

## Driving Record Release of Interest

**Employers, prospective employers, volunteer organizations, or their agent** can get driving records for an employee, prospective employee, or volunteer when authorized. Use this form to get their authorization.

- Complete the Company section.
- Give this form to your employee, prospective employee, or volunteer to complete their section.
- For audit purposes, keep this completed form in your files for at least five years. Do not mail it to the Department of Licensing.

**Sealed juvenile records.** Information contained in a driving record related to a sealed juvenile record may not be used for any purpose unless required by federal law. The employee or prospective employee may furnish a copy of the court order sealing the juvenile record to the employer, prospective employer, or their agent.

**Company** – To be completed by the company or the agent of the company

<small>PRINT or TYPE Company name</small> Pole Position Express Logistics LLC	
<small>Agent company name (if applicable)</small> Accurate	
<small>Company/Agent company address</small> 12918 Mukilteo SPDWY, STE C23 #607, Lynnwood, WA	
<small>Authorized representative name</small> Dennis Hannah	<small>Title</small> Manager
<small>Answer the following</small> 1. Is this company an employer, prospective employer, or volunteer organization of the individual whose driving record is being requested? ..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Is the record you are requesting necessary for employment purposes related to driving by the employee or prospective employee as a condition of employment or related to driving by the volunteer at the direction of the volunteer organization? ..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 3. Do you agree to use the information contained in the record exclusively for this purpose and not divulge it to a third party? ..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 4. Do you agree to hold harmless the Washington State Department of Licensing for all matters relating to the release of the requested driving record? ..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<small>Certification</small> I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.  6/3/2019 Seattle, WA <span style="margin-left: 200px;"><b>X</b></span> <span style="margin-left: 100px;"><i>Dennis Hannah</i></span>	
<small>Date and place signed</small>	<small>Authorized representative signature</small>

**Employee, prospective employee, or volunteer** – Complete this section and return the form to the company

<small>PRINT or TYPE Full name (First, Middle, Last) of employee/prospective employee/volunteer</small>	<small>Date of birth (mm/dd/yyyy)</small>	<small>WA driver license number</small>
<small>Authorization from</small> <input type="checkbox"/> Employee – for release of my driving record for employment purposes, at my employer’s discretion for the full term of my employment <input checked="" type="checkbox"/> Prospective employee – for release of my driving record for employment purposes, not to exceed 30 days from date signed <input type="checkbox"/> Volunteer – for release of my driving record for a position applied for that requires me driving at the direction of the volunteer organization		
<small>Employer, prospective employer, or volunteer organization name</small> Pole Position Express Logistics LLC		
<small>Employer agent company name if acting on behalf of the company for employment purposes</small> Accurate		
<small>Authorization</small> I am an employee, prospective employee, or volunteer of the company named above and I request that a copy of my Washington State driving record be sent to them/their agent.  <div style="display: flex; justify-content: space-between;"> <span><b>X</b></span> <span>6/3/2019</span> </div> <div style="display: flex; justify-content: space-between;"> <span>Signature</span> <span>Date</span> </div>		