



Role Description The Integrated Caseworker is a full-time or part-time 3 days

Actual Full-time Salary £26,227 per annum

Over 37.5 hours per week

Send cv and covering letter to: eve.maloba@completewoman.co.uk

Complete Woman CIC is a community-driven organisation founded by migrant women and working at the intersection of gender, race, migration, and economic justice. The organisation's mission is to reduce isolation, build collective support, and help marginalised communities navigate and challenge inequalities in the UK.

Complete Woman provides holistic, trauma-informed support through crisis assistance, empowerment programs, youth initiatives, and community engagement activities. In addition to direct services, Complete Woman is actively involved in worker and community organising and systems-change advocacy. The organisation ensures that the lived experiences of migrant women inform policy and practice at local and national levels.

In this position, the individual will provide holistic casework support to service users, including assessment, planning, and coordination of practical and emotional support. Day-to-day tasks include conducting intake assessments, managing case files, delivering crisis and advocacy support, and signposting to relevant services such as housing, welfare, health, and legal assistance. The Integrated Caseworker will collaborate closely with colleagues and partner organisations to ensure trauma-informed, culturally sensitive interventions and contribute to empowerment and community programs. The role also involves maintaining accurate records, monitoring progress, participating in team meetings, and supporting organisational learning and advocacy efforts.

Qualifications

- Candidates should possess strong Interpersonal Skills and Communication abilities to build trust, support service users, and work effectively with partners.

- Candidates should possess Social Work knowledge or experience and an understanding of trauma-informed, person-centered practice in community settings.

NEXT PAGE

- Candidates should possess Case Management and Casework skills to assess needs, develop support plans, coordinate services, and maintain accurate documentation.
- Candidates should possess cultural awareness and sensitivity, especially in working with migrant, refugee, and marginalised communities.
- Candidates should possess the ability to manage a varied caseload, prioritise tasks, and work both independently and as part of a multidisciplinary team.
- Candidates should possess proficiency in basic IT tools (e.g., email, case management software, word processing) and strong organisational skills.
- A relevant qualification in social work, community development, psychology, or a related field, or equivalent experience, is beneficial.
- Experience working in front-line community services, women's services, migration or asylum support, or similar environments is an advantage.