

**The Buckhorn Property Owners Association  
(A Corporation Not-for-Profit)  
Annual POA Membership Meeting  
Saturday, March 29, 2025, at 1:00 p.m.  
Sharon Fire & Rescue Department  
3910 Longdale Furnace Road  
Clifton Forge, VA 24422**

- I. **Call Meeting to Order** – The meeting was called to order by POA President Mike Herwald at 1:00 p.m.
- II. **Proof of Notice/Determine Quorum** – Meeting notice was mailed to Members by Nancy Coats (Assistant to POA Secretary/Treasurer). Confirmation of Quorum made by Ellen Wills: 35 lots, 2 by proxy.
- III. **Approval of the March 23, 2024, Annual Meeting Minutes** – Brett Siebenkittel motioned to approve the minutes. Motion seconded by Brian Decker. Motion unanimously approved.
- IV. **Reports of Board of Directors/Officers (if any):**

**President’s Report (Mike Herwald):** Mike thanked everyone who helps to make Buckhorn run efficiently and keep spending down. Last year was the first year not using the Management Company but rather a local accountant which saved about \$5000, much of which is carried over to this year to be used toward gates and roads.

**Vice President’s Report:** No report.

**Secretary/Treasurer’s Report:** No report.

- V. **Report of Committees (if any) –**

**Road Committee (Larry Coats, Chair)** – Ed gave the report for Larry and said that a road grader was hired and spent 40 hours last year grading the roads mainly to keep water off the roads. Additionally, a tree trimmer was hired and spent 40 hours trimming overgrowth primarily on Overlook Way. He’s going to be hired again this spring to do more; doing so helps to keep roads cut back and clear and adds to the firewise program. Several loads of shale were put down in particularly low areas of the road.

Ed reported that gravel was paused last year due to grading and tree cutting but is scheduled to be put down again soon this year everywhere we can. Potholes were filled on numerous occasions, and it was emphasized that it’s everyone’s responsibility to

which a member requested to be notified via email regarding pothole working parties. Gravel prices have increased and drivers' fees have increased as well. We're trying to find the best bid to keep costs down. Ed asked that people not drive in the same tracks and drive more slowly as well. A member mentioned using millings which was deemed as not a good thing. Another member asked what's considered a good speed to drive on Buckhorn; Ed answered no more than 20 mph. Also, two bigger culverts will be installed this year.

**Gate Committee** – Larry advised that the 42 Rd. gate will need to be replaced entirely (arm and mechanism). New remotes will be used that will work for both 42 Rd and Longdale gates.

**Bridge Committee (Roger Brown, Chair)** – Larry stated that he and Roger spent about 3 1/2 hours tightening bolts to secure boards on the wooden bridge. A couple boards will be replaced this fall. After some discussion of an alternative to a wooden bridge, it was decided that it would be too costly and not much better than the one we have.

**Firewise Committee (Dennis Wallingsford, Chair)** – Since the annual renewal of the Firewise designation requires educational outreach to the Association members, Dennis invited a representative from the Virginia Department of Forestry to make a presentation at the membership meeting, but just before the meeting he apologized that he wouldn't make it. Dennis informed everyone about the program which will count toward this requirement.

He also mentioned that since Buckhorn is a part of the Firewise program, members might be able to get a discount on their homeowners' insurance. The certificate is on the website if it's needed for insurance.

In addition, Dennis reported that another requirement was at least one hour of fire remediation work from each dwelling cost out at about \$30/hour, so with 40 dwellings, we need to spend at least \$1200 this year to qualify. Our road work seems to easily cover this requirement. He needs information regarding any cleanup efforts – either done community wide or individually – for the next renewal submission before the end of October. The work can be personal labor or work that was contracted to be done. Since Dennis is not local, information (the type of cleanup and the hours of work) may be sent to Dennis, the Buckhorn secretary, or any board member.

**Website Committee (Brett Siebenkittel, Chair)** – Brett advised that one of the items on the website is a membership directory. He discussed the importance of having this contact information for all lot owners. For instance, when the derecho went through a few years ago, having the information would have allowed contact to be made to alert neighbors of damage to their lot(s). He indicated that the directory is password protected

and, therefore, available only to members. He provided the username and password for the directory.

- VI. Election of Board of Directors** – Larry Coats has stepped down from the Board of Directors. Roger Brown, Mike Herwald, Ed Sobieranski, Brian Decker, and Stanley Wills have agreed to be on the 2025 Board; no additional nominations were presented from the floor. Brett motioned to vote; Jay Taylor seconded. An affirmation vote was taken, and the 2025 Board of Directors was unanimously approved.
- VII. Unfinished Business** – No unfinished business.
- VIII. New Business** – None.
- IX. Adjournment** – Motion for adjournment made by Mike Herwald and seconded by Roger Brown. Motion unanimously approved. Meeting adjourned at 1:46 p.m.