

## **FSK INSTRUMENTAL MUSIC BOOSTERS, INC.**

Secretary's Report - December 2, 2024

This meeting was conducted in-person, in the band room. These minutes are available in Google Drive in the folder "Secretary Reports/2024-2025".

Call to Order: 6:30 pm

Present: Tina & Pat Mahon, Bill Duffy, Hilary Warner, Michele Brown, Joanie Mayle

Secretary's Report: Read, Joanie made a motion to approve, Tina seconded, all approved.

Treasurer's Report: Read, Tina made a motion to approve, Michele seconded, all approved.

- A charge was made on 10/11/2024 for \$196.09 from Amazon. Joanie and Tina are not sure what this was for. Joanie will check with Amazon and the bank.
- On 11/13/2024, there is a bank charge of \$35 for a void stop payment fee that Joanie is reimbursing for. It was for a lost check that was found after the stop payment took place.
- The Westchester check has not been cashed. Duffy will look into this.
- Joanie is checking with the accountant regarding the Corporate Transparency Act.

Financial Secretary's Report: Not available.

School Administrator's Report:

- Interim reports are coming out on Dec. 11. Students will know eligibility then, however this should not affect marching band at this time.
- Eighth grade scheduling night will be on Feb. 13 from 4 pm to 7 pm. We will have a table set up for the marching band. February 20 is the snow date.

Director's Report:

- There are about ten students attending Tuba Fest on Friday, December 13. Duffy asked the Boosters to pay for pizza for the students after the concert. Michele made a motion to approve, Joanie seconded, all approved. Pat will have the credit card to pay so no reimbursement will be needed.
- The Boosters need to reimburse Duffy for staff payments by July 1, 2025 in the amount of \$6,900.00.
- Pigeon Forge: One student overpaid for the trip; Duffy is reaching out to their parents. Everything else is moving along smoothly.
- Spring Training starts on January 2. Duffy suggested that we wait until the second or third training to have a parent social so that there is time to notify parents.

Marching Band Director's Report: Mr. Kirby was not present.

Committee Reports:

- Fundraising Committee
  - Tina will pick up the check from Uncle Matty's to deposit. We earned \$360.00.
  - Bingo: Permit is in hand and all bags are purchased. Tickets are now available for sale; 40 have been sold so far. Michele will be updating the donation letter and actively seeking new

food vendors and businesses to send the letters to. Cupcakes from Stonehouse will no longer be free so we need to ask how much they will charge for them.

- Texas Roadhouse is on Sunday, December 22 from 11-4. We are allowed to have a table for selling baked goods. Need more information from Patti Moran regarding this.
- Fall Craft Fair: Over 100 people attended and enjoyed 62 vendors. We made no profit from the food trucks, but made between \$2,000-\$3,000 from vendor and entry fees. Prep went well with many students assisting. If we want to do this again, we need to solve the issue of bad internet connectivity. Mrs. Warner suggested that we reach out to tech services 2-3 months ahead of time to see if they can help. A discussion was also had about changing the date of the Fall Craft Fair, or possibly doing a Spring Craft Fair (there are possible issues with conflicting dates of other programs), as well as if security will be needed at the next craft event. Duffy will pass along some ideas to draw more people into the craft fair.

#### Old Business:

- We need to note for next year's End of Year Marching Band Celebration not to buy so much ice cream.
- Insurance payment is complete.

#### New Business:

- Winter Concert - December 5 at 7pm. We have many donations of water, and sweet and salty snacks coming. Tina will purchase more if needed.
- A discussion was had about marching band uniform cleaning. To make sure the uniforms are cleaned and back to school before band camp, Duffy suggested taking them to the cleaners right after the last parade in the spring. The cleaner we used this year (Avenue Tailor) was good but was overwhelmed with other school band uniforms at the same time. Tina had to call several times for the status of pick up.

#### Fundraisers:

- Current: Texas Roadhouse Dine to Donate Event (December 22, 11-4), Eagle Cards and Trailer Ads
- Pending: Bingo (March 29, 2025)

Next Meeting: Monday, January 6, 2025 in the band room.

Good of the Organization:

Adjournment: 7:13 pm

#### Meeting Dates for 2024 - 2025

<del>7/1/2024</del>	<del>8/5/2024</del>	<del>9/9/2024</del>	<del>10/7/2024</del>	<del>11/7/2024</del>	<del>12/2/2024</del>
1/6/2025	2/3/2025	3/3/2025	4/7/2025	5/5/2025	6/2/2025