

## Minutes: Jordan Bramley Library 2024 Annual Meeting

Jordan Bramley Library Board of Trustees

Minutes for the Annual Meeting

Monday February 26, 2024

Attendance: T. Sullivan, M. Smart, S. MacDowall, D. Barber, L. Byrnes, J. Clark, D. Cassick,  
J. Buchmann    Absent: A. Ryan

Guest Attendance: M. Doyle

The Annual Meeting began at: 6:01 pm

The Pledge of Allegiance was recited.

Tim S. welcomed our guest, and welcomed and introduced our newly hired Library Director, Julianna Buchmann.

The following annual reports were given with copies available to those in attendance:

Director's Report: Linda B. highlighted data and statistics from the year with 17,375 items checked out, 1,703 new items added to our collection, and 163 patrons added to the library. Overall attendance breakdown showed the majority of visitors were adults (5,501) and seniors (3064) with 1,397 children and 797 teens walking over the threshold. Some discussion ensued in regards to increasing the summer reading participation and increasing teen usage of the library. Linda B. stated we are back reading at the Elbridge Elementary school and looking for ways to engage more with the school district. The new village historian has been running several programs at the library to engage local students and has been successful.

The library fundraisers have been very successful (Basket Raffles and Book/Plant Sale) and the Book Shoppe raised \$1,364.42. The library used book sale tent at the Fall Festival continues to do well.

Discussion ensued to work towards coordinating more with the school district and to continue to coordinate events with the Jordan Historical Society Museum. M. Doyle discussed their success with partnering with the middle school international baccalaureate program. Four 8th graders work with the museum organizing the many postcards and work with the two programs will continue next year.

Treasurer's Report: Julie C. gave a thorough breakdown of the balance sheet and the profit/loss budget performance with a proposed budget for 2024. There is still money from the construction grant to be spent and Stew M. suggested we look into security cameras for the building, especially as the museum and its contents become more well known. It was decided to look at investments and possibly move liquid funds so that those gains are not lost should the market turn down. It was also decided the board would ask the community for a \$12,000 increase to the budget due to wage increases and higher costs. The resolution was voted on with the motion

Pg 2 annual meeting min 2024 cont.

made by Stewart MacDowall and seconded by Darcy Barber. The motion carried 4-0. Linda B. stated she has sent the formal letter to the school district to add to the budget vote in May. Julie C. strongly suggested we invite Chris DeCola to a monthly meeting to review the library's investments.

Secretary's Report: Tim S. briefly reviewed last year's minutes and all in attendance reviewed a copy of those minutes.

A motion was made to approve the 2023 Treasurer's Report: motion: M. Smart  
2nd: T. Sullivan  
Motion carried: 4-0

A motion was made to approve the 2024 Budget: motion: T. Sullivan  
2nd: S. MacDowall  
Motion carried: 4-0

A motion was made to approve the Director's 2023 Annual Report: motion: T. Sullivan  
2nd: D. Barber  
Motion carried: 4-0

A motion was made to approve the Secretary's 2023 Annual Report: motion: T. Sullivan  
2nd: S. MacDowall  
Motion carried: 4-0

A motion was made to appoint Stewart MacDowall to a 5 year trustee position beginning Jan 2024- 2029. Motion: M. Smart 2nd: T. Sullivan Motion carried: 3-0-1

A motion was made to appoint Darcy Barber to a 5 year trustee position beginning Jan 2024-2029. Motion: M. Smart 2nd: T. Sullivan Motion carried: 3-0-1

A motion was made to appoint the following individuals to officer positions on the board of trustees for the 2024 year as follows:

President: Tim Sullivan	motion: S. MacDowall	2nd: M. Smart	vote: 3-0-1
V- President: Darcy Barber	motion: T. Sullivan	2nd: S. MacDowall	vote: 3-0-1
Secretary: Mindy Smart	motion: T. Sullivan	2nd: D. Barber	vote: 3-0-1
Treasurer: Ashley Ryan	motion: S. MacDowall	2nd: M. Smart	vote: 4-0

Maureen Doyle spoke, thanking the library for support for the museum and the coordination of some events. She reiterated the work of the 8th graders and said they would be welcoming Mr. Sherman's 4th grade classes in June. She also spoke of the upcoming celebration of the 200th anniversary of the opening of the Erie Canal. She also discussed removing a wall to

Pg 3 annual meeting minutes 2024 cont.

enhance/enlarge the President Lincoln room. Stew M. said he would look at it this week and the board would decide at our next monthly meeting.

Tim reviewed our upcoming events: Easter Bunny and Egg Hunt is March 27th and the Drummond dedication is April 13th at 10 am. The Memorial Day Parade was discussed and Denise C. would like to order pencils to give away. Stew M. asked if we could move the plant/book sale to the weekend of Memorial Day as he will be away. Mindy S. suggested we should since he is our resident green thumb/gardener and has been very helpful when people have had questions. Tim asked for any other input and people went around the tables. Julianna is excited to begin her new career as director. Tim will ask Chris D. to attend next month. Darcy was wondering about the transition of directorship and stop/end dates and Tim will meet with Linda B soon. Mindy welcomed Julianna. Denise loves her job and is very impressed with Julianna. And Stew stated the new kitchen remodel looks GREAT! And he is correct!

A motion was made to adjourn: motion: T. Sullivan  
2nd: S. MacDowall  
Motion carried: 4-0

The meeting adjourned: 8:12 pm

Respectfully submitted,

Mindy Smart,  
Secretary