

October 21, 2024

Our Mission: to be the community hub connecting our patrons to the world.

Jordan Bramley Library Board of Trustees

Monday October 21, 2024

Monthly Meeting

Start Time: 5:58 pm

Attendance: T. Sullivan, D. Barber, M. Smart, S. MacDowall, L. Byrnes

Absent: A. Ryan, J. Bachmann, D. Cassick, J. Clark

Guests: Carolyn Crews, Pam McCarthy

The Pledge of Allegiance was recited.

Tim opened the meeting by welcoming our guests, stating they both are interested in serving on the board of trustees.

### **Reports: Director, Treasury, Secretary**

In Julianna's absence, the board read the director's report silently. Tim S. asked if we had any final numbers from the Fall Festival and Linda B. replied there are no amount yet as to the money raised. Some discussion ensued re: providing the middle school students with one free book on the Friday morning of the festival. It was decided to have the children's/juvenile books preorganized and have several tables outside the tent next year. This would allow a more organized perusement of the books by the students as we try to control the organized chaos a bit better. Mindy, Tim, and Linda commented on the smiles and excitement some students displayed when they found a book they were looking for. Other students expressed amazement that they could take a book for free. It's important to reflect on those moments for it is why we put in the work to continue a public library in our community. Darcy asked if we had completed the sign-ups for NYLA. That has not been completed yet (see minutes under Agenda 1 for further discussion). In her absence, Julianna presented a written proposal to use Ebay to sell some of the library's more historical books/items. After some discussion it was agreed to use Ebay on a trial basis:

A motion was made to try Ebay from 10/21/24 to 12/31/24. Motion: D. Barber

2nd: S. MacDowall

Vote: 4-0; motion carried

In reviewing the treasurer's report, it was noted the school district has yet to send collected taxes to the library and the board is currently holding the Jordan Community Council checks until we meet with them next month.

Pg 2 October minutes cont.

The secretary's report was read in silence by board members. Darcy stated a thank you should be sent to the Village for moving the books to the festival grounds for us. Mindy discussed the Mayor's public facebook post about his health concerns and suggested the library post a notice in the library about living kidney transplant donations to help Casey Brim. Darcy asked how the rug selection was going for the foyer and Carolyn added a rug should be placed in the director's office.

A motion was made to accept all reports. Motion: D. Barber  
2nd: S. MacDowall  
Vote: 4-0; motion carried

### **Agenda 1: Five Year Plan Updates**

Front Door: Stew had all around the table buckle their seatbelts, then proceeded to tell us the first quote to replace the front door is \$6,950 from Alan Johnson. Stew will get two more estimates. Mindy will look into ADA compliance when we replace the front door. Linda B. added that one of the new boilers failed inspection and Chris DeSellums will be looking at it for us.

NYLA: Darcy suggested we put membership on hold until June, 2025.

Foyer: Darcy stated Julianna and Denise should choose those rugs. Carolyn agreed and introduced herself as a new volunteer who is also interested in serving on the board. She has created a new Bunco group to start Nov. 6 and meet once a month. She has also started a Little Readers group and is getting the word out. The plan is to read for the first ½ hour and have an activity the second ½ hour. She already has enthusiastic volunteer readers. The plan is to start a book club for adults in January. And, she wants to have some crafts groups set up. She has been posting on social media sites/community boards in Jordan-Elbridge, Weedsport, Skaneateles, and Marcellus. Okay .... Whew... I'm just tired typing all these activities! But thank you, Carolyn! Your energy and enthusiasm is contagious! Carolyn is also looking into obtaining more Legos for the middle school students that use the library after school. There are two foundations that provide Legos for free. The conversation moved to the drapes and rugs. Darcy would like to replace both. Some discussion ensued with the possibility of replacing the drapes with shades. Painting the paneling was also suggested.

### **Agenda 2: 2025 Calendar Proposals**

Change board meeting week/day: After some discussion re: conflicts of trustees sitting on other boards, the possibility exists to move the meeting day to Wed. Tim S. suggested the first or second week of the month. Linda B. stated it would be difficult to have the financials ready by those weeks for the month. More discussion will be needed.

Minor Holidays/School Closings/One week shut down: Tim S. suggested we open on Columbus Day and Juneteenth Day, use more discretion in closing on a school snow day, and possibly

Pg 3 October minutes cont.

shut down for a week. Discussion brought out ideas of maybe opening later on a snow day based on road conditions, possibly spreading out the week shut down to 5 days during the year where staff would report and have the day to catch up on work uninterrupted. All ideas to think about and act on going forward.

### **Agenda 3: Plant/book sale**

A discussion was had about hiring an ice cream truck for the May plant/book sale. Issues to think about as mentioned by the group: the sale is in the morning and would we garnish enough customers for the ice cream truck. Stew M. suggested buying popsicles to sell. Mindy S. suggested contacting Peace, Love, and Coffee to see if they could provide pastries/muffins and coffee at cost for us to sell. The board moved on to discuss the upcoming Christmas events. Linda B. stated Julianna B. approved the Basket Raffle notice and it will go on the websites. Linda B. also stated the Lyons Bank will send Santa and Mrs. Claus and possibly elves for our December 11th event. Trustees were asked to bake 3 dozen cookies each. Tim S. will contact the Ice Farm to see if they would donate a tree to raffle off. Darcy will work on choosing a book for the story walk for the village event on Nov 30th.

### **Around the Table**

Mindy: all good. Pam, anything to add? Pam stated she is interested in community involvement and the library is a natural fit.

Darcy: Julia's Ebay letter

Stew: new member welcome

Pam: see Mindy's comment

Carolyn: she would like to serve on the board and volunteer as long as it is not a conflict

Linda: the Gingerbread House Program will be Nov 9th

Tim: next month Jordan Community Council members will be here.

After Carolyn C. and Pam M. left the meeting and some discussion a motion was made.

Motion to elect Pam McCarthy and Carolyn Crews to the Jordan Bramley Library Board of Trustees for the remainder of the year to complete 2024 vacant positions with re-election to take place at the 2025 Annual Meeting. Motion: M. Smart

2nd: S. MacDowall

Vote: 4-0; motion carried.

Motion to adjourn. Motion: M. Smart

2nd: D. Barber

Vote 4-0; motion carried

Meeting adjourned: 8:04 pm

Respectfully submitted,  
Mindy Smart, Secretary

