Building Code Ed.

ICC EXAM PREPARATION AND STUDY TIPS

Before the Exam:

- ☐ **SCHEDULE** the exam date. Setting a date will provide the motivation to prepare. It is best to schedule an exam at least a month ahead of time, this will give you adequate time to study the material. Also read the exam catalog which outlines the exam content.

- ☐ **MATERIALS.** Obtain the code book(s) and any reference material needed for the exam. We also recommend using the ICC tabs, study material, highlighting the book(s) and taking courses (like the ones offered by Building Code Ed.)

- ☐ **STUDY.** Everyone is busy; revise your daily routine to make time to study. Keep study sessions short and often.

- ☐ **LEARN.** Focus on learning the layout of the code book(s). It is very important to become familiar with the layout of the book(s). It is impossible to remember every technical requirement in a code book. Go over ALL of the material, highlight the important sections. Review the highlighted sections.

- ☐ **MENTORS.** Reach out to experienced code professionals. It helps to approach mentors with specific questions, for example if you do not understand a table in the book take the time to find someone who can help explain it to you.

- ☐ **PREPARE.** Prepare the night before by getting a good night's sleep and show up early the morning of the exam.

During the Exam:

- ☐ **RELAX!** At this point you are as prepared as you're going to be. Take some deep breaths and do your best. A positive attitude helps!

- ☐ **QUESTIONS.** Read all of the questions carefully and completely before answering any question. Don't forget to read the footnotes of the tables. Some of the answers will be found in the footnotes.

- ☐ **PRIORITIZE.** These exams are timed so do not waste too much time on any specific questions. Start by doing questions you know by memory, then do the questions you know you can find quickly, followed by the tricky questions you are not sure about. Utilize the "mark" feature when taking exams. Do not get bogged down on difficult questions. If you have no idea where to find the answer to a question then save that question until the end and go back to it last.

- ☐ **REVIEW.** Use all of the allowed time to review any questions you may not be certain about. No points are given for finishing early!

After the Exam:

- ☐ **CONRAGULATIONS.** If you put in the time and effort it takes to properly prepare for an ICC exam you are now officially certified! Now request a wall certificate.

- ☐ **CHALLENGE.** If you feel that there is a question that is not correct or unfair you can challenge the question. This could be difference between passing or failing the exam.

- ☐ **REVIEW.** Try to remember and write down questions that you struggled with. Take time to review and understand the problem questions.