

# **Community FC**

## **Constitution and Bylaws**

### **PART I. CONSTITUTION**

#### **ARTICLE I - NAME**

The name of the organization shall be Community FC, a Texas nonprofit corporation (hereinafter referred to as "CFC" or the "Organization").

#### **ARTICLE II - PURPOSE**

The purpose of CFC is to provide recreational youth athletic activities; including, but not limited to, the sport of soccer, for athletes who meet the requirements of the Organization for participation. CFC may carry on any activity which can be reasonably considered to further such purpose. CFC shall be non-profit and non-political.

#### **ARTICLE III - OFFICERS**

The Officers of CFC shall be as follows: President, Vice President, Secretary, and Treasurer. The duties and responsibilities of each such office are outlined in detail in the Bylaws.

#### **ARTICLE IV - MEMBERSHIP**

The membership of CFC shall consist of the parent(s) or legal guardian(s) of any athlete participating in CFC. Every member of CFC in good standing shall be entitled to one (1) vote in any affair of CFC in which a vote is held.

#### **ARTICLE V - MEETINGS**

Any meetings of CFC shall be held at such time(s) and place(s) as provided for in the Bylaws.

#### **ARTICLE VI - AMENDMENTS TO CONSTITUTION**

Any Amendment to this Constitution shall require a majority vote within the Board of Directors.

## **PART II. BYLAWS**

### **ARTICLE I - ORGANIZATION**

1. The name of the Organization shall be Community FC.
2. Such name may be referred to at any time in any document as "CFC".
3. The Organization shall be a 501(c)(3) non-profit corporation.
4. The Organization may change its name at any time by a majority vote of the Board of Directors and the subsequent filing of any and all necessary documents to effect such name change.

### **ARTICLE II - PURPOSE**

1. The purpose of CFC is to provide recreational youth athletic activities; including, but not limited to, the sport of soccer, for athletes who meet the requirements of the Organization for participation.
2. CFC may carry on any activity which can be reasonably considered to further such purpose.
3. CFC shall be non-profit and non-political.

### **ARTICLE III - SANCTIONING**

1. CFC participates in, and is sanctioned under, the Blackland Soccer Confederation and is subject to and bound by the Bylaws and general rules and guidelines of BSC.

### **ARTICLE IV - BOARD OF DIRECTORS**

1. A Board of Directors consisting of the elected officers of CFC shall manage the business of the Organization.
2. The elected officers shall serve for a term of one (1) year. At the end of each one (1) year term, an officer who wishes to remain in such office must be re-elected in order to do so. Positions will be elected by a membership majority vote. No minimum percentage of membership is required to be cast. Board Members from other Community Youth Sports Programs may not hold the same position across multiple boards.
3. The Board of Directors shall have the sole control and management of the affairs and business of CFC, and make any such rules and/or regulations at it deems necessary to benefit CFC.
4. Each member of the Board of Directors shall have one vote and such voting may not be done by proxy unless agreed upon in advance by the Board. In the even there is an even number of Board Members casting a vote, the President will abstain from voting in order to provide the opportunity for a majority decision.
5. Vacancies on the Board of Directors shall be filled by appointment by the other members of the Board until the end of the given season, at which time such position will be up for nomination and election even if it is not a year in which elections are generally held.

6. Any Director absent from three (3) consecutive meetings may be removed from office by vote of the other members of the Board, and such office shall be considered vacant and will be filled as outlined above.
7. Any Director who fails to fulfill their duties as outlined in these Bylaws shall be placed in probationary status by vote of the other members of the Board. Such Director in probationary status will have thirty (30) days to remedy such probation. Failure to do so will result in removal from office, and such office shall be considered vacant and will be filled as outlined above.
8. Any Director wishing to resign from their office shall submit a resignation letter to the other members of the Board, and such resignation shall be voted upon and such office shall be considered vacant and will be filled as outlined above.

## **ARTICLE V - OFFICERS**

1. The officers of CFC shall be as follows: President, Vice President, Secretary, and Treasurer. The officers, by virtue of their office, shall comprise the Board of Directors. No officer shall be entitled to receive any salary or other wage compensation in exchange for their duties. The duties and responsibilities of each office are outlined below.
2. **President**. The President shall be the Chairman of the Board of Directors and shall have any and all such powers as may be reasonably construed as belonging to the chief executive of any organization. The President shall preside over all meetings.
3. **Vice President**. In the event of the absence or inability of the President to exercise the duties of the office, the Vice President shall become the acting president of CFC with all the same rights, privileges, and powers as if the officer had been the duly elected president.
4. **Secretary**. The Secretary shall be responsible for the recording of the minutes of all meetings and shall keep the minutes and all other records with the Official Records. The Secretary shall prepare and provide all required notices to the Members, including but not limited to meeting announcements and agendas.
5. **Treasurer**. The Treasurer shall be the collector, custodian and disbursing officer of all monies belonging to the Organization and shall be solely responsible for the accounting of such monies. The Treasurer shall present a general financial report at each meeting. The Treasurer is responsible for making sure that all Federal, State, Local, and Sales Tax requirements are met and that all required forms for such taxes are filed in a timely manner.

## **ARTICLE VI - COMMISSIONERS**

1. The Board of Directors shall appoint commissioners to serve in various capacities, as identified by the Board of Directors at the beginning of each year.
2. Such capacities may include, but are not limited to, commissioners for Field & Equipment; Concessions; and Volunteer.
3. The appointment of such Commissioners shall be based on a majority vote within the Board of Directors, and each Commissioner must accept the appointment prior to the closing of the registration period for any given season.

4. Each Commissioner shall work under the supervision of, and report directly to, one of the Directors, as identified during the appointment.

## **ARTICLE VII - COACHES**

1. All head and assistant coaches shall be appointed by Board of Directors at the sole discretion of the Board of Directors.
2. Returning coaches, including all head and assistants will be invited to each season based on the Board's discretion.
3. Coaches must adhere strictly to the Codes of Conduct and Ethics for Coaches at all times and under all circumstances.
4. All head and assistant coaches are subject to a pre-season criminal background check.

## **ARTICLE VIII - MEMBERSHIP**

1. Membership is only valid for participants residing within the Community Independent School District.
2. The membership of CFC shall consist of the parent(s) or legal guardian(s) of any athlete participating in CFC during the current season, as hereinafter defined.
3. Every member of CFC who is considered to be in good standing shall be entitled to one (1) vote in any affair of CPWSA in which a vote is held; provided, however, that such member is in considered to be in good standing prior to the opening of the voting period.
4. A member in good standing is one who has (a) paid all registration fees and has no outstanding balance due to the Organization; and (b) has no open Incident Reports on file that are in dispute or under investigation by the Board of Directors.

## **ARTICLE IX - GENERAL MEETINGS**

1. General meetings shall be held twice annually, on a date and at a time and location as chosen by the Board of Directors. Other regular business of the Organization may also be conducted at these meetings, as deemed appropriate by the Board of Directors.
2. Notification giving the date, time and location of all general meetings will be made electronically via email to all Members in good standing, and will be posted on any and all CFC social media venues.
3. All general meetings shall be held at a location easily accessible and on a date and at a time that would be reasonably considered to be convenient to a majority of the Members.
4. The Board of Directors shall, at their discretion and with sufficient notice, be allowed to move the date, time and/or location of any meeting if it is deemed necessary and/or beneficial to CFC.
5. Special meetings may be called from time to time at the discretion of the President, with approval by a majority of the Board of Directors. Every Member in good

standing shall be notified of any such special meetings and notification shall include the purpose of the meeting.

6. Minutes of all general and special meetings shall be taken by the Secretary and kept with the Official Records. General meeting minutes shall be accessible to any Member who makes a request in writing for a copy of such minutes. Any such request shall be directed to the Secretary.

## **ARTICLE X - MEETINGS OF THE BOARD OF DIRECTORS**

1. The Board of Directors shall meet a minimum of two (2) times annually on a date and at a time and location agreed upon by the members of the Board of Directors. These meetings shall be closed to Members unless otherwise stipulated by the Board of Directors.
2. Minutes of all meetings of the Board of Directors shall be taken by the Secretary and kept with the Official Records.

## **ARTICLE XI - VOTING**

1. Unless otherwise stipulated by the Board of Directors, any vote which takes place at any meeting shall be by show of hands.
2. Any vote that is held electronically shall be via email, with each Member allowed one electronic vote, and such votes shall be tallied by the Board of Directors.
3. Any item voted upon shall be considered approved if a simple majority of the votes cast are in favor of such item.

## **ARTICLE XII - AMENDMENTS TO BYLAWS**

1. These Bylaws shall be reviewed at the beginning of each year, and any proposed Amendments or revisions shall be voted upon by the Board of Directors.
2. A final version of each year's Bylaws shall be approved and adopted by the Board prior to the opening of registration for any given year.

Effective as of (but not necessarily signed on): December 9 2021, for the 2022 CFC Season.

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Britni Fitzgerald,  
Director and President

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Patricia Serrano,  
Director and Vice President

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Casey Peckham,  
Director and Secretary

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Jeremy Fitzgerald,  
Director and Treasurer