

# CANDLELIGHT HILLS CIVIC ASSOCIATION

## Board of Directors Meeting Minutes

6:30pm January 26th 2021—Clubhouse

### GENERAL MEETING (open to members)

- Call to Order
  - Meeting was called to order at 6:40pm by board President Tina Vasquez. The additional board members and other were also present.
    - Amanda Juarez
    - Pat Boyd
    - Mayfield Harris (Property Manager) and 2 additional residents.
- Minutes for Prior Meeting
  - Motion was made and approve to accept the minutes from the October 27<sup>th</sup> meeting.
- Financial Report
  - Financial report was read by Property Manager and motion made and accepted by the board to approve. Some questions by the board were brought up and will be researched by property manager and will be provided to the board when available.

### BOARD ACTION IN LAST EXECUTIVE SESSION:

- None

### BOARD ACTIONS SINCE LAST MEETING:

- Board agreed to have locks leading to clubhouse gate and club house doors cleaned.

### BUSINESS ITEMS

- Aqua Texas – Easement update
  - Aqua changed the contract to have a 6 day work week with Sunday off. Tina will inform resident of the workweek change. Contract has been sign. Tina has indicated that Aqua will also give \$15,681 in addition to the signing. Motion was made and carried to use the funds to refresh the clubhouse exterior with fresh paint. Property Manager will get bids.
- 19-Acre Parcel update
  - County and Green way trail needs a conversation first and agree with HOA of how situation will be handled.
- Parking Lot – Repaint Bids
  - Spoke with JJ Enterprises – James is owner's name. He will call property manager to coordinate with payments.
- Basketball Hoop replacement update
  - Board has approved to change out broken basketball goal.
- Landscaping Bid Review
  - The board as their new landscaping company selected yard Pro.
- Neighborhood Security
  - Table for next meeting.
- Fence issues
  - The board has agreed to send one resident to attorney and send the other 2 another letter about the fence issues.
- Candidates for February election – (1 resident interested)
  - Pat will invite him to the next meeting
- Annual Meeting – February 2021
  - Boards wants to send out another set of invitations out for candidates for the board on the 1<sup>st</sup> of February. Meeting is scheduled for February 28<sup>th</sup> at 2pm.
- Other Board Business
  - Playground gate needs repairing. Property manager will seek bidders for repairs.
  - Elsa Murillo & April Espinoza have both resigned from the board.

**ADJOURN OPEN MEETING – 8:20 pm**