# RELOCATION PLANER Planer

### **RELOCATION INFO**

# Moving On The **Moving From Moving To**

# **RELOCATION PLAN**

Old House Info		
Address:	Realtor Info:	
Phone:	Closing Date:	
Move Out Date:	Closing Location:	
Deposit:		

New House Info		
Address:	Realtor Info:	
Phone:	Closing Date;	
Move In Date:	Closing Location:	
Deposit:		

### MOVING INSTRUCTIONS

Room:		
Room Height:	Room Depth:	Room Width:
	Furniture	
	Box / Item Checklist	;

### MOVING CHECKLIST

BASIC FURNITURE	BATHROOM	GENERAL HOME
Dining table & chairs Office Desk and chair Lamps Bookcase Computer and/or Laptop Sofa Chairs Coffee and End Table Floor lamp	Bath Mat Toilet Paper Toilet Brush Plunger Bath Linen Shower Curtain, Liner, Rings Wastebasket / Bin	Cleaning & Laundry Supplies Vacuum Tools and accessories including batteries, flash light and storage organization
BEDROOM	KITCHEN	ENTERTAINMENT
Mattress Set  Night table Dresser  Table Lamp Bed linen Alarm clock radio Clothing hangers Drappery and hangers Blinds	Cutlery and Flatware Dinnerware Coffee Machine Hand Mixer Food Processor Microwave Toaster / Oven Blender Utensils Cookware and Baking Set Mixing bowls, measuring cups & spoons	Speakers TV & Mount / Stand Collection  OUTDOOR  Grill Grill Accessories  EXTRAS
NOTE		

### MOVING DAY SURVIVAL KIT

### Kitchen

- Bottled Water
- Cups
- Dish Soap
- Dish Towels
- Paper Towels
- Plates
- Pot
- Skillet
- Snacks
- Spatula
- Sponges
- Trash Can Liner
- Utensils
- Wooden Spoon

### Bathroom

• Bath Towels

• Cleaning Rags

- Cleaning Supplies
- Facial Tissues
- First Aid Kit
- Toilet Paper
- Hand Soap
- Toiletries

### Bedroom

- Bedding
- Mobile

- Candles
- Matches / Lighter
- Outfit for each person
- Sound machine

### Office

- Computer / Laptop
- Charger

- Markers
- Paper

- Pens
- Printer

### For Kids

- Bedtime Essentials
- Books
- Diaper Bag

- Diapering Supplies
- Games
- Outfits for each kid
- Portable speaker
- Sippy Cups / Bottles
- Toys

### **Moving Tasks**

- Box Cutter
- Door Stopper
- Drill

- Masking Tape
- Moving Binder
- Room labels
- Standard toolkit
- Step stool
- Tape measure

### MOVING COMPANIES

NAME	COMPANY
EMAIL	PHONE
ADDRESS	COST
NOTES	INCLUDES
NAME	COMPANY
EMAIL	PHONE
ADDRESS	COST
NOTES	INCLUDES
NAME	COMPANY
EMAIL	PHONE
ADDRESS	COST
NOTES	INCLUDES
NAME	COMPANY
EMAIL	PHONE
ADDRESS	COST
NOTES	INCLUDES
NAME	COMPANY
EMAIL	PHONE
ADDRESS	COST
NOTES	INCLUDES

### MOVING COMPANY NOTES

Company Details			
Company Name: Contact Person: Phone Number: Contact Email:		Phone: Scheduled ————————————————————————————————————	
Quo	tes		
Packing: Truck: Car Transport:	Unpac Movin Mileag	ig:	
Insura	ance		
Coverage & Options: Cost:			
Schedule	ed Date	es	
Packing: Delivery:	Loadi	ing: cking:	
Pros:	Cons:		
Notes:			

# MOVING COMPANY QUOTES

Moving Company	Confirmation Number	Quote	Interviewed

### **MOVING EXPENSES**

Date	Retailer	Item(s)	Value	Notes

### **UPCOMING EXPENSES**

January	February
March	April
May	June
July	August
September	October
September	
September	

### MOVING BUDGET

Expenses	Budget	Actual

### BEFORE THE MOVE

Four Weeks Befo	ore The Move	
Three Weeks Bef	fore The Move	
Two Weeks Befo	ore The Move	
One Week Befo	ore The Move	
Moving Day		

### AFTER THE MOVE

Moving Day		
One Week After The Move		
Two Weeks After The Move		
Three Weeks After The Move		
Four Weeks After The Move		

### **BOX INVENTORY**

Label Area	Room Area

### MOVING BOX INVENTORY

FROM:	BOX NO.:	COLOR CODE
CONTENTS:		
FROM:	BOX NO.:	COLOR CODE
CONTENTS:		
FROM:	BOX NO.:	COLOR CODE
CONTENTS:	BOX NO.:	
CONTENTS:		
FROM:		
FROM:		
FROM:		

### MOVING DAY PLANNER

PRIORITIES	MOVING DAY SCHEDULE
	6 AM
	7 AM
	8 AM
	9 AM
	10 AM
MOVING DAY TO DO LIST	11 AM
	12 AM
	1 AM
	2 AM
	3 AM
	4 AM
	5 AM
	6 AM
	7 AM
	8 AM
	9 AM
ORGANIZATION	10 AM
	11 AM
	12 AM
	REMINDERS

### **CHANGE OF ADDRESS**

UTILITIES	MEMBERSHIPS
CABLE / INTERNET PHONE TRASH	<ul> <li>PROFESSIONAL ASSOCIATIONS</li> <li>MAGAZINES</li> <li>SUBSCRIPTIONS</li> <li>GYM</li> <li>CHURCHES</li> <li>COMMUNITY GROUPS</li> <li>COUNTE CLUBS</li> <li>LICENSING BOARDS</li> <li>MEETUP EVENTS</li> <li>OTHER ACTIVITIES</li> </ul>
O EMPLOYMENT (HR)	SERVICES
<ul><li>○ BANKS</li><li>○ CREDIT CARDS</li><li>○ LOAD AGENCIES</li><li>○ INSURANCE</li><li>○ INVESTMENT BROKER</li></ul>	<ul> <li>○ HOME (LAWN, HOUSEKEEPING)</li> <li>○ CHILDCARE (SHOOL, DAYCARE)</li> <li>○ DOCTORS</li> <li>○ LAWYERS</li> <li>○ ACCOUNTANTS</li> <li>○ VET / GROOMER</li> </ul>
GOVERNMENT	OTHER
SOCIAL SECURITY  DEPARTMENT OF REVENUE  DMV (LICENCE, REGISTRATION)  USPS MAIL FORWARDING  VOTER REGISTRATION  BUSINESS LICENSE OFFICE (IF YOU OPERATE A BUSINESS FROM HOME)	<ul><li>→ BUSINESS CARDS</li><li>→ FRIENDS</li><li>→ FAMILY</li></ul>
	NOTES

# INSURANCE DETAILS

INSURANCE COM	MPANY:
Provider Name	
Policy No	
Phone No	
Website	
Number of NYC (No Year Claims)	
Renewal Date	
INSURANCE COM	MPANY:
Provider Name	
Policy No	
Phone No	
Website	
Number of NYC (No Year Claims)	
Renewal Date	
INSURANCE COM	MPANY:
Provider Name	
Policy No	
Phone No	
Website	
Number of NYC (No Year Claims)	
Renewal Date	

# **UTILITIES**

MORTGAGE		
Company		
Policy No		
Phone No		
Website		
Renewal Date		

BROADBAND	
Company	
Policy No	
Phone No	
Website	
Renewal Date	

WATER	
Company	
Policy No	
Phone No	
Website	
Renewal Date	

	TV
Company	
Policy No	
Phone No	
Website	
Renewal Date	

GAS	
Company	
Policy No	
Phone No	
Website	
Renewal Date	

MOBILE	
Company	
Policy No	
Phone No	
Website	
Renewal Date	

### DREAM HOME WISHLIST

### Need it

1	6	
2	7	
3	8	
4	9	
5	10	

### Want it

1	6
2	7
3	8
4	9
5	10

### Can't live without it

1 _	6	
2 _	7	
3 _	. 8	
4 _	9	
5 _	10	

### HOUSE HUNTING LIST

Address:	
MUST HAVES:	WISH LIST:
	. <u>=</u>
<u>-</u>	. <u>–</u>
<u>-</u> 7	
<u>-</u> -	
7	

# HOME HUNTING WISHLIST

Square Footage:					
Bedrooms:	Bathro	oms:	Garage:		
Levels:		Other:			
Exterior:		Interior:			
Location:		Avoid:			
Other Notes:					

# HOUSE HUNTING LIST

ADDRESS	PRICE	NOTES

# THINGS TO CONSIDER

ADDRESS:	LIST PRICE	S:				
LOCATION						
EASY ACCESS TO HIGHWAY:	YES	NO				
EASY ACCESS TO SHOPS:	YES	NO				
NEAREST HOSPITAL:						
COMMUTE TO WORK:						
SCHOOL:						
	10					
FEI	ES					
НОА	:		_			
CDE	):		_			
DEPOSIT	Γ: ———		_			
OTHER	:		_			
OTHER	:		_			
OTHER	:		_			
м о т						
N O T	ES					

### **HOUSE SCORECARD**

ADDRESS:	LIST PRICE:
HDD HEBB.	LIST PRICE:

### **OVERALL IMPRESSION**

(CIRCLE ONE)







### OVERALL CONDITION

(CIRCLE ONE)







MOVE IN READY



NEEDS WORK



### **SCORES**

LIGHTING:	1	2	3	4	5	6	7	8	9	10
STYLE:	1	2	3	4	5	6	7	8	9	10
CONDITION:	1	2	3	4	5	6	7	8	9	10
YARD:	1	2	3	4	5	6	7	8	9	10
NEIGHBORHOOD:	1	2	3	4	5	6	7	8	9	10
SCHOOL SYSTEM:	1	2	3	4	5	6	7	8	9	10
AMENITIES:	1	2	3	4	5	6	7	8	9	10
COMMUTE:	1	2	3	4	5	6	7	8	9	10
LOCATION:	1	2	3	4	5	6	7	8	9	10
SIZE:	1	2	3	4	5	6	7	8	9	10

TOTAL:

# THE BREAKER

PROS
CONS

# WORKSHEET

	LIST PRICE:			
		SQ FT:		
SAFETY:				
COMMUTE:				
FREEWAY ACCESS:				
BIKE PATHS:				
SHOPPING:				
SCHOOL DISTRICT:				
HOSPITAL:				
MARKET:				
OTHERS:				

### **DECISION MAKER**

O P T I O N	PROS	CONS
	FINAL DECISION	

# **CLEANING**

SUPPLIES	DINING ROOM	KITCHEN
	LIVING ROOM	
CLOSETS		ENTRY
	7   0	
BATHROOMS		
		OFFICE
	OTHER	

# DECLUTTERING GOAL

Main decluttering goal:			
Splitting goal in	nto manageable se	ections	
Splitting section	ns into tasks		

# FIX, REPLACE, SELL

FIX	REPLACE	SELL
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

### DISCART LIST

RECYCLE	DONATE	TRASH
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

### ROOM DECLUTTERING

DATE:	FOCUS AREA	FIX	REPLACE	SELL	DONATE	TRASH
/						
/						
/						
/,						
/						
/,						
/						
/						
/						
/						
/						
/						
/						
/						
/						
/						
/						
/						
/						
/						

# GET RID OF IN 30 DAYS

<u> </u>

### SPEED CLEANING

15 MINUTES	30 MINUTES	60 MINUTES
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
О	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

## ROOM BY ROOM

LIVING ROOM	KITCHEN
	***************************************
	***************************************
DINING ROOM	MAIN BEDROOM
	***************************************
	***************************************
DEDDOOM	D E D D O O M
BEDROOM	BEDROOM
	BEDROOM
B E D R O O M	HALLWAY
BEDROOM	HALLWAY
B E D R O O M	HALLWAY

#### **ROOM DIMENSIONS**

PROJECT			
	ROOM	WIDTH	HEIGHT
ROOM			
WINDOW 1			
WINDOW 2			
WINDOW 3			
DOOR 1			
DOOR 2			

#### FURNISHINGS & APPLIENCES

ITEM	DIMENSIONS	BRAND/MODEL

#### **DESIGN PLANNER**

ROOM / SPACE		
BUDGET	ROOM SIZE	E
ROOM STYLE		
COLORS	PATTERNS	MATERIALS
SKETCHES & IDEAS		

#### **ROOM ASSESSMENT**

ROOM / SPACE	
NATURAL DIVO	
WHAT WORKS	WHAT NEEDS TO BE FIXED
ITEMS TO REUSE	DIY PROJECTS
NOTES	TO DOS

## RENOVATION LOG

Project 7	Type:	Estimated Timeline:			
Unit: Estimated Cost:		ost:			
Date	Vendor/ Expense	Quote	Actual	Receipt	Note

Total

## DIY PROJECT

PROJECT					
BUDGET		DEADLINE			
BODGLI		DEADLINE			
SKETCHES & ID	DEAS		WEBSITE / INS	PIRATIONS	
		L			
		5	ΓΟ DO LIST		
		-	-		
		-			
SKETCHES & ID	DEAS			ON HAND	BUY

## PAINT TRACKER

ROOM	SAMPLE
COLOR	
PAINT BRAND	
PRODUCT	
SHEEN	
NOTES	
ROOM	SAMPLE
COLOR	
PAINT BRAND	
PRODUCT	
SHEEN	
NOTES	
ROOM	SAMPLE
COLOR	
PAINT BRAND	
PRODUCT	
SHEEN	
NOTES	

#### INVENTORY TRACKER

MATERIALS	SIZE/LENGTH	QUANTITY
NOTES		

## **SHOPPING LIST**

ITEM	SUPPLIER	COST
NOTES		

## **SHOPPING LIST**

Date:	
Items	Budget

# **BUCKET LIST**

Name

# **CHECKLIST**

_	
_	
_	
_	
-	
_	
_	
_	
<u> </u>	
_	
_	