

August 22, 2022

Our Mission: to be the community hub connecting our patrons to the world.

Jordan Bramley Library Board of Trustees

Minutes for the Regular Monthly Meeting

Monday August 22, 2022

Start time: 6:01 pm

Attendance: L. Byrnes, T. Sullivan, D. Barber, A. Ryan, S. MacDowall, K. Vellone, M. Smart

Absent: S. Ziembra

Guests: Porter Ross, Mr. and Mrs. Ross

Tim S. introduced Porter Ross who presented an update on the shelving project for the pole barn. Porter stated the Boy Scouts approved his Eagle Scout project and to date he has raised approximately \$540 for the project through a bottle/can drive and direct donations. T & K Lumber donated one shelving unit, the Ross family donated one shelving unit, and the money raised was used to purchase supplies for two more shelving units. Porter stated the lumber was cut and they are working on the assembly. He projects the project could be completed by September 25, 2022 which ties up well with the end of the Fall Festival when hopefully most used books would be out of the pole barn. Tim S. asked for the contact information for the lumber company and the bottle and can company so the library can send thank you notes.

#### **Agenda Item No. 1:**

Ceiling: Tim asked Stew for an update. Stew replied the board has to decide what we want to do and we should have a plan before committing to ceiling work. Tim stated we should table the discussion until January when we discuss the 5 year plan. Linda added she spoke with her liaison for the construction grant and the board can substitute projects. Stew stated we need to be cognizant that construction materials have increased 15-18%.

Furnace: Tim asked if the furnace has been ordered. Linda stated yes - the old one is out and the new one is in stock.

Kitchen and Pool Passes: Tim asked for an update. Linda stated she will discuss in her monthly report.

#### **Agenda Item No. 2:**

Fall Festival: Linda stated we have lots of books and the Weedsport Library just made a delivery. She also stated Better World Books will also take books if we box them up. They pay the postage and UPS picks them up. Darcy mentioned that Kentucky Libraries were looking for books and Stew stated the only drawback is we would have to pay postage and it becomes cost prohibitive. Kathryn stated there is Teracycle too where we could recycle the books rather than

Pg 2 monthly minutes cont.

just throw them out. Darcy asked about new pricing for the festival. Linda stated \$10 to fill a bag and other pricing would go up. Stew felt we needed to write down each time a festival worker picked up money from our tent. Mindy stated we could have an accounting of: name of the cashier, date and time the runner picked up cash, and how much cash was given to the runner.

Raffle Baskets: After a lively discussion, the following was decided on as a plan of action for two events involving the baskets:

Sat. November 26, 2022 (time TBD):

Ashley will take the lead and check with village officials.

Story walk (book will be Polar Express)

Tim may play the conductor (character in the book)

Patrons and children can decorate the library Christmas tree

Wed. December 7, 2022 at 6:30 pm:

In conjunction with the Historical Society

Community Band - Kathryn will check

Cookies and Cocoa

Santa!!!! (played by Stew!)

Sleigh/wagon rides - Tim will call Leslie

Mindy, with Linda's assistance, will write a letter to the donors of the raffle baskets. Each donor will have a ticket for their own raffle as a show of appreciation from the library: \$50 gift card to HobbyLobby and a \$25 gift card to HobbyLobby given to first and second tickets drawn.

### **Agenda Item No. 3**

Director's Report for July and August: Linda presented both reports and the financial reports. She began by acknowledging her excitement that this summer has been a huge success from the number of people who used the library to the summer reading programs! The pool passes were also a huge success! She is planning a "Plow Day" over the holiday break and both Stew and Mindy suggested having a Police and Firefighter Day over other school breaks. All agreed involving our local fire and police departments would be a wonderful outreach program for the community. Linda stated she is reaching out to another contractor re: the kitchen. Other housekeeping items includes purchasing a new vacuum, training staff on the new computer system, looking into a new sidewalk in the back of the building, and prepping for the used book sale. Darcy added she will reach out to volunteers to remind them of their time slots. Book fines were discussed. We are the only library still collecting them. Linda suggested suspending fines for a few months and people could make a donation if they wanted to instead of paying the fine. She doesn't want to discourage people from checking out materials.

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A motion was made to accept the June minutes and all reports: Motion: Ashley

2nd: Stew

Vote: 6-0, passed

Discussion continued in regards to suspending overdue fines. Accountability was the main concern Tim raised. Mindy stated she saw both sides of the discussion. Stew would like to make sure we continue to encourage people to utilize the library. Mindy worried if we suspended the fines, we would miss the opportunity to teach patrons (especially kids) that being part of the library community involves bringing materials back in a timely manner so that others can enjoy them too.

A motion was made to suspend overdue fines until the January 2023 meeting to review date to see if overdue numbers increased. Motion: Mindy

2nd: Stew

Vote: 5-1, motion does not carry

**Around the Table:**

Kathryn - excited for the Fall Festival

Darcy - excited for the Fall Festival

Stew - excited for the Fall Festival to see how we do and for his new role in November

Mindy - apologized to Stew and Tim for volunteering them for new roles

Ashley - excited to work on the Christmas in the Village

Linda - thrilled we had a great summer

Tim - thanked one and all for stepping up to volunteer and assist.

A motion was made to adjourn: Motion Darcy

2nd: Stew

Vote: 6-0, passed

Adjourned: 7:50 pm

Respectfully submitted,

Mindy Smart,  
Secretary