

COAST

Event Agreement

1. General

1.1 Coast Beach Bar & Kitchen (ABN 35 609 072 522) ("the Venue") agrees to host the event as confirmed in your booking.

1.2 The client is responsible for ensuring all guests, contractors, and representatives comply with this Agreement.

1.3 Payment of the deposit constitutes acceptance of these terms and forms a binding agreement.

2. Minimum Spend

2.1 Where applicable, minimum spend is redeemable on food and beverage only and excludes all third-party services.

2.2 Minimum spend must be prepaid. Any unspent balance will be retained as a venue hire fee.

2.3 Individual guest purchases are not included in the minimum spend.

3. Booking Confirmation

3.1 Bookings are held for 7 days and remain tentative until the required deposit is received. The Venue reserves the right to release unconfirmed bookings after this time.

3.2 All pricing is based on the event details and estimated guest numbers at the time of booking. Any changes may result in revised charges.

4. Payment Terms

4.1 A 50% deposit is required to secure the booking, unless otherwise agreed in writing.

4.2 The remaining balance is payable in full 14 days prior to the event date. Failure to do so may be treated as a cancellation.

4.3 Any additional charges incurred during the event must be settled at its conclusion unless otherwise agreed.

4.4 Event duration is as agreed at the time of booking. Extensions are subject to availability and additional charges.

4.5 Extensions will not be granted due to late arrivals.

5. Cancellation Policy

30 days or more: Deposit refunded in full

14–30 days: Deposit retained

Less than 14 days: All payments non-refundable

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6. Food, Beverage & Guest Numbers

6.1 Final menu selections and guest numbers must be confirmed 14 days prior to the event.

6.2 Increases may be accommodated up to 48 hours prior, subject to availability.

6.3 Reductions within 14 days of the event are non-refundable.

7. Dietary Requirements

The Venue will make reasonable efforts to accommodate dietary requirements; however, it cannot guarantee allergen-free preparation environments. Guests are responsible for advising staff of their requirements on the day. No external food or beverage is permitted without prior approval.

8. Responsible Service of Alcohol

The Venue adheres to all Responsible Service of Alcohol obligations and reserves the right to refuse service, remove guests, or terminate the event where necessary to ensure safety and compliance.

9. Styling, Theming & Entertainment

9.1 All styling and entertainment must be approved in advance. Restrictions apply to decorations, equipment, and sound levels.

9.2 Confetti, glitter, and unauthorised fixings are not permitted. Additional cleaning or damage charges may apply.

9.3 All entertainment must comply with venue regulations and conclude at the agreed event time.

10. Third-Party Suppliers

All external suppliers require prior approval by the Venue and must comply with venue access, safety, and operational requirements.

11. Terrace Conditions

11.1 Terrace events operate between 10:00am and 10:00pm, with all guests required to vacate by 10:00pm.

11.2 For non-exclusive bookings, the Venue reserves the right to relocate the event to a suitable alternative space. In such cases, the client may accept the revised arrangement or cancel without penalty.

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12. Access, Deliveries & Storage

- 12.1 All deliveries and event access must be pre-arranged with the Venue.
- 12.2 Access is permitted up to 1 hour prior to the event unless otherwise agreed.
- 12.3 The Venue does not provide storage and accepts no responsibility for items left on-site.

13. Conduct, Damage & Cleaning

- 13.1 The client is responsible for the conduct of all attendees.
- 13.2 Any damage to the Venue or its property will be charged to the client.
- 13.3 Additional cleaning fees may apply where required.

14. Security & Safety

The Venue reserves the right to require security personnel at the client's expense where deemed necessary.

15. Venue Rights

The Venue reserves the right to refuse entry, cease service, or terminate the event where guests are intoxicated, non-compliant, or where safety or operations are compromised.

16. Liability & Indemnity

To the extent permitted by law, the client indemnifies the Venue against any loss, damage, or liability arising from the event, except where caused by the Venue's negligence.

17. Force Majeure

The Venue will not be liable for failure to perform due to circumstances beyond its control. In such cases, the booking may be cancelled and payments refunded without further liability.