

Jordan Bramley Library Board of Trustees
Minutes for Regular Meeting
Monday, March 18, 2019, 6:30 p.m.

Call to Order: 6:34PM

Pledge of Allegiance

Attendance

Richardson, Kraus, Johnson, Bader, Czarnecki, Brynes, Drummond, ACarlson
Others: LCarlson

Adoption of Agenda: Motion to accept agenda: Johnson, Seconded: Bader

APPOINTMENT of Vice President

Motion made by Bader seconded by Kraus to appoint Tim Sullivan.

Discussion: Tim Sullivan was suggested for Vice President. We agreed this is an excellent choice

Vote: Unanimous vote to appoint Tim Sullivan for Vice President

REPORTS:

Secretary's Report

Approval of Dec. 17, 2018 (regular), Jan. 8 & 14, 2019 (special) meeting minutes: Unanimously Approved.

Treasurer's Report: Approved

Director's Report: Approved. Annual Report will be approved at next meeting.

The heat tape installed under the roof is working to prevent ice buildup. However, we need more added to take care of all of it.

The library door that leads out the back to the pole barn is a hazard. It is hard to open and ice drips down on the concrete lab making it slippery. Heat tape should be installed to take care of the ice buildup there.

FAMILY DOLLAR: Family Dollar wants to have a farmers market to offer the community access to fresh vegetables. We have offered parking space and help to make it happen.

There is a big entwined Maple tree that is weak and needs to be removed before it can cause damage to the building. The cost is estimated to be \$1,900. Our part of the bill will be about \$775. Murphy logging will do this. Motion to have Tim Murphy remove the tree. Jan moved, Carl seconded. The vote was unanimous to have the tree removed.

The annual report is completed and must be approved.

Motion made to accept the reports by Czarnecki seconded by Bader.

Discussion/Corrections: We will ask for \$96,500 from the community to operate the library for 2019-2020

Vote: Unanimous vote to approve funding request from community.

Friends Report: In files

Dolls were donated to be sold for \$25

The Appreciation Luncheon will be May 18th. Jazz Quartet from the high school will provide entertainment.

We will have salad, ice cream, and soda. Friends can't help with the estate sale.

Friends will rent space to people for the May 8th garage sale.

Shirley found a painting of chickens that was donated that is worth \$6,800!

TABLED ITEM: Tax Cap tabled to April meeting

OLD BUSINESS:

1. Investment Policy approval : Kraus motioned, Jan seconded. Unanimously approved.
2. Disbanding of New Build Committee and Renovation Committees: We will disband these committees and meet together as one group to continue discussions about library renovation.
3. Fall Festival Book Sale Committee: Czarnecki, Kraus, Donnelly will form a committee to oversee this.
4. Repair of crack in Community Room wall and hole drilled for computer wiring in library completed by Wayne Peters, mason. We are happy to have this completed! Linda plans to paint the community room now that repairs have been completed.
5. Boy Scouts- We will send a letter from the library asking for an inventory of things the Boy Scouts have stored in the pole barn.

NEW BUSINESS:

1. New Board Members: Richardson moved and Johnson seconded to have Anna Carlson and Leslie Carlson join the Jordan Bramley Public Library Board of Trustees. Unanimously approved. Welcome Anna and Leslie!
2. Public Library Minimum Standards
3. Scanlon House Sale: The Scanlon home contents will be auctioned off in April. The Jordan Bramley Library will handle the sale. Cathy McClain will haul everything away and will pay us a fee for the leftover items. All will be donated to the Library Capital Fund. We need volunteers for this event.
4. Website and Social Media – Anna Carlson: The website needs work and Anna is taking it on. She will keep us updated about the progress. Holly Czarnecki is managing the Facebook page. Anna signed us up for a Twitter account. Anna suggested that we place a PayPal donate button on our website.
We need a mission statement and vision for the library. Please think about this and come prepared to talk about it at the next meeting. Also, we should look into designing a logo for branding our library.

5. Strategic Planning

OTHER BUSINESS

Public Expression

Next Meeting: April 15, 2019 at 6:30 p.m.

Adjournment: 9:05PM