

February 12, 2025

Our Mission: to be the community hub connecting patrons to the world.

Jordan Bramley Library Board of Trustees

Wednesday February 12, 2025

Monthly Meeting

Attendance: M. Smart, A. Ryan, L. Byrnes, S. MacDowall, J. Buchmann

Absent: D. Barber

Guest: Maureen Doyle

Review of monthly minutes: January 15th

Mindy began the monthly meeting with a review of January's meeting minutes.

Mindy asked about heating. Julie reported that the heat has been back and working.

The problem seems to be fixed. Stew called and got clarification on the door; he suggested we vote on it this evening.

Motion to accept Secretary's report: motion: S. MacDowall, 2nd- A. Ryan Motion carried 3-0

Guest: Maureen Doyle shared a 2024 recap of museum activities - 96 total memberships, gifts and donations have increased dramatically. They are currently working with County Parks for better signage, as well as working with nearby towns on a variety of other projects and taking place in a variety of events. Finalized painting in the museum. They also have seen more volunteers step up. Upcoming: they have created a 100 page photobook which they will be selling for \$20. Julie remarked that they would love to have it in the library.

Julie shared the Director's Report: discussion ensued around connection to the school district. Julie remarked that the Library's partnership with JE Summer School is already set for Summer 2025. Mindy mentioned meeting with the Superintendent soon to discuss continued partnership and the ways that the library can support the school district going forward. Linda corrected that the puzzle exchange was actually Stew's idea and what a success it was! Ashley was impressed with the titles available in the book shoppe, as seen in a recent social media post.

Motion to accept Director's report: motion: M. Smart, 2nd S. MacDowell, Motion carried 3-0.

Mindy mentioned wanting to update a variety of policies including the Volunteer Policy, the charter, and the disaster policy. She reiterated that our bylaws mention having sub committees: Executive, Policy, Financial, and Five Year Plan. So board members should consider which sub committee tickles their fancy! She also mentioned Volunteer Policy- board members should not be regular volunteers as it blurs lines.

Signatories:

Motion to change the list of signatories due to board changes: motion-A. Ryan, 2nd M. Smart, motion carried 3-0.

Library Mailbox: Julie paid the mailbox fee with her own money because it was up. Julie explained that the lapse occurred because the mailbox was supposed to get board approval after 6 months but did not end up getting discussed.

Motion made to approve to reimburse Julie for the 6 month fee of \$201 for the post office box- motion M. Smart, 2nd S. MacDowall, motion carried 3-0.

Written agreement between JBL and Jordan Historical Society "Expenses for Use of Space Agreement. Ashley mentioned adding something about getting prior approval for structural, physical changes from the board first. The board will vote next time on this.

Volunteer Policy: Stew posed the question should change the wording regarding volunteers under 18 being accompanied by a responsible adult? After much discussion, it was determined to leave it as written with the understanding that it would be left up to the director's discretion.

Motion to accept the Volunteer Policy: A. Ryan, 2nd S. MacDowall, motion carried 3-0.

Easter Basket Raffle: Wednesday April 16th 6-7 pm, board members arrive by 5:30. Our bunny is confirmed! Activities were confirmed: raffles, egg hunt, make and take, free books. Stew mentioned using the event to push library cards. Julie mentioned flyers for the plant and book sale and summer reading. Ashley proposed a read aloud, and after discussion we decided an easter theme display of books to check out would better fit the event.

Old News:

TV:

A motion was made to accept the TV donation from Craig and Leanne Sievers: M Smart, 2nd-S. MacDowall motion passed 3-0.

Budget:

A motion was made to increase our funding through the JE school district ballot by \$10,000: M. Smart, 2nd A. Ryan motion passed 3-0

MML Account: Mindy is hoping to get Chris Decola to attend a future meeting to discuss the account.

JCC: The board received a check for the 2021 reimbursement of the library costs. Mindy, Linda, Stew and Julie are planning to meet with JCC to discuss the relationship and reimbursement agreement some time in March.

Door: Stew recommended replacing the door (a \$7,427 cost). Linda thinks we might be able to add that to the construction grant. She will look into it. This would mean that they cover 75% of the cost. Stew spoke with Flower City Glass and would recommend using them. The only thing we might have to do is replace the trim which we won't know until they take the door out.

A motion was made to replace the front outer door through Flower City Glass - motion- S. MacDowall, 2nd-A. Ryan, motion passed 3-0.

Plant and Book Sale scheduled for Saturday May 24th.

A motion was made to reimburse Stew \$100 for the seeds- M. Smart, 2nd- A. Ryan motion passed 2-0-1.

Snow Days: will continue to be at the discretion of the director.

A Motion was made to pass a tax resolution that allows us to ask for more than a 2% increase - A. Ryan, 2nd -M. Smart. Motion passed 3-0.

A motion was made to adjourn: motion A. Ryan, 2nd S. MacDowall, motion carried 3-0

Meeting adjourned: 8:04 pm

Respectfully submitted,

Ashley Ryan