

Moving Checklist

8 WEEKS BEFORE MOVING

- If using a moving company, research different companies and get quotes
- Decide if all you need is the truck or if you will need movers (do you want to do all the work and then drive, or do you want to just pack and leave the rest to someone else?)
- Create a budget for moving expenses
- Create a file (physical or on the computer) to keep track of any important moving documents

This will hold:

- Moving Receipts
- Medical & Dental Records
- School Records (if applicable)
- Vet Records (if applicable)
- Bill of Lading (2 copies, if in a physical folder)
- _____
- _____

7 WEEKS BEFORE MOVING

- Request copies of medical records, dental records, and shots
- Ask doctors for referrals in your new area
- Have school records transferred
- Request copies of vet records
- Gather copies of legal and financial records
- Call insurance agents to see what changes need to be made to your policy

- Car insurance

[Name: _____ Phone: _____]

- Health Insurance

[Name: _____ Phone: _____]

- House/Renters Insurance

[Name: _____ Phone: _____]

- Life Insurance

[Name: _____ Phone: _____]

- Cancel memberships to gyms, clubs, and other organizations

6 WEEKS BEFORE MOVING

- Figure out how you will transport valuables (carry with your or send in the mail)
- Get rid of anything you no longer need, use, or want
- Begin planning a garage/yard sale
- Start trying to use up items that cannot be moved (see Do-Not-Ship list)

5 WEEKS BEFORE MOVING

- Order boxes and other moving supplies
- Pack items that don't get used often
- Label each box with its contents and the room it belongs in
- Figure out exact move date
- File a Change of Address with the USPS or request that they hold your mail

4 WEEKS BEFORE MOVING

- Call the moving company and reserve the truck/movers
- Notify utility companies about the move

- Cable/Satellite

[Name: _____ Phone: _____]

- Cell Phone

[Name: _____ Phone: _____]

- Electric

[Name: _____ Phone: _____]

- Gas

[Name: _____ Phone: _____]

- Internet

[Name: _____ Phone: _____]

- Sewer

[Name: _____ Phone: _____]

- Telephone (Land Line)

[Name: _____ Phone: _____]

- Trash

[Name: _____ Phone: _____]

- Water

[Name: _____ Phone: _____]

- Make travel arrangements for pets
- Have a garage/yard sale

3 WEEKS BEFORE MOVING

- Figure out how you will transfer your plants
- Dispose of anything that is not the Do-Not-Ship List (except food)
- Have your vehicle serviced

2 WEEKS BEFORE MOVING

- Notify these services that you are moving
 - Accountant
 - Attorney
 - Banks (some states are blacklisted by banks, so know the exact move date)
 - Car Insurance Provider
 - Car Loan Provider
 - Credit Card Companies
 - Doctor
 - Dentist
 - Financial Planner
 - Health Insurance Provider
 - Memberships (Netflix, magazines, book of the month, etc.)
 - Newspapers
 - Pharmacies
 - Schools
 - Store & Gas Charge Accounts
- Notify these government agencies that you are moving:
 - City/County Tax Assessor
 - State Vehicle Registration
 - Social Security Administration
 - IRS
 - Veterans Administration
- Confirm travels arrangements for pets & family

- Confirm parking for moving vehicles. Obtain permits, if necessary
- Plan meals for the last two weeks to try and use up your food
- If you own your current home, prepare a folder for the new owners. Fill it with important information about the house

1 WEEK BEFORE MOVING

- If you have a moving consultant, confirm your plans
- Contact the bank or Credit Card Company you are intending to use for the moving fees
- Give your new address and phone number to friends and family
- Pack a box of essentials to keep with you during the drive
- Drain gas and oil from any equipment (lawn mower, gas grill, etc.)
- Drain any hoses and waterbeds
- Measure furniture & doorways to make sure everything will fit
- Empty & defrost fridge at least 24 hours before the move
- Fill any prescriptions you will need during the move

THE DAY OF THE MOVE

- Supervise any hired labor
- Place any necessary carpet, floor, and door frames throughout your current home
- Check every room and closet to make sure nothing gets left behind
- Call the moving company to have your shipment picked up, if necessary
- Leave a note with your new address so future residents can forward any stray mail

Moving In

BEFORE MOVING IN YOUR STUFF

- Clean
- Make sure everything works. Repair anything that does not
- Pick up any mail being held at the post office
- Turn on utilities
- Unload items & begin organizing your new home

AFTER THE MOVE

- Keep all receipts & documents in your moving folder
- Get a new drivers' license
- Get new vehicle registration, tags, and license plates
- Register to vote
- Renew your passport
- Contact the local paper for a subscription
- Renew magazine memberships
- Give new address to any misc. services that need it, like:
 - Student loan offices
 - Alma Maters
 - Amazon
 - Etsy
 - eBay
 - Paypal
 - Sources of online income, if you're a blogger (like ShareASale, Google AdSense, etc.)
 - Other(s) _____

List of Utilities

Keep this list of current utilities in your moving folder to make your next move easier!

CABLE/SATELLITE

Name: _____ Phone: _____

CELL PHONE

Name: _____ Phone: _____

ELECTRIC

Name: _____ Phone: _____

GAS

Name: _____ Phone: _____

INTERNET

Name: _____ Phone: _____

SEWER

Name: _____ Phone: _____

TELEPHONE (LAND LINE)

Name: _____ Phone: _____

TRASH

Name: _____ Phone: _____

WATER

Name: _____ Phone: _____

Do-Not-Ship List

Some moving companies will not allow you to ship anything on this list. Shipments will be checked.

FLAMMABLES

- Acetone & Alcohol
- Ammonia & Bleach
- Charcoal
- Cleaning fluids
- Compound-3
- Enamel
- Gasoline & Kerosene
- Insecticides & pesticides
- Lacquer
- Lamp oil
- Leather care products
- Lighter fluids
- Liquors
- Matches
- Motor Oil
- Nail polish & remover
- Oil stains for wood
- Paint or remover
- Petroleum products
- Poisons
- Propane tanks
- Propane or other gas
- Shellac
- Shoe polish
- Turpentine
- Varnish or remover
- Weed killer
- Wood filler

COMBUSTIBLES

- Alcoholic beverages
- Alcohols
- Antifreeze
- Camphor oil
- Fluid cleaners
- Corrosive liquids
- Acids
- Batteries
- Disinfectants
- Dyes
- Flame retardant compounds
- Iron/steel rust preventatives
- Paint and paint-related materials

EXPLOSIVES

- Ammunition
- Black powder
- Blasting caps
- Dynamite (plastics or any similar explosives)
- Explosives auto alarms
- Fireworks
- Fuse lighters
- Igniters or primers
- Firearms
- Matches
- Propellants
- Propane tanks
- Signal flares
- Smokeless powder
- Souvenir explosives/instruments of war
- Spear guns having charged heads
- Sterno
- Toy propellant or smoke devices

