

**GENERAL CONFERENCE OF GRAND COURTS  
LADIES OF THE CIRCLE OF PERFECTION, PHA, USA  
AND THE BAHAMAS**



**September 12, 2024**

**RM Kay F. Anderson, PRGPM**  
General Conference RGPM  
5684 Springgate Court  
Huber Heights, OH 45424  
937-667-0880  
[silverfoxx531@yahoo.com](mailto:silverfoxx531@yahoo.com)

**ICG Rev. Ronald D. Williams**  
General Conference RGCA  
3659 Catalina Drive  
Cocoa, FL 32926  
321-302-8710  
[red357pha@gmail.com](mailto:red357pha@gmail.com)

**RM Martha J. Smith**  
General Conference RGDM  
1809 Bourne Circle  
Clarksville, TN 37043  
931-980-5699  
[marthajsmith1@yahoo.com](mailto:marthajsmith1@yahoo.com)

**RM Sandra Fanning**  
General Conference RGPC  
1824 West Rockland St.  
Philadelphia, PA 19141  
267-255-5236  
[saundrafanning61@gmail.com](mailto:saundrafanning61@gmail.com)

**RM Cheryl Thomas Moore**  
General Conference RGAC  
2506 Oakleaf Ridge  
Lithonia, GA 30058  
404-723-9131  
[thomas.cheryl115@gmail.com](mailto:thomas.cheryl115@gmail.com)

**RM R. Lucille Samuel**  
General Conference RG  
9922 Colette Street  
El Paso, TX 79924  
915-276-6650  
[texaslocop16@gmail.com](mailto:texaslocop16@gmail.com)

**RM W. Faye Butts**  
General Conference RGS  
3291 Club Drive  
Macon, GA 31217  
478-335-4644  
[wfaye29@cox.net](mailto:wfaye29@cox.net)

**RM Rose S. Nelson**  
General Conference RG CC  
P O Box 480738  
Charlotte, NC 28269  
704-502-1726  
[rosenelson122014@gmail.com](mailto:rosenelson122014@gmail.com)

**GC Trustees**  
RM Patricia B. Miller – 3 Year  
RM Edna Harvin Battle – 2 Year  
RM Tranase J. Paramo – 1 Year

***Favorite Scripture:** "I can do all things through Christ who strengthens me." Philippians 4:13*

**Motto:** "Love One Another"

**Theme:** "Together Everyone Achieves More"

**Mission Statement:** "Plan, Prepare and Execute"

**Songs:** "Let Go and Let God, Jesus Is Love and I Thank You for It All"

**Colors:** Purple and Gold

## PROCLAMATION

**(It is our sincere request that this Proclamation and any appropriate attachments be promptly disseminated from the Grand Court to the Subordinate Courts in your Jurisdiction)**

*General Conference Royal Grand Chief Advisor, ICG Reverend Ronald D. Williams, General Conference Royal Grand Deputy Matron Martha J. Smith, General Conference Royal Grand Principle Conductress Sandra Fanning, General Conference Royal Grand Associate Conductress Cheryl Thomas Moore, and all other Elected and Appointed General Conference Officers, Past and Honorary General Conference Grand Officers, Royal Grand Perfect Matrons, Royal Grand Chief Advisors, Past Royal Grand Perfect Matrons, Past Royal Grand Chief Advisors, Officers and Members of the Jurisdictional Grand Courts, Royal Matrons and Illustrious Companion Guardians of the Ladies of the Circle of Perfection.*

*Greetings,*

*Pursuant to the powers and authority vested in me in Article VII, Section 1 of the Constitution of the General Conference of Grand Courts, Ladies of the Circle of Perfection, Prince Hall Affiliation, United States of America and The Bahamas, as **General Conference Royal Grand Perfect Matron, I, Kay F. Anderson**, do hereby summon all General Conference Officers Elected and Appointed, Past and Present, Jurisdictional Royal Grand Perfect Matrons and Royal Grand Chief Advisors, all Royal Matrons, Royal Chief Advisors, Officers and Members of the Ladies of the Circle of Perfection, PHA and The Bahamas, who owe Obedience and Allegiance to this prestigious Order, to convene with me in **Charlotte, North Carolina**, as I, hereby, proclaim the convening of the **20th Annual General Conference of Grand Courts, Ladies of the Circle of Perfection, PHA, USA, and The Bahamas on Friday, April 30, 2025 - May 4, 2025, at The Sheraton Charlotte Airport Hotel, 3315 Scott Futrell Drive, Charlotte, North Carolina 28208, (704) 392-1200.***

### Hotel Reservation and Conference Code

This is a Marriott Bonvoy Hotel. If you are a member, be sure to ask for your points. Our special group rate is \$129.00 per night. To make your reservations call the hotel directly at 1-800-325-3535. **The Conference Code is: General Grand Conference R & S, April 2025.** When making your reservation, if you will need handicap accommodations or a refrigerator in your room, please make that request at the time of making your reservation. Hotel room Rates are subject to applicable state and local taxes (currently 15.25%) in effect at the time of check-out. All reservations must be guaranteed and accompanied by a first night room deposit or guaranteed with a major credit card.

**NOTE:** If any member makes a reservation through a "Third Party Company," they will **NOT** Receive the Group Rate. It will be your responsibility to make the correction to obtain the Special Group Rate of \$129.00, not the GC Coordinator.

**Here is your reservation link:** <https://www.marriott.com/events/start.mi?id=1722516404845&key=GRP>

**The Absolute DEADLINE** for hotel reservations is **Tuesday, April 1, 2025.** Any remaining rooms after this date will be released back to the Hotel. **Check in time is 3:00 PM** and **Check out time is 11:00 AM.** Deposits are refundable if the Hotel receives notice of cancellation no later than **72 hours** before the scheduled arrival date. Cancellations received after 72 hours will be charged one night's room rate (**NO EXCEPTIONS**). **Hotel self-parking is FREE per day per vehicle.**

### Early Departure Fee

An early departure fee of \$50.00 will apply if an attendee checks out prior to the pre-confirmed checkout date.

### Shipping and Storage

Any materials to be sent to the hotel may arrive no earlier than 3 days prior to the event date.

### A Special Request from the General Conference Royal Grand Secretary

Each member and/or Jurisdiction is asked to submit individual checks, with the purpose being listed on the memo line. This is to ensure accuracy in reporting (Jurisdictional Fees, Membership Fees, Special Charity, Scholarship and Ways and Means) your obligations to the General Conference of Grand Courts, Ladies of the Circle of Perfection.

### Conference Registration

The individual **2025 Conference Registration Fee is \$125.00** (which includes 1 banquet ticket, 1 luncheon ticket, and your conference kit) will be considered late, after the **deadline of Friday, March 28, 2025.** **Any Conference Registration Fee postmarked after Saturday, March 29, 2025 will be considered Late and the On-site Registration Fee is \$250.00.** **On-site and late registrars are not guaranteed a luncheon ticket, banquet ticket nor conference kit.** If you will need an additional luncheon and/or banquet ticket(s), please indicate the additions on the registration form. Please check your form for completeness before emailing or mailing.

Mail the registration form along with your **check payable to: GC LOCOP:**

**RM Polandria Porter, PRGPM, Registration Chairperson**  
**P O Box 4297**  
**Fort Stewart, GA 31315**  
**912-977-6407**

**Email Address:** [pcporter9@yahoo.com](mailto:pcporter9@yahoo.com)

### Registration Times:

**Thursday, May 1, 2025 -1:00 p.m. – 6:00 p.m.**

**Friday, May 2, 2025 – 7:00 a.m. – 3:00 p.m.**

**Saturday, May 3, 2025 – 7:00 a.m. – 12:00 noon**

**First Time Attendees**

If this is your first time attending the General Conference of Grand Courts, LOCOP, please check the **First Time Attendee Box** on the Registration Form.

If you are a voting member of the General Conference of Grand Courts, LOCOP, please check the **Voting Member Box** on the Registration Form and return it also to Registrar (RM Polandria Porter). You must be registered in order to VOTE.

To ensure that all First Time Attendees receive a conference certificate, please send the information to RM Jacqueline S. Hollins, GC RG Chief Administration via email at [jshollins1@gmail.com](mailto:jshollins1@gmail.com) by no later than deadline is Friday, **March 28, 2025**.

**Registration Cancellation Policy**

Cancellation of full registration at no charge will be accepted until **Monday, April 1, 2024**.

**Transportation**

Transportation will be provided by **The Sheraton Charlotte Airport Hotel, 3315 Scott Futrell Drive, Charlotte, North Carolina 28208, (704) 392-1200 at NO COST.**

**Souvenir Journal**

If you have any questions, please contact the 36th General Grand Conference Souvenir Journal Committee at the following email: [ads.phgcrsmnc@gmail.com](mailto:ads.phgcrsmnc@gmail.com)

**Ad Sizes**

Inside Front / Inside Back	\$ 125.00
Outside Back	\$ 150.00
Full Page	\$ 100.00
Half Page	\$ 50.00
Patron Ad Name Only	\$ 25.00

**NOTE:** E-mailed Ads must be camera ready and will be processed upon receipt of payment. The deadline for submission is **Saturday, March 1, 2025.**

If you would like to email your Ad for submittal, please email to: [ads.phgcrsmnc@gmail.com](mailto:ads.phgcrsmnc@gmail.com)

Submit all Ads to the following address accompanied by either Check or Money Order Only:

**PHGCRSMNC**  
**P O Box 242105**  
**Charlotte, NXC 28224-2105**

***Other Noteworthy Information***

**Membership:** The Jurisdictional Grand Court Annual Membership fee is \$175.00, the deadline for submittal is **March 28, 2025**. All Companion Guardians in attendance **MUST** pay dues to both the Grand Council and the General Conference of Grand Courts, Ladies of the Circle of Perfection. **No Companion Guardians will be permitted to VOTE.** Please make the check payable to the GCLOCOP and send to **RM W. Faye Butts, GC RGS, 3291 Club Drive, Macon, GA 31217, 478-335-4644, [wfaye29@cox.net](mailto:wfaye29@cox.net)**. The form is attached.

**The Subordinate Court Membership Remittance Form:** Royal Matrons and Companion Guardians who desire to become or remain a member of the General Conference are due to the Jurisdictional Grand Secretary by **Friday, March 28, 2025**. The fee is \$10.00. A plaque will be awarded to the Jurisdictional Grand Court reporting to the General Conference Royal Grand Secretary the greatest number of paid members by **or before the aforementioned deadline**. A list of the paid members and the name of your Grand Court is to be emailed to **RM Jacqueline S. Hollins, GC PRGPM, GC Royal Grand Chief Administrator** ([jshollins1@gmail.com](mailto:jshollins1@gmail.com)) along with a Grand Court check made payable to the **GC LOCOP** membership fee should be mailed to **RM W. Faye Butts, GC RGS, 3291 Club Drive, Macon, GA 31217, 478-335-4644, [wfaye29@cox.net](mailto:wfaye29@cox.net)**. The form is attached.

**Credentials:** All voting members including those with proxies, please submit your form to your Jurisdictional Royal Grand Perfect Matron, so that she can mail the report to the Credentials Committee for their voting credentials no later than **Friday, March 28, 2025**. Jurisdictional Royal Grand Perfect Matrons, if needed, please make sure your **Certificate of Proxy** has been **completed, sealed and mailed** to the Credentials Committee Chairperson, **RM Vashti Grimes Pullen, PRGPM, 1732 Eveline Avenue, Macon, Georgia 31204**. If a voting member has not registered, they will not be permitted to request Credentials for voting. The form is attached.

**Credentialing Times:**

**Thursday, May 1, 2025** -1:00 p.m. – 6:00 p.m.

**Friday, May 2, 2025** – 7:00 a.m. – 3:00 p.m.

**Saturday, May 3, 2025** – 7:00 a.m. – 12:00 noon

**General Conference Regalia:** All Elected and Appointed General Conference Grand Officers (this includes GC Jurisdictional Deputies), Past General Conference Grand Officers and Royal Grand Perfect Matrons are to wear a white top or dress (long sleeve), gold jewelry, crown and collar of your Jurisdiction.

**The 2025 Queen Contest:** The 2025 Queen's Contest is our major fundraiser for our Scholarship Awards. Each Jurisdiction is asked to support this effort with a minimum donation of \$200.00. The contestant reporting the greatest amount in excess of \$200.00 will be crowned "General Conference Queen" and will receive one night's lodging at our next General Grand Conference. Flowers will be given to the top three (3) winners and each contestant will be given a certificate. Each contestant reporting over \$800.00 will receive a 10% rebate. All jurisdictions that do not have a Queen representative, is asked to represent with \$100.00. The deadline for submission for the Queen's Contest and reports are due by **Friday, March 28, 2025**. Royal Grand Perfect Matrons please send immediately the name and contact information of your Queen Contestant to **RM Veloria Watts, Committee Chairperson, 2919 Vega Street, Houston, TX 77088, Phone: (832) 484-2802, email:vrwatts@hotmail.com**.

**Caldwell-Williams Scholarship:** The Caldwell-Williams Scholarship Committee criteria allow us to award scholarship stipends to qualified applicants **whose Jurisdiction participated in the Queens Contest**. In order to receive a scholarship your Jurisdiction must participate in the Contest. Please assist your applicant (if needed) to ensure the application form is properly completed and all necessary documents are attached and submitted by your Grand Court no later than **Tuesday, April 1, 2025**, to **RM Robbie R. Pillow, GC PRGPM, Chairperson, 4032 Farmingham Woods Drive, Hermitage, TN 37076-4437**. **Only one application is permitted per eligible Jurisdiction**. The form is attached.

**Sick and Shut-in:** Jurisdictional Royal Grand Secretaries, you are hereby asked to submit your **Jurisdiction's Sick and Shut-in List** as they occur via email to **RM Jacqueline S. Hollins, GC RG Chief Administrator, Email to: [jshollins1@gmail.com](mailto:jshollins1@gmail.com)**. The Form is attached.

**Combined Memorial Service**

A Combined Memorial Ceremony will be held **Friday, May 2, 2025** at 7:30 a.m.

**Court of Sorrow**

Please submit your Jurisdiction's Memorial List by **Friday, May 2, 2025** to: GC RG Secretary W. Faye Butts, 3921 Club Drive, Macon, GA 31217, [wfaye2@cox.net](mailto:wfaye2@cox.net) and **RM Jacqueline S. Hollins, GC RG Chief Administrator, Email to: [jshollins1@gmail.com](mailto:jshollins1@gmail.com)**. (attached).

**Military Personnel**

Royal Grand Perfect Matrons please have subordinate Courts send on or before Monday, **Friday, May 2, 2025**, the names of your active and inactive Military Personnel to RM Edna Iverson Long, 30 Earnshaw Lane, Willingboro, NJ 08046, Phone 856.404.5145, email [ednaivy@comcast.net](mailto:ednaivy@comcast.net)

**Visitation:** MIC Joel Mends, Sr., KYGH, Officers, Members, and Guests of the Most Illustrious General Conference of Grand Councils, Royal and Select Masters will visit on **Saturday, May 3, 2025**, time TBA.

**Receiving of Guests:** All Jurisdictional Heads of Houses for the Jurisdiction of North Carolina will be received at 11:15 a.m.

**Ways and Means “Give-Away”:** The Ways and Means Committee Chairperson, RM Sandra Fanning, GC RGPC will be sending out information to Deputies at a later date.

**Special Charity:** Our Special Charity will be **St. Jude Children’s Hospital**. RM Phyllis McLeod, PRGPM (NC – Jurisdictional Deputy), is the Chairperson and all Jurisdictional Deputies are to serve as part of this committee along with other committee members. Our donations will be presented to a place in North Carolina area. We are asking each jurisdiction to donate at least **\$100.00** for this very worthwhile charity. Additional information will follow with the appropriate Special Charity Remittance Form. Certificates will be awarded to the courts making the highest donations. Forward all funds to **RM W. Faye Butts, GC RGS**, 3291 Club Drive, Macon, GA 31217, 478-335-4644, [wfaye29@cox.net](mailto:wfaye29@cox.net), no later than **Friday, March 28, 2025**, and make checks payable to the **GC LOCOP**. Write “**Special Charity**” on the memo section of your check. We need your full support.

**Reports:** We are asking that all typed reports from the General Conference Committee Chairpersons, General Conference Jurisdictional Deputies and other General Conference Officers be submitted to the Office of the General Conference Royal Grand Perfect Matron and General Conference Royal Grand Assistant Secretary by email, no later than **Friday, March 28, 2025**. **This is your ABSOLUTE Deadline**. Please keep your report to **a single page and be print ready**. You may use your Jurisdictional letterhead.

Please mail to:

Please email copies to the following persons:  
GC RGPM Kay F. Anderson  
Email: [silverfoxx531@yahoo.com](mailto:silverfoxx531@yahoo.com)

GC HPRGPM Jacqueline S. Hollins, GC RG Chief Administrator  
[jshollins1@gmail.com](mailto:jshollins1@gmail.com)

We thank you in advance for your Cooperation, Enthusiasm and Support.

Done under our hand and the seal of the General Conference of Grand Courts, LOCOP, PHA, USA and The Bahamas.

In the Rite of Perfection,

**Kay F. Anderson**

RM Kay F. Anderson, GC RGPM

**Reverend Ronald D. Williams**

ICG Ronald D. Williams, GC RGCA

/jsh

**Note:** All necessary forms will be sent to the Jurisdictional Secretaries and may be duplicated and disseminated to the Subordinate Courts.

Attachments

