

FSK INSTRUMENTAL MUSIC BOOSTERS, INC.

Secretary's Report - May 4, 2026

This meeting was conducted in-person, in the band room. These minutes are available in Google Drive in the folder "Secretary Reports/2025-2026" and at <https://fskband.com>.

Call to Order: 6:42 pm

Present: Tina & Pat Mahon, Bill Duffy, Joanie Mayle, Michele Brown, Jaime Ridgley, Niki & Tim Benner, Patti Moran-Lewis, Laura Reifsnider, Shawna Sherrell, Rob & Ros Caswell, Vilve Ladon, Michele & Doug Honeycutt, Tara Wetherall, Jackie Grooms

Secretary's Report: Read, Pat made a motion to approve, Michele seconded, all approved.

Treasurer's Report: Read, Pat made a motion to approve, Michele seconded, all approved.

- Last few deposits for bingo, sponsors, ticket sales, and banquet awards.
- Trailer tags were paid for (tags expire at end of April; receipt available; coverage for 30 days).
- Duffy was reimbursed for marching band instructor expenses from November.
- Property return was filed.

Financial Secretary's Report: Not available.

School Administrator's Report: Not present.

Director's Report:

- Spring Concert - Thursday, May 7
 - Students are to report by 6:30 pm and the concert will start at 7 pm. Students will need to wear all black professional attire as outlined in the syllabus.
- Booster Officer Nominees for 2026-2027
 - Officer nominations confirmed, all positions uncontested.
 - As per bylaws, Vice President (Michelle) votes in the new slate: All nominees approved.
 - President - Laura Reifsnider, Vice President - Patti Lewis, Secretary - Jaime Ridgley, Treasurer - Jackie Grooms
- Graduation Planning
 - Graduation: June 2 at 3:00 pm. (Arrival time for students will be about lunchtime; specific time TBD.)
 - Performing students: Wind Ensemble and honors orchestra members who are not seniors.
 - Transportation: No school buses due to asynchronous day (FSK). Parents may need to help organize rides.

- Lunch for performers: Approved by consensus; boosters will buy lunch as done previously. Pat made a motion to approve, Michele seconded, all approved.
- Volunteer(s) needed to deliver lunch—offers received.
- End-of-Year Banquet
 - Banquet date: May 20 at the Union Bridge Fire Hall.
 - RSVP deadline was today; 63 attendees confirmed (an increase over last year), including 24 students and 13 seniors. Seniors sit at the head table with the director (14 seats total).
 - Query raised about students not yet confirmed; a follow-up through parent encouragement is planned.
- Acknowledgments
 - Appreciation given to all parents, especially those whose students are graduating, for years of service and involvement.
- Predicted Budgets for 2026–2027
 - Curricular Classes (during the school day):
 - \$2,000.00 includes instrument maintenance/repair, end-of-year awards, for meals for performances/field trips (graduation, festivals, Tuba Fest, etc.)
 - Marching Band (Mr. Workman’s proposed budget):
 - \$14,500 includes bus transportation, color guard equipment & uniforms, props/band costuming, staff costs, MMBA dues and music written by Eric Gabriel. Not included are uniform cleaning costs and music rights costs.
 - Uniform fund: Annual savings strongly encouraged; county provides ~\$14,000 toward replacement every 7–8 years, last uniforms cost ~\$23,000, now likely more expensive. Current bank account for the uniform fund sits at ~\$2,963.99.
 - Addressed uniform cleaning costs (\$300–\$600/year), and potential switch to machine-washable uniforms as other local schools have done. Discussed process and timeline for county uniform funding and future needs.
- Biennial Trip Planning
 - Discussions for a student trip next year.
 - Destinations under consideration: Williamsburg, VA and Boston, MA/Salem.
 - Booster funding for student trip costs is not currently planned; subject to quotes/estimates.

Marching Band Director’s Report: Not present.

Committee Reports:

- Fundraising Committee
 - Remaining Eagle Cards reduced to \$5 each.

- No recent restaurant fundraising nights scheduled; open for suggestions.
- Fundraising Nights and Opportunities
 - Papa Joe's and Uncle Matty's are strong fundraising partners; typical proceeds from restaurant nights range from \$300 to \$800, often boosted by supportive management.
 - Outback expressed interest in hosting a night with band/student performances.
 - Spirit Wear shop is up (Ink Splash); communication to be ensured.
 - Chick-fil-A (Westminster) will not participate, according to owner; corporate policy cited. Mount Airy Chick-fil-A possible, but noted to have low return.
 - Jersey Mike's will not run fundraiser nights per se but donates sub cards for distribution.
 - Discussion on other options: Rita's, Hoffman's, Bullock's, Baugher's, Texas Roadhouse (noted advantage to having kids participate in person—higher donations), community yard sale (proven difficult due to remote location), mattress sales (modest returns), gift card sales (2–3% return historically).
- New Fundraising Suggestions
 - Chili cook-off or Fall Family Fest as suggested by a parent; logistics and location would require further exploration.
 - Ideas for combining restaurant nights with gift card sales for greater flexibility and participation.
 - Bowling alley events were mentioned as community/fun events, not fundraisers.
 - Debate over whether to set aside a percentage of each fundraiser for the uniform fund; previous rates were 3–10%.
- Concert Concessions and Payments
 - Boosters use Venmo (business account—fees: 1.9% + \$0.10 per donation) and accept cash for concessions. Candy/concessions for concerts purchased from booster funds, recouped through sales; Venmo sign will be created for concert.

Old Business:

- Scholarship reviewers: Michelle & Shawna; applications due by May 8.
- Jamie researching potential grants (noted some require teachers to apply, found a possible uniform grant).
- Plans discussed for middle school/new member meet-and-greet (ice cream social); specifics to be scheduled.
- Payment systems for concerts confirmed; Venmo working.
- Senior trophies ordered and received.
- SignUp Genius is out for concert volunteers.
- Nominating and audit committees established.
- Scholarship and fundraiser survey results previously reviewed.

New Business:

- Banquet logistics: Confirming payment method and amount. Joanie will coordinate payment/check with Tina and the fire hall for May 20th.
- Flowers at Concert: Decision pending; confirmation call to be made.
- Memorial Day Parade (Taneytown): No volunteers needed, just ensure water on the trailer.
- New Officer Transition: Niki is creating a manual of sorts for new officers. It will be available in Google Drive; still a work in progress.
- Credit Card Transfers: Old cardholders meeting new officers at the bank (preferably on a Saturday at Truist in Taneytown) to hand over cards and complete administrative steps (Jackie and Laura).
- Audit Committee: Needs two non-officer volunteers and the treasurer; to take place after the June 1st meeting.
- First Meeting for Next Year: To be set at the June 1st meeting.

Fundraisers:

- Current: Spirit Wear, Eagle Cards and Trailer Ads
- Pending: Designer Handbag Bingo (March 27, 2027) and possible restaurant fundraisers.

Next Meeting: Monday, June 1 at 6:30 pm in the band room.

Good of the Organization:

Adjournment: 7:19 pm

Meeting Dates for 2025 - 2026

7/7/2025	8/4/2025	9/8/2025	10/6/2025	11/3/2025	12/1/2025
1/5/2026	2/12/2026	3/2/2026	4/13/2026	5/4/2026	6/1/2026