

Official Minutes

**TUCKER COUNTY SCHOOLS
BOARD MEETING**

**Monday, February 18, 2019
Regular Session**

4:30 p.m.

**Tucker County Board of Education
100 Education Lane
Parsons, WV 26287**

I. CALL TO ORDER /ROLL CALL

Tim Turner, President, called the meeting to order at 4:30 p.m. Board members present were Tim Turner, Jessica Wamsley, Chris Gross, Daniel “Chopper” Evans, Cathy Hebb and Alicia Lambert, Superintendent.

II. PLEDGE OF ALLEGIANCE

Those in attendance were asked to stand for the Pledge of Allegiance. Visitors present were: Erin Marks, Heather Clower, Alex Cork, Kelly Thompson, Teresa Brusak, Kim Lipscomb and Felicia Goldizen.

III. CITIZENS INPUT

There was no citizens input.

IV. PRESENTATIONS/RECOGNITIONS

A. Teresa Brusak, TVEMS Principal - Update

Mrs. Brusak gave an update to the Board on the following topics: January student engagement, bench marking, completing a Math4Life 5 year plan, professional development, literacy night, CSI and team/school spirit for the boys basketball team winning the PVL tournament.

V. INFORMATIONAL ITEMS

A. Transportation Report

Presented for informational purposes only.

VI. DISCUSSION ITEMS

A. County Cellphone Procedure

Board directed the superintendent to develop a county-wide cellphone procedure.

VII. NEW BUSINESS

- **Approval of Consent Agenda**

On a motion by Jessica Wamsley, seconded by Chopper Evans and by a 5-0 vote, the board approved the items listed on the Consent Agenda.

The Superintendent recommends approval of the following consent actions as presented:

A. Approval of Minutes

- February 4, 2018

B. Payment of Bills

A list of these bills and/or copies of the bills themselves may be made available for review upon request. All requests for review of bills should be directed to Tracy Teets at (304)478-2771.

1. Check Register 39355-39400
2. Payroll Check Register 94229-94255
3. Payroll Check Register 18515-18674

C. Budget Adjustments (if necessary)

1. Budget Journal Entry January 00001
2. Budget Journal Entry January 00002
3. Budget Journal Entry January 00003
4. Budget Journal Entry January 00004
5. Budget Journal Entry January 00005
6. Budget Journal Entry January 00006
7. Budget Journal Entry January 00007
8. Budget Journal Entry January 00008
9. Budget Journal Entry January 00009

D. Student Transfer Requests – *None*

E. Acknowledge Receipt of Notification of Intent to Homeschool – *None*

F. Out-of-State Travel/Field Trip Requests

1. TCHS Journalism Class to Southern Garrett High School, Oakland, MD on February 19, 2019
2. DTEMS 3rd Grade Class to Carnegie Science, Pittsburgh, PA on April 26, 2019
3. Lisa Anderson to Chick Quest, Akron, OH on February 19, 2019
4. Barbara Zimmerman, Chaperone for TCHS Journalism Class to Southern Garrett High School, Oakland, MD on February 19, 2019

G. Use of Transportation - *None*

H. TCHS Senior Job Shadow Sites

- City of Elkins Water Department, Elkins, WV
- Tucker County Solid Waste Authority, Davis, WV
- Barb Funeral Home, Parsons, WV

ADDITIONAL BUSINESS

A. Personnel

The Superintendent recommends approval of the following personnel actions as presented:

1. Professional Personnel

a. Retirements/Resignations

- i. Tambra Hebb, 2nd Grade Teacher at DTEMS, retirement effective June 30, 2019
- ii. Cindy Joseph, 8th Grade STEM Teacher, resignation effective June 30, 2019
- iii. Lora Michele Felton, Title I Teacher at TVEMS, retirement effective June 30, 2019

On a motion by Chris Gross, seconded by Cathy Hebb and by a 5-0 vote, the board accepted the recommendation.

b. Employment – *None*

c. Leave Without Pay

- i. Emilee Amaro

On a motion by Chopper Evans, seconded by Jessica Wamsley and by a 5-0 vote, the board granted a one day leave without pay retroactive to February 6, 2019.

2. Service Personnel

a. Retirements/Resignations - *None*

b. Employment

3. Extra-Curricular/Extra Duty Assignments

a. Retirements/Resignations – *None*

b. Employment

- i. Kelly Reed, Extended Day Enrichment Teacher at TVEMS, effective February 18, 2019

On a motion by Cathy Hebb, seconded by Chopper Evans and by a 5-0 vote, the board accepted the recommendation.

c. Medical Leave of Absence

- i. Greg Hyre, TVEMS Boys Basketball, retroactive to December 14, 2018

On a motion by Cathy Hebb, seconded by Chris Gross and by a 5-0 vote, the board granted the request for a medical leave of absence, retroactive to December 14, 2018, with the stipulation that a medical release must be provided prior to returning to coaching duties.

VIII. FINANCE/BUDGET

A. January 2019 Financial Statements

On a motion by Cathy Hebb, seconded by Chopper Evans and by a 5-0 vote, the board approved the financial statements for January 2019.

IX. CALENDAR OF EVENTS

1. Board Members

- February 18, 2019 – Regular Board Meeting @ 4:30 p.m., TCBOE
- February 25, 2019 – Work Session @ 4:30 p.m., TCBOE
- March 4, 2019 – Regular Board Meeting @ 4:30 p.m., TCBOE
- March 18, 2019 – Regular Board Meeting @ 4:30 p.m., TCBOE
- April 1, 2019 – Regular Board Meeting @ 4:30 p.m., **DTEMS**
- April 16, 2019 – Regular Board Meeting @ 4:30 p.m., **TCHS**
- May 6, 2019 – Regular Board Meeting @ 4:30 p.m., **TVEMS**
- May 20, 2019 – Regular Board Meeting @ 4:30 p.m., TCBOE

2. County-Wide

- May 23, 2019 – Make-Up Snow Day
- May 24, 2019 – Make-Up Snow Day
- May 28, 2019 – Make-Up Snow Day

3. Tucker County High School

- April 4, 2019 – STEAM and CTE Night @ 6:00 p.m.
- May 23, 2019 – Baccalaureate @ 6:00 p.m., TCHS Auditorium
- May 24, 2019 – Graduation @ 6:00 p.m., R. H. Armstrong Memorial Field

4. Tucker Valley Elementary Middle School

- March 5, 2019 – LSIC/PTO @ 4:00 p.m.
- May 21, 2019 – 8th Grade Promotion
- May 28, 2019 – 8th Grade Trip to Kennywood

5. Davis Thomas Elementary Middle School

- March 6, 2019 – LSIC/PTO @ 4:30 p.m.
- May 17, 2019 – 8th Grade Promotion
- May 20-22, 2019 – 8th Grade Trip

X. ADJOURNMENT

At 5:30 p.m., on a motion by Chopper Evans and seconded by Jessica Wamsley, the meeting was adjourned.

The next meeting of the Tucker County Board of Education will be held on Monday, March 4, 2019, at the Tucker County Board of Education Office at 4:30 p.m.

President

Superintendent