

CANDLELIGHT HILLS CIVIC ASSOCIATION

Board of Directors Meeting Minutes

6:30pm June 22nd, 2021—Clubhouse

GENERAL MEETING (open to members)

- Call to Order
 - Meeting was called to order at 6:37pm by board President Tina Vasquez
- Verification of Quorum
 - All board members present except Scott Wittmer. Also present at meeting was Property Manager Mayfield Harris and 17 additional residents
- Role Call of Board Members
 - Tina Vasquez - Present
 - Patricia Boyd - Present
 - William Cummins - Present
 - Daniel Lantis – Present
 - Scott Wittmer - Absent
- Minutes for Prior Meeting
 - Minutes was motioned by Patricia Boyd and 2nd by William Cummins
- Financial Report
 - Financial report was read by Mayfield Harris and motion to not accept the current financial was made by Daniel Lantis and 2nd by William Cummins

BOARD ACTIONS SINCE LAST MEETING:

- Made repairs to AC unit
- Board signed new contract for 911 pool phone

UNFINISHED BUSINESS ITEMS FROM PREVIOUS MEETINGS

- Debit Card Access Privileges
 - The Debit Card has been ordered and waiting to arrive.
- Aqua Update
 - Secretary William Cummins will head up this conversation along with Ray Gutierrez (resident). More conversation is planned for this project.
- 19-Acre Parcel update
 - Vice President Daniel Lantis has picked up talk again on this proposal and hope to make way for a propose sale to Flood Control.
- Keycard Access to Pool update
 - This project is currently on HOLD
- Playground equipment for Toddlers (TABLED)

NEW BUSINESS ITEMS

- Budget Oversight
 - Board wants to review and discuss the financial procedures of how ACMI tracks budgets. The board also made a motion to hire a CPA to assist them in this matter. Motion was carried.
- HVAC repair/replacement
 - Bids have been acquired by the board to make repairs on the current AC units which have begun to have problems. No decision yet on the winner of bid.
- Pool Electrical repair/replacement
 - Board will have certified electrician who specialize in Electric Pumps come out and look at the current issues with their pool pumps and investigate for safety issues.
- Other Board Member Business
 - None

RESIDENTS QUESTIONS/CONCERNS (Limited to 5 minutes per resident)

- Resident's time

ADJOURN OPEN MEETING – General meeting adjourn at 9:20 pm

- Time