



# KIDZ IN THE KITCHEN

## REGISTRATION FORM

8 cooking classes for \$75

Carleton Place CORE Youth Services at 360 Edmund Street

When: Wednesday evenings from January 16<sup>th</sup> to March 6<sup>th</sup>, 2018 from 4:30-6:30 pm.

### REGISTRATION INFORMATION:

Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone #: (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Ontario Health Card #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Medical Conditions/Allergies: \_\_\_\_\_

### EMERGENCY CONTACTS:

Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_ Phone #: \_\_\_\_\_

**How did you learn about the Kidz In The Kitchen program? Please check all that apply.**

Our Website  Facebook  Instagram  Twitter  A friend  School

### Agreement Terms:

I \_\_\_\_\_ have read and agree to the Registration and Behaviour policies attached to this form provided by Carleton Place and District CORE Youth Services.

Signature of Parent/Gaurdian: \_\_\_\_\_

Date: \_\_\_\_\_



## Carleton Place and District CORE Youth Services

# Photo Release Form

Photos may be taken of your child while participating in programs or activities with Carleton Place and District CORE Youth Services & Youth Centre. We are requesting that parents sign a Photo Release Form to allow us to take and publish photos of your child, which could be used within our facility, on advertising or marketing material, printed in local print media or posted on any of our social media sites on the internet. Please indicate if you give your consent for us to take and use your child's photo.

I give consent for my child \_\_\_\_\_ to have photos taken and published by the Carleton Place and District CORE Youth Services & Youth Centre.

I do not give consent for my child \_\_\_\_\_ to have photos taken and published by the Carleton Place and District CORE Youth Services & Youth Centre

Parent/Guardian Name (Please print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_



## Carleton Place and District CORE Youth Services

### Program Policies

#### REGISTRATION POLICY

##### **1. Payment Policy**

***Methods of payment include CASH or CHEQUES ONLY please.*** Please indicate your child/rens names on the memo line of your cheque payments. A \$25 administrative fee will be charged for any returned cheques.

Payment for participation is required to be paid in full at time of registration.

##### **2. Refund Policy**

After registration has been completed, there will be no refunds unless on compassionate grounds such as death or illness of a family member. This refund will be considered if a written request is made within 7 days of the start date.

#### BEHAVIOUR POLICY

Violent, aggressive, disruptive and inappropriate behaviour will not be tolerated at Carleton Place CORE Youth Services and will be subject to a progressive action plan up to and including discharge.

##### **Action Plan**

- |          |   |
|----------|---|
| Strike 1 | Child will be asked to sit out or other appropriate discipline that will be implemented by the Staff. A note will also go home to the parents to inform them of the next steps to be taken. |
| Strike 2 | Talk to the parents to discuss solutions to the problem as well as what actions can be taken during program hours and at home.  |
| Strike 3 | The child will be removed from the program  |

*All strikes will be documented on a log sheet by the Program Staff and Executive Director*