

March 18, 2024

Our mission: to be the community hub connecting our patrons to the world

Jordan Bramley Library Board of Trustees

Monday March 18, 2024

Monthly Meeting

Start Time: 6:02 pm

Attendance: T. Sullivan, D. Barber, D. Cassick, S. MacDowall, M. Smart, A. Ryan, J. Buchmann

Absent: L. Byrnes, J. Clark

The Pledge of Allegiance was recited.

Reports: Director, Secretary, Treasurer

Julianna B. gave her director's report. Attendance is up from last year in all categories, along with circulation and book mobile numbers. Holds placed were down. And new items added was up. She continues to work with Linda B. to learn "the ropes" and the staff has been exceptional in teaching her many of the daily details involved at the library. She stated it has been an exciting and great first month. She will be meeting with others from OCPL this Friday. Julianna B. stated Stew has done a great job in sprucing up the Book Shoppe and she painted more today. She has also met both Jordan historians as well as the Elbridge historian, and spent time with Maureen Doyle from the Historical Museum. She reported on an incident with several middle school students and has handled a situation with our banned patron. Overall, she is excited to learn more and become more comfortable with all the tasks/responsibilities that come with operating the library.

Mindy S. gave the secretary's minutes from the January monthly meeting. All read silently with several question/answer interludes. Ashley jumped up and wanted to view the new kitchen! Instead of locating the key, Stew graciously showed her photos to her delight. Ashley suggested we post photos online and thank the family donation that went towards the kitchen upgrades. Darcy B. asked about the old appliances. Stew stated they were donated to a local family in need. Mindy brought up her concern over the new town assessments which could lead to the defeat of the school budget and/or the library portion of that vote in May. Some discussion ensued in hopes citizens realize the town will lower the taxation rate so that taxes are not increased dramatically. Ashley suggested we let patrons know where the fundraising money goes; i.e. the plant and book sale supported our summer reading programs. Mindy S also included the letter of invitation to the Drummond dedication ceremony. Tim S. asked if the date was set. Julianna B. replied yes, all set with the family. Mindy S. stated the letters were all set to mail tomorrow. Darcy B stated a plate of goodies would be coming from Peace, Love, and Coffee and we would need water, plates, napkins. Discussion of the plaque began and Julianna B. will begin work on that tomorrow. It was decided we would meet at 8:30 that morning to set up.

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The Treasurer's reports were looked over and no questions came up.

A motion was made to accept all reports: Motion: A. Ryan

2nd: S. MacDowall

Vote: 5-0 motion carried

Agenda 1: Drummond Updates

See discussions in minutes above.

Agenda 2: Easter Bunny updates

Even though Stew lost "the nose goes" contest, it was decided we would find a reliable teen to don the bunny suit. Mindy S. stated the eggs for the hunt were filled with candy. We discussed giving out books and egg dye kits; and, we will be using an assigned number for raffle tickets from now on to prevent any more hand cramps in our wonderful patrons who spend too much time filling out each individual ticket!

Agenda 3: Handbook for Trustees

Tim S. stated he would be giving out homework assignments in the form of chapter readings for us in the near future! And we agreed, not to do the homework but to join Elbridge for joint training.

The incident with the teens was brought up and discussed. It was agreed Julianna would contact the middle school principal to relay the incident and any further problems with those particular individuals could result in a ban. The banned patron will remain a day to day assessment by Julianna and the staff.

Agenda 4: Security Cameras

Stew will be meeting tomorrow with a company to discuss them. After the latest incident, it was agreed that we would look at both inside and outside cameras.

Agenda 5: Town of Elbridge Sign

Tim S. suggested if we look to purchase electronic signage, we could possibly go in with the village, the historical society to split the cost. Mindy S suggested selling time on the sign for birthday or anniversary wishes as a fundraiser.

At 6:57 pm the board of trustees went into Executive Session

At 7:28 pm the board of trustees came out of Executive Session

A motion was made that Friday April 5, 2024 will be Linda Byrnes' last day of employment as director of the Jordan Bramley Library relinquishing all duties of the directorship. It is with well

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wishes the board expresses its gratitude for all Linda Byrnes has done for the library, its patrons, and the community. Motion: T. Sullivan

2nd: S. MacDowall

Vote: 5-0 motion carried

Some discussion ensued whether to meet for the month of April with two other library events occurring. It was decided to hold the next monthly meeting on April 15.

A motion was made to adjourn the meeting: motion: A. Ryan

2nd: D. Barber

Vote: 5-0 motion carried

Adjourned: 8:14 pm

Respectfully submitted,

Mindy Smart,
Secretary