

Our mission: to be the community hub connecting our patrons to the world.

**Jordan Bramley Library Board of Trustees
Minutes for Regular Meeting
Monday, December 16, 2019, 6:43 p.m.**

Attendance

Bader, Carlson, A, Carlson, L, Johnson, Richardson, Sullivan,
Byrnes

Adoption of Agenda

REPORTS:

Treasurer's Report: approved

Secretary's Report: approved

Director's Report: approved

Notes Comments: We made a motion to inform OCPL that we have changed the library hours for next year. Unanimous approval. Linda will look into increasing our Internet speed. Questions: Will OCPL boost our Internet? How much will it cost if we use Spectrum?

OCPL is considering waving all fines for overdue materials. Fines are still in effect at our library. We wave fines with reasonable excuse. We actually make money on fines to help us buy new books and to run the library. We have the Chromebook packs and Linda is inquiring about training for the staff. We made over 4,000 at the Fall Festival Book Sale. We discussed providing activities for Seniors in our community. We have tried this before and Seniors tend to stay home. So, we will put this thought aside for now.

Motion made to accept the Reports by Jan seconded by David

Vote: unanimous

Friends Report: The raffle ticket for baskets was the best sale ever. We made \$1,661 which will go to fund the children's summer program.

The Friends will provide refreshments for the annual meeting.

OLD BUSINESS:

Ceiling Projector – Tim: The laptop, extension, and dongle was ordered last Tuesday. We are hopeful that the overhead projector will be ready for use during the January annual meeting. We would like to investigate getting speakers for the meeting room.

Family Dollar easement maintenance – Tim: We got a good response.

Social Media – Anna: The Christmas basket pictures on the website look great. They helped make the raffle a great success because people could view the baskets before they came to the library to select. We discussed the possibility of having a tech program for February 2020. Also we could offer a programming flyer to patrons.

Legal work – Jan: We are still working on the land transfer. Motion to inform our lawyer to proceed with the title transfer of property and if he agrees to be transaction attorney, then we will go ahead with the transfer contingent on if the village accepts the proposal. Proposed by Jan and seconded by Anne. Approved with the vote 4-2.

Historical Society – Jan: The Historical Society sees itself as a preservation society. It may be best for them to remain where they are.

NEW BUSINESS:

Board Seat – Interest from Kira VanAuken: Kira did not appear for the meeting. We will invite her again for the January meeting.

2020 Budget – Finalize for Annual Meeting. Loretta moved to approve budget for 2020. Jan seconded. The vote was unanimous.

Board Assignments for 2020

President: Jan Richardson

Vice President: Tim Sullivan

Treasurer: Jan Richardson

Secretary: Loretta Johnson: Loretta will continue to take the minutes. Jan will write the letters. We discussed storing the minutes and other documents from the Board Meeting online. We will continue to store a paper copy at the library. We will create a google account using: Jordan Bramley Library.

Jordanbramleylibrary@gmail.com. Anna made a motion to store our documents online. Tim seconded. The vote was unanimous.

Library Tours Report – Loretta, Anna and Jan Tabled until February.

OTHER BUSINESS

Jan's Suggested Assignments for 2020: (based on 7 members)

Personnel – President

Policies and Reviews – Linda

Strategic Plan – Loretta

Budget and Finance – Treasurer

Social Media – Anna

Friends Liaison – Jan

Buildings and Grounds – David. He will fix things or find someone who will.

Public Expression: none

Next Meeting: ANNUAL Meeting on Monday, January 27, 2020 at 6:30 p.m.

Adjournment: 9:20 pm