



Party Rules and Prices

We are so happy you have decided to celebrate your special occasion at our school with your child's peers! We have put these policies and pricing list together, so that we can maximize the amount of fun, while keeping into account safety, cleanliness, and efficiency.

Party Rules

1. All children in your child's class must participate. No children may be left out with the exception of religious beliefs.
2. Outside rentals are permitted with prior approval – examples are magicians, petting zoos, bounce houses, characters in costume, popcorn or cotton candy machines, etc. You may choose to bring your own outside vendor with Liability Insurance naming Pacesetter Academy as a certificate holder for the date of the event or you may book through our vendors.
3. Candles are not permitted on school premises.
4. Party favors are permitted as long as everything is sealed (no loose candy or gum).
5. Drinks and food are permitted as long as everything is sealed and provided individually. For example, juice boxes are individual and sealed, cupcakes come in a larger container but are sealed and can be distributed individually. If food and drinks are being provided, families MUST also provide tablecloths for all of the classroom's tables, utensils, plates, cups, napkins, paper towels, and anything else needed for eating and drinking.
6. Balloons, signage (as long as appropriate), centerpieces, and other decorations are all permitted.
7. Self-made, handmade, or non-sealed cakes are not permitted.

Classroom Parties <ul style="list-style-type: none"> Maximum of 2 Family Members Time Frame Choices: 3 PM or 11:30 AM Max Allotted Time: 30 Minutes Reservation Fee - \$20 	Parties in our Gymnasium OR Outdoors <ul style="list-style-type: none"> Maximum of 5 Family Members, Party Starts at 11:30 AM or 3 PM Max Allotted Time: 2 Hours Reservation Fee - \$50 	Combo Parties – Gymnasium and Outdoor <ul style="list-style-type: none"> Maximum of 7 Family Members, Party Starts at 11:30 AM or 3 PM Max Allotted Time: 2 Hours Reservation Fee - \$100
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*** All parties must be pre-approved by Pacesetter Academy administration at least one week prior ***

Party Approval Request:

Section 1:

Name of Child: _____ Date & Time of Party: _____

Type of Party (Circle One): Classroom Gymnasium Outdoor

Name of Parent Requesting: _____ Date of Request (Today's Date): _____

Name of Child's Teacher: _____

Section 2:

Will you be bringing in any outside vendors (Circle One)? Yes No

If yes, does your vendor have liability insurance (Circle One)? Yes No

If no, you may not use this vendor.

Will you be providing party favors for all of the students in class (Circle One)? Yes No

Will you be providing food, drinks, and tableware (Circle One)? Yes No

Section 3:

I have read the party rules and understand that I must adhere to them in order to host a party at Pacemaker Academy. I also understand that the reservation fee is mandatory and must be paid at the time of request.

Signature: _____

Date: _____

For Administration Only:

Reservation Fee Received: _____

Any other pertinent information: _____
