



# Supplier Terms & Conditions

1) Suppliers shall have a Quality Management System compliant to AS9100 or AS9003, or as otherwise stated in this purchase order.

2) Job No. must be referenced on all supporting documents pertaining to this order. Statement of Compliance of Manufacturing and Test shall be signed by an individual of authority.

3) Seller agrees at all practical times to be subject for review, inspection & audit by any authorized representative of the buyer, or its customer; &, in the event that this order is placed under a

government contract, any authorized representative of the U.S. government shall also have the same rights to entry, audit & inspection as provided herein.

4) If this order is identified as a Government Contract, all metals products used in producing this order are required to be compliant with DFARS 252.225-7014 and if this is a Rated Order Certified

for National Defense Use you are required to follow all the provisions of the Defense Priorities and Allocations System Regulation (15 CFR 700).

5) The various documents constituting this purchase order shall be interpreted as to be consistent with one another. In the event that an inconsistency or ambiguity is identified the order

precedence shall apply, with the first listed item having a higher precedence than a later listed item; a. government contracts, ITAR (as applicable), b. provisions set forth on this purchase order,

c. drawings, d. specifications.

6) Supplier must notify Mikelson Machine Shop, Inc. of changes in product and/or processes, and where required, obtain Mikelson Machine Shop, Inc.'s approval. Approval must also be obtained before



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shipment of supplier's non-conforming material.

7) Supplier to certify to latest revision, amendments, types, classes and PSD's on this purchase order. Suppliers are required to flow down to sub-tier suppliers the acceptable requirements in the

purchasing documents, including key characteristics when required.

8) Suppliers are required to retain quality records on file for at least 10 years, unless contractually required, or as specified in other regulations or legislation. Quality records shall include, but

not limited to, Forms, Quality Manual/Procedures, Internal Audits, Non-Conformance Reports, Calibration Records, Processing Certifications and Customer Approvals. Mikelson Machine Shop, Inc.

must be notified in writing prior to discarding/destroying records. Mikelson Machine Shop, Inc.

must be allowed the opportunity to claim possession of such records, including record from sub-tier sources.

9) Certificate of Conformance shall be provided when Calibration services or special processes are required under this purchase order unless otherwise specified.

10) Keep parts protected with rust preventive oil, except Aluminum after anodize and Stainless Steel after Passivation and unless otherwise stated on PO.

11) Suppliers are to conform to all provisions of the Eaton Aerospace ECGSEM, & SQW 7.4-11 APPENDIX 1; these documents are available from MMS purchasing Department. These provisions are to be flowed down

to sub-suppliers performing and or purchasing product for incorporation into products covered under this purchase order.



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12) Raw materials and finished goods purchased under this order shall be free of Conflict Minerals as described by the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010

(containing about of Tantalum, Tin, Tungsten, or Gold which originates from the Democratic Republic of Congo or adjoining countries). Ref MMS Conflict Minerals Policy.

13) When specified on purchase order, all inspections used for acceptance shall be conducted to a minimum sample acceptance level aql of 0.40 in accordance with ANSI Z1.4 sampling procedure and tables for inspection activities. normal level (ii). lot acceptance shall be at zero. reject shall be at one.

14) Mikelson's suppliers shall be measured against a goal of 95% On Time Delivery and Quality. Mikelson may issue a corrective action request any time a supplier is below the goal of 95%. Suppliers may be subject to removal from Mikelson's Approved Supplier List if the supplier does not respond to the corrective action request in a timely manner.

15) All products that have a potential for counterfeiting should only be purchased from the Original Equipment Manufacturer (OEM) or a franchised distributor of the OEM. The Original Equipment Manufacturer (OEM) or a franchised distributor of the OEM, should provide, with the shipment a certificate of conformance, certifying that the component or material provided is the part number being procured on the Purchase Order. A certificate of conformance is used to establish traceability to the OEM. It is not recommended that electronic components or any other type of product, where there is a potential for counterfeiting, be purchased from a broker that is not a franchise distributor. In the event such a purchase should be made, it is the responsibility of the supplier to assure that the proper certifications are available, to provide traceability to the OEM.

16) Suppliers shall ensure persons performing work on pinnacle product are aware of:



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- Their contribution to product or service conformity
- Their contribution to product safety
- The importance of ethical behavior

17) Terms and Conditions revised on 10/25/2017 For questions regarding this PO please contact [purchasing@mikelson.net](mailto:purchasing@mikelson.net) . For quality issues please contact Jim Mikelson at [jim@mikelson.net](mailto:jim@mikelson.net).