

February 28, 2022

Our mission: to be the community hub connecting our patrons to the world.

Jordan Bramley Library Board of Trustees

Minutes for the Regular Monthly Meeting

Monday February 28, 2022

Start time: 6:05 pm

Attendance: L. Byrnes, T. Sullivan, D. Barber, A. Ryan, S. MacDowell, M. Smart

The Pledge of Allegiance was recited

NY State Assemblyman John Lemondes Jr. joined the meeting via zoom to discuss his support for libraries and the \$3,000 in funding he helped secure for our library. He stated he is a huge proponent of libraries and will be trying to secure more funding. It was discussed that he could attend our June 20th meeting.

**Director's Reports & Secretary's Minutes for January, 2022:**

Linda stated adult attendance is way up for this month, she's not sure why but it is a welcome trend. She thanked Gary Klink for helping to remove ice from the back sidewalk as the library is low on salt for deicing. Linda was busy with the Annual State Report (she humbly took her place atop the podium with the gold medal around her neck since our library was the first to submit it!). She also attended the annual library meeting at Elbridge Free Library via zoom. She has cleaned out one of the three cabinets once utilized by the Friends, placing summer reading program items in the first closet and will continue to chip away at the other two cabinets.

Much like the library has promoted our magazine collection, we are now promoting the new books that we are purchasing. Darcy asked if she was purchasing multiple copies. Linda replied the rule of thumb is 5 or more hold and she orders 2 copies.

The library had an article in the JE schools newsletter, promoting the Olde Book Shoppe and the winter break crafts for children. Linda provided two take home crafts for kids (snowy owl and soda cap snowman). 25 kits were ordered, 22 signed up, and about 5 kits were left.

Lastly, the codes officer stopped in to check on the emergency exit lights. Linda told him the batteries have been ordered. He stated he would make note of it, no doubt with a red checkmark.

The Treasurer's report was standard with nothing new to note.

Trustees silently read through the January meeting minutes. One could hear the rustling pages and an occasional muffled giggle.

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Before accepting all reports, Tim opened the floor to discussion. Linda stated she would email the Annual State Report and we can vote on it later. Tim asked how the furnace was functioning after being repaired. Stew stated he talked with C. Desellums who said the furnace will hold this winter but should be replaced by next winter due to lack of parts and a new unit will increase efficiency. Tim asked if Linda had sought advice about the Friends from the State. Linda said she hadn't and was letting things go. There was some issue with the Friends letter presented at the January meeting being posted on FaceBook. It created some confusion among patrons and the Fall Festival chairwoman. Linda assured others the library was not closing and the library would continue to have a used book tent in the Fall. Darcy stated she had heard similar things. Tim circled back to the furnace asking if we should put in an order for one. Stew stated he will meet with C. Desellums and get an estimate before we order one.

Ashley pivoted to how long Assemblyman Lemondes would stay in June. Mindy commented something about a white horse. Ashley stated we could invite local and school officials to the event. Tim said we can work on it through emails to each other. Darcy asked about the Book Mobile not running. Linda said the community room was closed, so the Book Mobile canceled trips to the apartments for seniors but it was back up and running this past month.

A motion was made to accept all reports. Motion: D. Barber  
2nd: A. Ryan  
Vote: 5-0 approved

Tim opened a discussion on **Agenda no. 1**, lifting the mask requirement in the library. Prior to the meeting, an email vote was taken with 4 in favor and 1 against. Mindy was the no vote and stated her original vote in favor of having a mask requirement (August, 2021 meeting) was to coordinate our policy with the local school district policy and to keep the consistency and integrity of her vote, she would vote No tonight because the school mask mandate is still in place. She also stated if our vote were occurring on 3/2/22 she would vote Yes, due to mask mandates in schools being lifted on that date.

A motion was made to lift the mask requirement in the library. Motion: T. Sullivan  
2nd: S. MacDowall  
Vote: 4-1 approved

The trustees moved on to **Agenda no. 2**, whether to amend the charter in terms of the number of trustees and terms of service. Mindy stated the most recent charter from 1973 states the library trustee board has 7 members and each member term is for 5 years. Darcy asked if we should update the charter to a more current version. Mindy stated she felt the less in the charter the better; stating our by-laws must match what the charter says, but that our by-laws could add things not in the charter as long as it still matches what is in the charter. More discussion ensued with one set of by-laws not matching the charter. Mindy has done extensive research on the topic, and our by-laws need to be evaluated and updated as needed. Ashley asked if any former members would like to serve. Several names were tossed around with the possibility of

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asking a member back. After some debate of 3 three year terms vs any number of 5 year terms, it was agreed to not change the charter, but to amend the by-laws in the near future.

The real fun began as the meeting moved to **Agenda no. 3 and 4**, fundraising goals, ideas, and a calendar of dates for those ideas. A plethora of activity ensued from the south side of the room where Ashley and Darcy were seated with other members chiming in. This secretary had difficulty keeping up with all the minute details, so she has made the executive decision to list all the wonderfully fantastic ideas that were enthusiastically presented:

Book sale, plant sale, basket raffles (week before Memorial Day)

Stew will donate 25 plants!

Ashley will ask her in-law about Doug's Fish Fry mobile unit

Membership Drive: Sept-Dec ... mailers/forms to hand out at Fall Festival and circulation desk.

\$10 individual \$100 corporate

Month of April: book drive and canned food item drive with Easter basket raffles and egg

Coloring kits. Easter Bunny to hand out kits and candy (thank you Darcy!)

\$25,000 for renovations: Poster with Red Line goal; local musicians to donate time; listening

Sessions, videos

Misc.- something to coordinate with village wide garage sale, craft show to coincide with village tree lighting for Christmas, donut-making machine

Tim stated we need to solidify our message by March.

#### **Round the Table:**

Linda - so glad the state report is done!

Darcy - we are on a good path

Ashley - all good

Stew - this is the best meeting we have had

Mindy - Darcy and Ashley were rocking it! And we need to update our Corporate Resolution for Lyons Bank and MLL (take off treasurer's name).

Tim - let's remember to respond in a timely fashion to emails.

A motion was made to adjourn at 8:18 pm. Motion: D. Barber

2nd: S. MacDowall

Vote: 5-0 approved

Respectfully submitted,  
Mindy Smart, Secretary

