

Buckhorn POA Board of Directors Meeting
Saturday, February 1, 2025
2:00 p.m. at Stanley & Ellen Wills'
101 Mountain Top Circle

- I. Call Meeting to Order.** The meeting, which was held at Stanley & Ellen Wills's, was called to order at 2:08 p.m. by POA President Mike Herwald.
- II. Attendance.**
- a. Attendees –
Mike Herwald, Board Member/President
Larry Coats, Board Member/Secretary-Treasurer
Ed Sobieranski, Board Member
Stanley Wills, Board Member
Brian Decker, POA Member
Nancy Coats, POA Member
Ellen Wills, POA Member
- b. Quorum –
Four Board Members present; quorum confirmed.
- III. Approval of August 14, 2024, Board Meeting Minutes.** Ed made motion for approval of the minutes; motion seconded by Larry. Motion unanimously approved.
- IV. Officer/Committee Reports/Discussion.**
- The main purpose of the meeting was to discuss/plan for the upcoming annual members meeting on Saturday, March 29, as reported below. Detailed officer/committee reports were not made.
- V. New Business.**
- a. **Date/Time/Location of Annual Membership Meeting** – The 2025 Membership meeting is scheduled for Saturday, March 29, at 1:00 p.m. at Sharon Fire & Rescue Department, 3910 Longdale Furnace Road, Clifton Forge. The Fire Department does not charge for use of the building. However, in the past the Association made a \$200 donation to the Fire Department when this facility was used. Larry made motion that this amount be donated again. Motion seconded by Stanley and unanimously approved.
- b. **Review of Annual Membership Meeting Agenda and Annual Meeting Notice to Members** – Board members reviewed the draft agenda and meeting notice. Several

changes/corrections were noted, and these edits will be made prior to mailing of the agenda and notice to POA members.

- c. Establishment of Disclosure Packet Committee/Team** – After much discussion about this issue, it was decided that Ed and Larry will meet with the representative of Persinger Company CPAs who handles accounting services for the POA to see if he would be amenable to performing this task as well. If the firm accepts this task, Persinger would receive the fee allowed by the State to be charged.
- d. Formal Approval of 2025 Proposed Budget** – The proposed budget was forwarded to Board Members for review/comment prior to the meeting, and received unanimous support. Mike made motion for formal approval of the proposed budget; motion seconded by Ed. Budget adopted.

VI. Old Business. None

VII. Adjournment. Motion to adjourn meeting made by Mike and seconded by Stanley. Approval was unanimous, and the meeting adjourned at 3:08 p.m.