

FAST LANE MOTORSPORTS ASSOCIATION

TEAM MANAGER GUIDE

1. Role of the Team Manager

Team managers are responsible for:

- Driver support
- Crew coordination
- Vehicle readiness
- Compliance with FLMA rules
- Communication with officials

2. Pre-Season Responsibilities

Team Setup

- Register team with FLMA
- Submit roster
- Ensure all members sign required forms

Vehicle Prep

- Confirm safety compliance
- Schedule tech inspections
- Maintain logbooks

3. Race Week Responsibilities

Logistics

- Transport vehicle
- Confirm schedule
- Prepare pit equipment

Driver Support

- Review strategy
- Ensure hydration & rest
- Conduct pre-race briefing

4. Race Day Responsibilities

Before Race

- Attend team manager meeting
- Verify driver gear
- Confirm tech approval
- Set up pit area

During Race

- Monitor radio
- Track lap times
- Manage pit stops
- Communicate with officials

After Race

- Debrief driver
- Inspect vehicle
- Submit incident reports (if needed)

5. Post-Season Responsibilities

- Review performance
- Update team roster
- Renew licenses
- Prepare sponsorship reports