serve disadvantaged youth and families, and
 - assisted in the organization's acquisition of Grand Futures Prevention Coalition.

Juvenile Diversion Coordinator

11/2009 – 06/2012

Routt County District Attorney's Office, Colorado 14th Judicial District

Sole employee dedicated to the Routt County Diversion program, offering juvenile offenders an opportunity to learn from their mistakes, provide an alternative to appearing before the Court and avoid a juvenile criminal record. Provided case management and support to the juvenile and families; successfully incorporated evidence-based strategies such as Restorative Justice.

Awarded 2010 Employee of the year for the 14th JD.

Teen Specialist

1992 - 2001

City of Steamboat Springs

Routt County Teen Center, Community Youth Corps, Rocky Mountain Youth Corps (RMYC)

Advanced in a variety of positions within the newly formed Teen Programs through the department of Parks and Recreation. Notable accomplishments: assisted in the launch of RMYC in 1992 and its eventual independent nonprofit status (1995), led efforts to move the Teen and Youth programs to a newly renovated space,

BOARD EXPERIENCE

Tony Gramscas Youth Services, CO Governor Appointed Board Member, 2015 - 2016

Mentor Colorado, Advisory Member, 2019 - 2021

Partners Mentoring Association, Board Member and Officer, 2012 – 2021

Routt County Youth Services Coalition, Founding Board Member, and Officer, 2009- 2014

Grand Futures, Routt County Advisory Board, Board Member, 2010 - 2011

& Assets for Routt County, Co-Chair, Aug. 1998-May 2001

Partners in Routt County, Founding Board Member, and Officer, 1996 – 2001

EDUCATION & PROFESSIONAL DEVELOPMENT

BA, Psychology, Cum Laude, Westfield State College, MA

CO Certified Substitute Teacher (exp. 8/2024)

Positive Youth Development Trainer

Restorative Justice Practitioner and Trainer

Colorado Resource Center's Non-Profit Leadership Program

Conflict Resolution Certification

Leadership Steamboat Graduate

REFERENCES

Provided separately