

THE VILLAGES MUSIC SOCIETY, INC.
Monthly Board of Directors Meeting
Tuesday, September 13, 2022
Villages Golf and Country Club, Cribari Conference Room 5:00 p.m.
San Jose, CA 95135

Pam called the meeting to order at 5:00 p.m. Board members present: Pamela Pierson, president; Roberta Wolfe, secretary; Eric Pierson, treasurer; Janis Hubbs; Mary Stradner; Bernice Toy. Absent: Linda Rollo, Earl Levin, Vic Clifford, Kathi Levin, Bonnie Preston, Susan Ahlgrimm, Estelle Kabbani.

Pam announced that the “Let Us Entertain You” event had been postponed to spring or fall of next year.

Pam asked Roberta to send cards to Vic, Earl, Susan and Kathi.

Minutes

Minutes of the June 14, 2022 meeting were accepted.

Treasurer Report

Eric presented the following reports:

- VMS Financial Report FY 2022 – Showed the cash flow of all 7 musical groups. He said this report is the basis for the reports we are required to submit to the federal and state governments. He planned to submit the reports in October.
- VMS Events FY 2022 – Showed all events for TY 2022; some house charges had not been received by July 31.
- VMS Financial Report FY 2023 – Draft budget; he asked by groups to provide him with budget estimates before the October board meeting.
- VMS Events FY 2023 – Included all event dates available. He said we may need to add more events and asked for budget estimates.

Overall he thought VMS did very well in 2022, but next year will be a bigger challenge, and we need to recruit people who will assume responsibility for event planning/production.

Eric said he is writing a guide for treasurers, and referred to provisions in the Attorney General's Guide for Charities; Exercising Fiscal Management.

Vice President's Scheduling Review

Pam has been handling these duties until a Vice President is found. She asked that board members keep their eyes open for someone who could take over.

The master calendar requests for room, including required, forms, were submitted August 31 to the Activities Office, meeting Club Rule 1.40 for maintaining our status as a Board Recognized Organization. She said we can review the confirmed dates we have requested in October. She noted that the cancellation policy has been changed, raising the cancellation fee during the holidays to \$60, then back to \$25 after the first of the year.

Corporate Operations: Entity Reports

Administration

Pam reported as follows:

Each entity's inventory 2018 update is due December 1 for compilation by the end of the year.

Myra Johnson has designed a flyer which will be duplicated at no cost to us for the new Resident Orientation on September 20. The flyer lists all seven groups and includes VMS goals and our website.

An application for a nonprofit raffle program was mailed for all Band and Voices concert dates for 2022-2023. The raffle report for 2021-2022 was filed 9/8/22.

Village Voices

Janis said the Voices board met and they were gearing up for the new season. Because of Susan's illness, there is a need for seeking a new director, and Susan had been notified. Eric read the proposed wording for an ad to be placed with Edjoin, where the band had found their new director.

Janis moved and Bernice seconded that the VMS pay \$250 to Edjoin and place an ad in Oct-Nov for a Choral director to start in January. The motion passed.

Veteran's Day – We have no VMS personnel to organize this event since Susan's departure. As of now, Bob Semple of the Veterans Club is planning the event.

Opera Lovers

Mary said they had their first meeting and there were 19 people in attendance.

The meeting was adjourned t 5:55 p.m.

Submitted by Roberta Wolfe, Secretary