



AZTEC CHAMBER OF COMMERCE VENDOR APPLICATION

Rules & Regulations:

- Vendor is responsible for having all required permits, licenses within the state and city and insurance policies and have copies with them during the event(s).
This includes but is not limited to
 - ✓ Items regulated and permitted under the [New Mexico Farmers Marketing Association](#) and/or [New Mexico Environment Department](#) (NMED) New Mexico Environmental Department.
 - ✓ Aztec Business License or a Special Event Permit obtained through [Aztec Business Licenses \(aztecnm.gov\)](#).
 - ✓ Food Truck Permits
- Vendor releases Aztec Chamber of Commerce, City of Aztec and all property owners which the vendor is selling on for all liability. A signature on an indemnity agreement MUST be signed at the time of application submittal.
- Vendors must represent their products in an honest manner at all times. It is expected that all vendors or their representatives be courteous and professional at all times to customers and other vendors.
- No selling of ANY Marijuana Products.
- No live animals or vendors pets permitted at areas within private property.
- Acceptance of vendors for the event(s) will be based on receipt of completed registration form, release and available spaces. After vendor has been approved, an invoice will be sent through Square for credit card payment, or vendor may submit payment by check or cash to addresses listed below.
- Vendor applications will be sent to P.O. Box 1303 Aztec, NM 87410 or emailed to secretary@aztecchamber.com or dropped off at Aztec Rogue Foods (603 NE Aztec Blvd. Aztec, NM).
- Vendors will receive space assignments on a first come, first serve basis. Vendor spaces are 10'x10', you need to supply your own canopy with weights. Many of the areas which are not in the park are in concrete and asphalt, therefore tie downs would be difficult to use, please plan accordingly. If you need 2 spaces, please indicate on the application.
- **You must agree to be completely set-up by the event start time and to remain set-up until the event end time, you also are responsible to leave your area clean before you leave.**
- After unloading at the event, you will be required to move your vehicle to side street parking or another designated parking area. Events are in a neighborhood community, please be respectful of the homeowners and DO NOT block driveways.
- There is limited access to electricity. If electricity is required, please note on your application. We would request if food trucks have quiet generators and able to be self-contained, this would be preferable, it would give us more flexibility for layout of spaces.
- There will be no cancellations due to weather. Rain, snow, sleet or hail the event will proceed.



Release and Indemnity Agreement

WHEREAS, _____ a vendor, charitable organization or other type of
(Business name listed)

legal entity ("User") desires to participate in the Aztec Chamber of Commerce Event(s) (sometimes hereinafter referred to as "Event(s)"); and WHEREAS, such User represents and certifies that it meets the criteria for participation in the Event(s) and agrees to obey the rules of the Event and understands the nature of participating in the Event(s) are the User's responsibilities as a Vendor, including but not limited to assuming all responsibility for safe operation and conduct of its business and associated activities within the Event(s);

NOW THEREFORE, in consideration of the Aztec Chamber of Commerce authorizing said

User, _____, to participate in the Event(s) the User agrees to
(Owner of Business),

indemnify, hold harmless and defend the Aztec Chamber of Commerce, City of Aztec, Property and Business Owners the Event is located, their officers, agents, volunteers and employees from and against all liability for any and all claims, suits, demands, and/or actions of damages, injuries to person (including death), property damage (including loss of use) and expenses including court costs and reasonable attorney's fees and other costs occasioned by or arising out of User's participation in the Event(s) and all other activities conducted in connection with or incidental to participation in the Event(s) and arising out of or resulting from the intentional acts, omissions or negligence of User, its officers, agents, volunteers, employees, or other persons under the control or supervision of the User.

User further agrees that it shall, at all times, exercise reasonable care and undertake precautions on behalf of, and be solely responsible for the safety of its officers, agents, volunteers, employees, participants, visitors, and other persons, as well as its property, while participating in the Event(s) or on the properties and surrounding areas. It is expressly understood and agreed that the entities listed above shall not be liable or responsible for the intentional acts, omissions or negligence of User, officers, agents, volunteers, employees, customers, visitors, and participants in the Market.

It is further agreed with respect to the release and indemnity provided for herein, that the Aztec Chamber of Commerce and User will provide the others with prompt and timely notice of any event or incident covered in any way by this Agreement, directly or indirectly, contingently or otherwise affected, or which might affect the User or Aztec Chamber of Commerce.

User further agrees that this Release and Indemnity Agreement shall be considered as an additional remedy for the Event(s), and shall not be considered as an exclusive remedy or as a limitation on the remedies available to the Event(s).



Vendor Form 2022 Circle Event(s) you are applying for:

- 1) Pianos in the Park (Saturday, September 17 10:00am-3pm @ Minium Park)
- 2) Oktoberfest/CarShow (Saturday, October 15 9:00-6:00 throughout Downtown Aztec; 550 Brewing and Rubia's)

Contact

Name: _____

Business/Organization:

Cell #:

—

Phone #:

Email

Address: _____

Address:

Describe items for sale:

Check all that apply to calculate proper payment:

Pianos in the Park

- ☐ Basic Booth Fee \$40.00
- ☐ Additional Booth Fee \$30.00
- ☐ Food Truck \$70.00
- ☐ Electricity \$10.00
30amps or 50 amps

Oktoberfest

- ☐ Basic Booth Fee \$50.00
- ☐ Additional Booth Fee \$40.00

- ☐ Food Truck \$80.00
- ☐ Electricity \$10.00
30 amps or 50 amps

Discounts

- ☐ Registration both events -\$10.00
- Chamber Member (each event)

- ☐ General -\$20.00
- ☐ Bronze Member *
- ☐ Silver Member *
- ☐ Gold Member *

*vendor fee waived

Total Fee = _____

- ☐ Credit Card
- ☐ Check
- ☐ Cash

If paying by credit card, an invoice will be sent to you via Square. Check (*payable to Aztec Chamber of Commerce*) and Cash should be dropped off at Aztec Rogue Foods (603 NE Aztec Blvd.)