

## **Harvest Community Inc.**

### **Job Description: Vocational Day Program Disability Support Worker**

This job opportunity is open to people that qualify for the Canada Summer Student Job Grant.

**CORE FUNCTIONS:** To assist and provide support to adults experiencing intellectual disabilities in the day program. Understands and agrees with the acts according to the principles, values and mandate of Harvest Community Inc.

#### **DUTIES & RESPONSIBILITIES:**

1. To be a role model in the workplace.
2. To support, and work alongside Day Program Participants performing activities in the day program and farm site (light industrial production, life skills, and recreation).
3. Responsible for participating in and overseeing the cleaning of the day program space.
4. To support and assist in any programming as required in consultation with Program Manager. This includes but is not limited to group outings, supporting participants with coping skills and problem solving, and supervising exercise breaks.
5. To provide personal care as needed.
6. To communicate effectively with other staff.
7. To support wiping rag operation by cutting, sorting, checking, weighing, and boxing textiles.
8. To ensure that the daily production is high quality and it to industry standards.
9. To support handi-flag production and other light assembly production taking place in the day program, shop and farm activities as required/or as directed.
10. To express any concerns regarding Program Participants to the Program Manager or Program Assistant.
11. To support the Horticultural and Special Projects supervisor in yard and greenhouse care & maintenance.
12. To attend training seminars as directed.
13. To operate farm equipment and vehicles including lawn mower, weed whippers, pick-up truck, gators, etc.
14. Other related duties as assigned.

**ACCOUNTABILITY:** Reports to direct supervisor and the Program Manager on participant and programming matters.

#### **WORKING CONDITIONS:**

- 8am-4pm Monday to Friday for a minimum of 8 consecutive weeks, up to a maximum of 4 months between April and August
- 2 paid 15-minute breaks at 10am and 2 pm; an unpaid 30-minute lunch break at 12pm
- Working indoor in a loud environment
- Working outside in varying weather (wind, heat, rain, etc.)
- Working alongside participants and/or staff
- Working independently
- Light industrial work: steel toed shoes required on production floor and with farming implements, eye protection required for specific tasks, gloves required for specific tasks

**ABILITIES AND SKILLS REQUIRED:**

- Ability to encourage persons with intellectual disabilities to participate in activities
- Strong problem-solving skills
- Ability to patiently demonstrate activities to individuals
- Current First Aid and CPR.
- Must have a valid Saskatchewan Driver's license
- Must have the ability or be willing to learn how to operate equipment such as a tractor and riding lawn mower
- Demonstrates a good work ethic and job appreciation

\*Applicants considered for this position will be require to provide a Police Record Check with Vulnerability Sector Check.