



The *Golden Bulls* Alumni Association

OF E.E. SMITH HIGH SCHOOL
SERVICE • ADVOCACY • COMMUNITY

Bylaws and Constitution

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BYLAWS OF The Golden Bull Alumni Association, INCORPORATED

ARTICLE I – NAME AND LOCATION

This organization is, and shall be known as, The Golden Bulls Alumni Association of E. E. Smith High School, Incorporated, and shall be located in Fayetteville, North Carolina.

ARTICLE II – PURPOSES

Section 1 – The purpose for which this Corporation is organized is as follows:

- a) To represent any and all persons who shall be Alumnus of the E.E. Smith High School of Fayetteville, North Carolina;
- b) To sponsor consolidated reunions for these persons;
- c) To publish newsletters, brochures, posters, or any and all other forms of advertising for the Alumni;
- d) To collect, study and publish the history of E.E. Smith High School and its Alumni;
- e) To establish scholarships for deserving, E.E. Smith High School graduates;
- f) To make gifts and donations to E.E. Smith High School;
- g) To enter into such other and further purposes and alumni activities which may be lawfully conducted by a non-profit corporation in this state; and
- h) To recognize deserving individuals for their contributions to the school and to the Alumni Association.

ARTICLE III- MEMBERSHIP

Section 1 – Membership in the association shall be of three classes: Alumni Member, Associate Member and Honorary Member.

- a) An Alumni Member shall be any graduate, certificate holder or person who attended E. E. Smith High School for a minimum period of one semester, and who has paid membership dues during the last or current fiscal year. Membership dues are waived for the current graduating class for one year.
- b) An Associate Member (Friend) shall be the spouse of an Alumnus or any other person desirous of supporting the program of the E.E. Smith High School and who has paid membership dues.
- c) An Honorary Member shall be any person in good standing (other than those members above) and who has been elected by the Corporation to show appreciation for services rendered and/or support given.
- d) General Membership: \$60 (\$30 for operational costs/\$20 Scholarship Fund/\$10 goes to a department or school entity of your choice. You may also choose to have this portion go to the scholarship as well). Lifetime Membership: \$300 (Operational Costs and Scholarships). Dues are subjected to change with an approved amendment presented by the Membership Committee and voted on by the Executive Committee.

Section 2- Associate Members may participate in discussions and have voting privileges. They can not hold an Elected Office but can be appointed to an appointed position and serve on committees.

Honorary Members may participate in discussions, but have no voting privileges and shall not be elected or appointed to any office or committee.

Approved by the GBAA Executive and Bylaws Committees
June 2024

Section 3- Membership cards shall be issued to all financial members and will expire at the end of the twelve-month period of that fiscal year (June 30). Honorary Members shall not be issued membership cards.

ARTICLE IV-OFFICERS: ELECTION AND DUTIES

Section 1 – The Executive Officers of the Corporation shall be President, Vice President, Recording Secretary, Treasurer, and Financial Secretary. The appointed officers (by the above Executive Committee) are the Assistant Recording Secretary, Corresponding Secretary, Parliamentarian, and Historian.

Section 2 – Nominee Criteria: To qualify as a nominee for an elected office, the nominee must be an active member, who has graduated from E.E. Smith High School; and, for two of the most recent three years preceding the fiscal year in which the election is to take place has actively participated in and supported the programs and activities of the Alumni Association; has attended the Annual Meetings of the Alumni Association; and is financial. The nominee's name must be submitted to the Nominating Committee. The Nominating Committee will verify that the nominee has the knowledge and skills for the specified office and meets all of the required criteria.

Section 3 – Election and Tenure of Officers:

a) All officers of the Association shall maintain financial status by payment of dues each fiscal year. All candidates for elected office shall be presented by the Nominating Committee and elected by secret ballot of the financial members at the Annual Meeting. Nominees can be submitted in writing at any time during an election year to the nominating Committee prior to the 3rd quarter GBAA business meeting. After then, nominations can only be taken from the floor at the third quarter regular meeting. Officers will be elected every two years and shall be installed at the Annual Meeting in May, as the last item on the agenda. Elected officers will assume office at the beginning of the next fiscal year (July 1). Officers may succeed themselves for one additional term. Appointed officers have unlimited tenure at the option of the Executive Committee but must maintain financial status.

b) In the event an officer's position is not filled during the election, the Executive Committee shall have the right to appoint a qualified person to fill that position for the duration of that term.

c) If an officer fails to perform their duties, the Executive Committee reserves the right to relieve this officer of his/her duties by majority vote. In case of resignations, the Executive Committee reserves the right to accept the resignation. The Executive Committee shall find replacement(s) and submit names to the body for immediate voting. The voting shall take place during a special call meeting within two (2) months of the resignation.

Section 4 – Duties of Officers

a) The President shall preside at all regular and special meetings, except during the election of officers, and shall have voted in case of a tie. They shall appoint the chairpersons of standing committees and ad hoc committees, and shall be an ex-officio member of all active committees except the Nominating Committee. At all times the President shall see that the bylaws are enforced and that all committees, appointed positions and affiliates properly function according to their duties and the bylaws. They shall have the power to sign checks in the absence of the Treasurer or Financial Secretary and shall keep the spare mailbox keys.

b) The Vice President shall preside in the absence of the President and carry out all the duties assigned to the President, except signing checks. They shall focus on the growth and development of the Corporation, be a liaison to and assist in developing all Chapters, shall appoint the chair of the Membership Committee, and make sure all duties are performed.

c) The Recording Secretary shall record the minutes of all meetings. They shall maintain a file of permanent copies of the Association's minutes, the Constitution and ByLaws, Robert's Rules of Order, and Standing Rules. They shall also call a meeting to order in the absence of the President and Vice-President, and shall preside. In the event the office of the President and Vice President becomes vacant, they shall convene a meeting.

d) The Assistant Recording Secretary shall act in the absence of the Recording Secretary to record minutes and handle matters of record.

e) The Corresponding Secretary shall attend to all correspondence of the Association. They shall notify all members of regular meetings and other meetings when necessary. They shall have a list of all officers, Executive Committee members, and general memberships. They shall read important correspondence or the gist of it at regular meetings.

f) The Financial Secretary may be bonded. They shall maintain all records of receipt of funds including details of disbursements and membership dues, issue membership cards, make an annual report to the body, and submit all records for audit at the end of the fiscal year. These records shall be kept in a ledger or electronic spreadsheet. The Financial Secretary shall be a signer of draft disbursements on the Association's checking account, and a signer for withdrawals from the Association's savings account when monies are withdrawn. A voucher must be submitted before monies are disbursed or withdrawn from the Associations checking or savings account.

g) The Treasurer may be bonded to receive all monies paid to the Association. All monies shall be bank-deposited by the Treasurer. They shall keep accurate, balanced records of all such monetary matters. Regular financial reports shall be made to the Executive Committee at quarterly meetings and annually at the Reunion General Meeting. There shall be two of three signatures (President, Financial Secretary or Treasurer) on all savings account withdrawals and checking account disbursements authorized by the Executive Committee. All bills from officers and committee members must be accompanied by a voucher or receipt(s) of expenditures before monies are dispersed. These transactions shall be recorded in a financial ledger or electronic spreadsheet.

h) The Parliamentarian shall be knowledgeable of the Constitution, Bylaws, Resolutions, and Rules of the Alumni Association, and shall give advice to the chair that will ensure that all business transactions of the Association are done in accordance with standard parliamentary rules and procedures (Robert's Rules of Order).

i) The Chaplain shall be director of all religious affairs pertaining to the organization when deemed necessary.

j) The Historian shall be responsible for documenting all events of the The Golden Bulls Alumni Association of E. E. Smith High School, Inc. since its inception. They shall work with the administration at E.E. Smith High School and the Fayetteville History Museum as much as possible by preserving all documents pertaining to the history and legacy of the school.

ARTICLE V – STANDING COMMITTEES

Section 1 – Standing committee are as follows:

a) The Budget and Finance Committee shall prepare and present the annual budget, review and recommend ways and means to improve the financial operations of the Association. The Treasurer should be chairperson of this committee. The Membership Chairperson should be a member of this committee along with two other members (President and Financial Secretary).

b) The Membership Committee shall plan and implement plans necessary to increase membership in the Association. Each class shall be represented on the Membership Committee by an appointed representative of each class. If one has not been appointed, then the Membership Committee shall secure a representative to provide and maintain a complete up-to-date membership roster of names, addresses, telephone number(s) and email. The chairperson shall arrange with the President, to have the current graduating class inducted at graduation. New E.E. Smith graduates shall have their first membership cards placed in their diploma jacket upon graduation.

c) The Public Relations Committee shall be responsible for keeping members, the news media, the National Alumni Association, and the community informed of all activities pertaining to the Alumni.

d) The Scholarship Committee shall set guidelines for scholarship applicants, set guidelines for collection and distribution of funds for scholarship, recommend number of scholarships and amounts to be given each year, and administer scholarship programs to include selection of recipients.

e) Constitution and Bylaws Committee shall be responsible for recommending proposed revisions to the Constitution and Bylaws; suggesting rule changes that may be pertinent to the progress of the Corporation and promote clearer understanding.

f) The Program Committee shall formulate plans for yearly activities.

g) The Reunion Committee shall be responsible for planning, organizing, and implementing the Alumni Weekend programs and activities.

h) The Courtesy Committee shall monitor and send acknowledgements of deaths, births, illness, etc., to family, and alumni for record-keeping purposes.

i) The Nominating Committee (appointed by the President) shall receive recommendations from active chapters for persons to serve the various offices. The list shall be presented to the Membership and elected by secret ballot at the Reunion General Meeting. Additional nominations may be made from the floor. Ballots shall be counted and tabulated and the result vote made at this meeting.

Section 2 – Ad Hoc Committee shall be: Special Events, and any other committee deemed necessary and shall be appointed by the President as the need arises.

Section 3 – Auditing shall occur by the authority of the Executive Committee at the end of each fiscal year, and a copy of the audit furnished to each member of the committee. An Auditor, or Auditing Committee, shall be determined by the Executive Committee.

ARTICLE VI – STANDING RULES AND PROCEDURES

Each standing committee will develop a set of standing rules and policies as guidelines for fulfilling the committee's responsibilities as outlined in the Constitution and Bylaws of the Association. After approval by the Executive Committee, the rules and procedures will be adhered to by the respective committee until they are changed with approval of the Executive Committee.

ARTICLE VII – MEETINGS

Section 1 – The Executive Committee will meet monthly – date and time designated by the body. Additional meetings may be designated by the President.

Section 2 – The Annual Meeting shall be held during the week of the Alumni Weekend (Memorial weekend of each year — when possible).

Section 3 – The fiscal Year is July 1st to June 30th. The first meeting of the fiscal year will be in November. TBD by the President.

Section 4 – Transition Meeting (Election Year) must be held during the last week of June; close books, finalize financial report, complete audit, turn over all receipt books and reconciled bank statements. Transfer all alumni documents to the incoming officers, i.e., secretary's books, membership information, committee documents, etc.

ARTICLE VIII – DUES

Section 1 – The Membership dues shall be established by the Executive Committee.

General Membership (Alumni, Associate, and Honorary): \$60 (\$30 for operational costs/\$20 Scholarship Fund/\$10 goes to a department or school entity of your choice. You may also choose to have this portion go to the scholarship as well).

Lifetime Membership: \$300 (Operational Costs and Scholarships). Dues are subjected to change with an approved amendment presented by the Membership Committee and voted on by the Executive Committee.

ARTICLE IX – ANNUAL REUNION

Section 1 – The Annual Reunion shall take place in the city of Fayetteville, NC and shall include three days of activities during the fourth weekend in May, (when possible) known as “The Alumni Weekend.” The chairperson for the reunion committee will facilitate and execute planning of reunion activities in collaboration with the Executive Committee. Should the National body wish to designate other locations, those locations shall be reviewed for consideration at the Annual General Meeting.

Section 2 – All expenditures necessary for the Annual Reunion Activities in terms of facilities, food service, entertainment and other activities, shall be negotiated by written contractual agreements with the responsible party.

Section 3 – Special Reunion Committee shall be established for the Fund-raiser. Invitations, Souvenir Program Booklet, Community Day Coordination, Registration, Scholarship and Awards Recognition Banquet, Facilities and Hotel Accommodations, Memorial Service, Reception-Social Hour and Food Service. Standing Committees shall perform according to duties outlined.

Section 4 – The Association shall not sanction any individual class hospitality suites or function that has not been approved by the Executive Committee.

ARTICLE X – LEGAL COUNSEL

Section 1 – The Association shall retain Legal Counsel at its discretion, either by personal donations of services rendered or monetary compensation, in some instances at the discretion of the Executive Committee. The Committee reserves the right to terminate legal services retained by the Association, whether donated or monetarily compensated when such services do not serve the interest of the Association.

ARTICLE XI – GROWTH AND DEVELOPMENT

Section 1 – The Association should strive to increase membership with a combined effort of recruiting classes and maintaining an accurate Alumni Directory listing of these classes and its members. The Vice President should coordinate with all classes to encourage growth and development of the Association.

Section 2 – Should the Association grow and develop to size needed of an office room/suite or building, the Executive Committee shall locate a site or maintain such offices by rental or purchase, and this site shall be the physical National Office of all officers of the Association.

ARTICLE XII – Classes

c) Classes shall elect President, Vice President, Recording Secretary, Treasurer, and other Officers deemed necessary by the class.

Section 7 – Class Responsibilities – Each class shall:

- a) Shall send a membership list to the National Financial Secretary;
- b) Keep financial and other records in manner prescribed by the Association;
- d) Make a written report at the Annual Meeting.
- e) Classes shall be assessed thirty dollars (\$30.00) for Association annual affiliation fee. This fee will be geared towards the alumni association's collective efforts to support E.E. Smith High School, as well as group activities that may pertain to the Annual Reunion.

ARTICLE XIV – MONETARY COMPENSATION NON-PROFIT STATUS

Section 1 – All proceeds in the organization's treasury will be used for scholarships for deserving E.E. Smith students, projects that will be beneficial for the preservation of the Dudley Legacy, and to show appreciation to those who have served E.E. Smith High School. A percentage of funds raised may be used for operation expenses as defined under the IRS tax non-profit exempt status as long as the stated purpose of the Association is adhered to.

Section 2 – In the event that the Association is dissolved, any remaining assets will be liquidated and resulting funds placed in scholarship funds at E.E. Smith High School by legal distribution.

ARTICLE X – AMENDMENTS

Section 1 – Amendments to the bylaws must be made during the Reunion General Business Meeting session by a two-thirds majority vote of those present (in good financial standing). Proposals for amendments may be made by the Executive Committee or any financial members. Proposals must be submitted in writing to the Executive Committee 60 days prior to the Annual Meeting. The Committee will make copies available to all financial members through their newsletter a minimum of 30 days before voting. No part of these bylaws shall be amended or annulled except by the method herein described.