

MOVING PLANNER



THIS BOOK BELONG TO

MOVING GUIDE AND TIPS

- PURGE AS MUCH AS POSSIBLE
- CREATE A 'MOVING' FOLDER IN YOUR FILE CABINET
- CREATE A 'MOVING' FOLDER ON YOUR DESKTOP
- PACK A LITTLE AT A TIME (UP TO 8 WEEKS PRIOR) BOOK MOVERS AND OTHER PROFESSIONALS ASAP
- SCHEDULE NEW HOME UTILITIES AHEAD OF TIME
- KEEP AN 'ESSENTIALS' BAG PACKED FOR MOVING DAY
- STOCK UP ON MOVING SUPPLIES
- STOCK UP ON PAPER PLATES, CUPS, & UTENSILS
- IF SELF MOVING, USING A LOADING RAMP EQUIPPED TRUCK
- HEAVY ITEMS - SMALL BOXES; LIGHT ITEMS - LARGE BOXES
- FILL THE GAPS OF PACKED BOXES WITH PACKING MATERIAL
- PACK HEAVY BOXES IN THE TRUCK FIRST
- KEEP EACH BOX TO A SPECIFIC ROOM
- LABEL EACH BOX BY ROOM & CONTENTS
- TAPE THE BOTTOM OF BOXES WELL
- PACK YOUR KITCHEN ITEMS CAREFULLY
- COLOR COORDINATE YOUR BOXES

DO NOT PACK

- CHANGE OF CLOTHES & PJS (PER FAMILY MEMBER)
- PHONE & COMPUTER CHARGER
- TOOTHBRUSH/TOOTHPASTE
- MEDICATIONS
- IMPORTANT DOCUMENTS
- CHECKBOOK/CREDIT CARDS/CASH

MOVING TIMELINE CHECK LIST

8 WEEKS BEFORE

- ☐ DESIGNATE FOLDER FOR MOVING RELATED PAPERS
- ☐ DESIGNATE NOTEBOOK FOR MOVING RELATED NOTES
- ☐ ROOM BY ROOM CREATE KEEP, SELL, DONATE LISTS
- ☐ RESEARCH MOVING COMPANIES
- ☐ CREATE A MOVING BUDGET
- ☐ NOTIFY SCHOOL(S) IF APPLICABLE & PUT IN FOR PTO

6 WEEKS BEFORE

- ☐ GATHER PACKING SUPPLIES
- ☐ PLAN GARAGE SALE/ITEM SALES
- ☐ GET COPIES OF MEDICAL RECORDS FROM DOCTOR'S OFFICE
- ☐ BOOK MOVING COMPANY
- ☐ CONTACT INSURANCE AGENTS
- ☐ LABEL MOVING BOXES

4 WEEKS BEFORE

- ☐ START PACKING NON ESSENTIALS
- ☐ NOTIFY UTILITIES & LANDLORD (IF APPLICABLE)
- ☐ MAKE A FOOD STRATEGY PLAN
- ☐ MAKE ARRANGEMENTS FOR PET(S) & PLANT(S)
- ☐ CHANGE YOUR ADDRESS
- ☐ CLEAN & SERVICE VEHICLE(S)

MOVING TIMELINE CHECK LIST

2 WEEKS BEFORE

☐ FINISH PACKING

☐ COORDINATE YOUR VALUABLES

☐ ARRANGE CLEANING SERVICES FOR YOUR NEW HOME

☐ DISPOSE OF ANY LEFT OVER ITEMS NOT BEING MOVED CONFIRM ALL DATES AND APPOINTMENTS NECESSARY

☐ PACK ESSENTIAL MOVING KIT

1 DAY BEFORE

☐ KEEP ESSENTIAL DOCUMENTS HANDY

☐ CLEAN OUT FRIDGE, FREEZER, PANTRY & CABINETS

☐ LAST MINUTE PACKING

☐ _____

☐ _____

☐ _____

MOVING DAY

☐ HELP MOVERS

☐ FINAL SWEEP OF ENTIRE HOUSE, GARAGE, SHED &

☐ YARD

☐ _____

☐ _____

☐ _____

MOVING TIMELINE CHECK LIST

8 WEEKS BEFORE

6 WEEKS BEFORE

4 WEEKS BEFORE

[illegible]

MOVING TIMELINE CHECK LIST

2 WEEKS BEFORE

1 DAY BEFORE

[illegible]

MOVING DAY

[illegible]

FOR SALES CHECKLIST

[illegible]

TO-DO CHECKLIST

[illegible]

MOVING COMPANY CONTACTS

NAME		EMAIL	
ESTIMATE		WEBSITE	
DATES		CONFIRMATION	
PHONE		NOTES	

NAME		EMAIL	
ESTIMATE		WEBSITE	
DATES		CONFIRMATION	
PHONE		NOTES	

NAME		EMAIL	
ESTIMATE		WEBSITE	
DATES		CONFIRMATION	
PHONE		NOTES	

NAME		EMAIL	
ESTIMATE		WEBSITE	
DATES		CONFIRMATION	
PHONE		NOTES	

NAME		EMAIL	
ESTIMATE		WEBSITE	
DATES		CONFIRMATION	
PHONE		NOTES	

BUDGET TRACKER

[illegible]

MOVING BOX REFERENCE SHEET

[illegible]

UTILITIES & SERVICES CHECKLIST

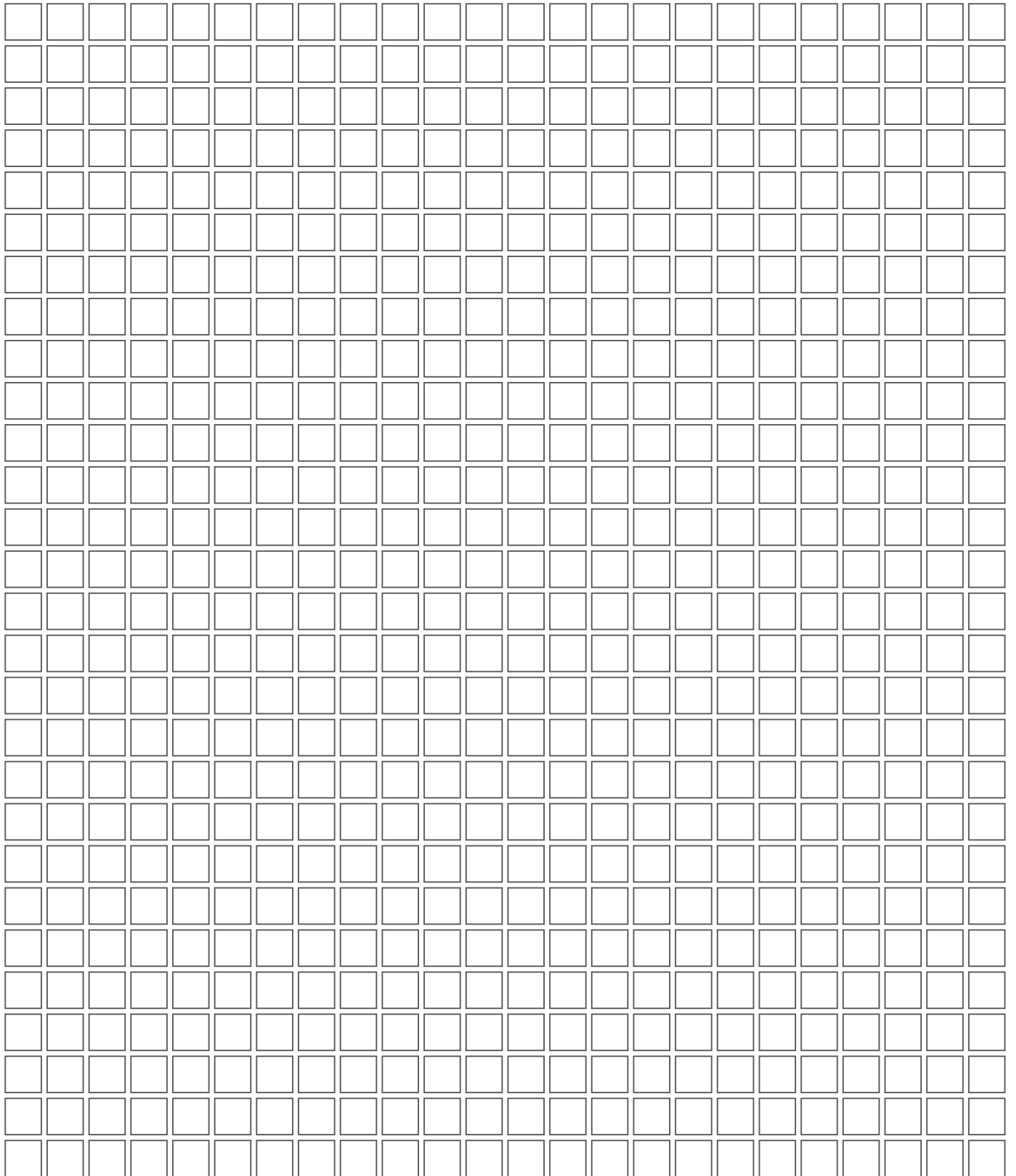
OLD HOME		NEW HOME	
SERVICES		SERVICES	
PHONE		PHONE	
DATE CANCELED		DATE SET UP	
NOTES		NOTES	
SERVICES		SERVICES	
PHONE		PHONE	
DATE CANCELED		DATE SET UP	
NOTES		NOTES	
SERVICES		SERVICES	
PHONE		PHONE	
DATE CANCELED		DATE SET UP	
NOTES		NOTES	
SERVICES		SERVICES	
PHONE		PHONE	
DATE CANCELED		DATE SET UP	
NOTES		NOTES	

NEW ROOM IDEAS & PLANNER

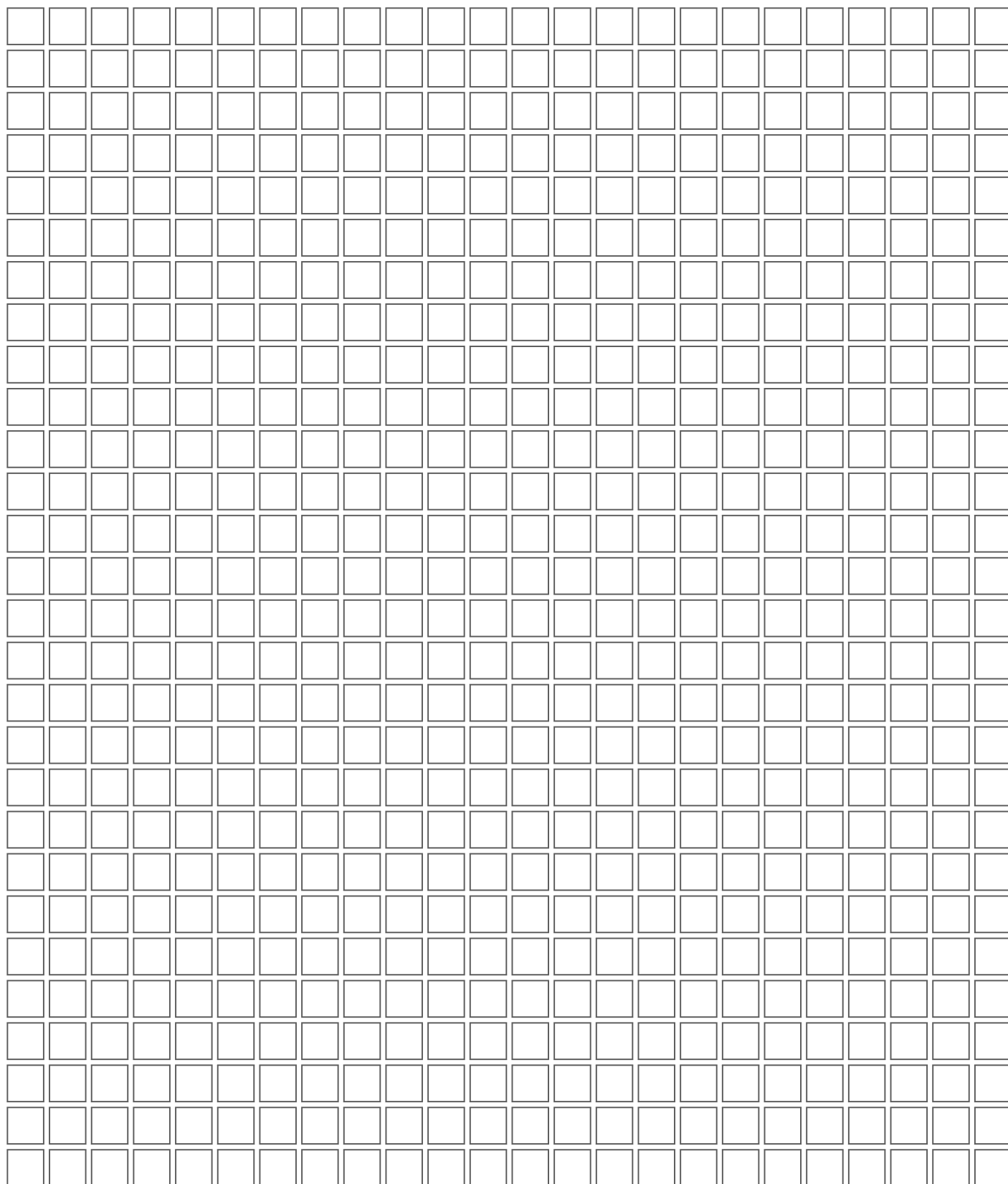
ROOM	
PAINT COLOR(S)	
TRIM COLOR	
TO DO	

ROOM	
PAINT COLOR(S)	
TRIM COLOR	
TO DO	

NEW ROOM PLANS & SKETCHES



FLOOR PLAN SKETCH & PHOTO



CHANGE OF ADDRESS CHECKLIST

UTILITIES

☐ ELECTRICITY

☐ GAS

☐ WATER

☐ CABLE/INTERNET

☐ PHONES

☐ TRASH

FINANCES

☐ EMPLOYMENT

☐ BANKS

☐ CREDIT CARDS & CHECKS

☐ LOAN AGENCIES

☐ INSURANCE AGENCIES

☐ INVESTMENT BROKERS

GOVERNMENT

☐ SOCIAL SECURITY

☐ DEPARTMENT OF REVENUE

☐ DMV

☐ USPS MAIL

☐ VOTER REGISTRATION

☐ BUSINESS LICENSE OFFICE (IF APPLICABLE)

CHANGE OF ADDRESS CHECKLIST

MEMBERSHIPS

☐ MAGAZINES

☐ SUBSCRIPTIONS

☐ GYM

☐ CHURCH

☐ SPORTS TEAMS

☐ CLUBS

SERVICES

☐ HOME CARE

☐ CHILDCARE

☐ DOCTORS & DENTIST

☐ LAWYERS

☐ ACCOUNTANTS

☐ VETERANARIAN & GROOMER

OTHER

☐ BUSINESS CARDS (IF APPLICABLE)

☐ UPDATE FRIENDS

☐ UPDATE FAMILY MEMBERS

☐ _____

☐ _____

☐ _____

MOVING DAY TIMELINE

SCHEDULE		NEW ADDRESS
5 AM		
6 AM		
7 AM		
8 AM		
9 AM		
10 AM		NOTES
11 AM		
12 PM		
1 PM		
2 PM		
3 PM		
4 PM		
5 PM		
6 PM		
7 PM		
8 PM		
9 PM		
10 PM		
11 PM		
12 AM		
MOVING COMPANY INFO		

LIVING ROOM

LIVING ROOM

LIVING ROOM

LIVING ROOM

LIVING ROOM

LIVING ROOM

KITCHEN

KITCHEN

KITCHEN

KITCHEN

KITCHEN

KITCHEN

DINING ROOM

DINING ROOM

DINING ROOM

DINING ROOM

DINING ROOM

DINING ROOM

PLAY ROOM

PLAY ROOM

PLAY ROOM

PLAY ROOM

PLAY ROOM

PLAY ROOM

BATHROOM #1

BATHROOM #1

BATHROOM #1

BATHROOM #1

BATHROOM #1

BATHROOM #1

BATHROOM #2

BATHROOM #2

BATHROOM #2

BATHROOM #2

BATHROOM #2

BATHROOM #2

OFFICE

OFFICE

OFFICE

OFFICE

OFFICE

OFFICE

LAUNDRY ROOM

LAUNDRY ROOM

LAUNDRY ROOM

LAUNDRY ROOM

LAUNDRY ROOM

LAUNDRY ROOM

MASTER BEDROOM

MASTER BEDROOM

MASTER BEDROOM

MASTER BEDROOM

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MASTER BEDROOM

BEDROOM #1

BEDROOM #1

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BEDROOM #4

BEDROOM #4

BEDROOM #4

BEDROOM #4

BEDROOM #4

BASEMENT

BASEMENT

BASEMENT

BASEMENT

BASEMENT

BASEMENT

GARAGE

GARAGE

GARAGE

GARAGE

GARAGE

GARAGE

SHED

SHED

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NOTES

NOTES

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