

# CANDLELIGHT HILLS CIVIC ASSOCIATION

## Board of Directors Meeting Minutes

6:30pm May 25th, 2021—Clubhouse

### GENERAL MEETING (open to members)

- Call to Order
- Meeting was called to order at 6:31 pm by board President Tina Vasquez.
- Verification of Quorum
- Role Call of Board Members
- Tina Vasquez - Present
- Patricia Boyd - Present
- William Cummins - Present
- Daniel Lantis – Present
- Scott Wittmer - Present

### Appointment of Officers from Sunday's Annual Meeting results

Tina Vasquez - President

Patricia Boyd - Director

William Cummins - Secretary

Daniel Lantis – Vice President

Scott Wittmer - Treasurer

Minutes for Prior Meeting

Motion was made by Patricia Boyd and 2<sup>nd</sup> by Scott Wittmer to be approved.

Financial Report

Motion was made by Daniel Lantis and 2<sup>nd</sup> by Scott Wittmer to accept and approve the Financial Report.

### BOARD ACTIONS SINCE LAST MEETING:

- Approved repairs for some broken sprinkler heads
- Approved Mosquito contract for 2021 season
- Approved replacing drywall and insulation for two ceilings in storage room and girl's bathroom
- Board approved and signed new agreement with ACMI for 2021
- New WiFi Services installed at Clubhouse

### UNFINISHED BUSINESS ITEMS FROM PREVIOUS MEETINGS

- 19-Acre Parcel update
- Vice President Daniel Lantis will head up this committee on proposed land sale
- Neighborhood Security – Tabled
- Pool & Pool House repairs updates
- Electrical panel in the store room had a blown fuse for the pump and was replaced.
- Keycard Access to Pool
- Motion was made by Scott Wittmer and 2<sup>nd</sup> by Daniel Lantis to approve quote for new pool access keypad system which will be located on the pool gate area
- Pool furniture purchase
- Board is still looking at purchasing some additional pool furniture for the pool areas
- Vinyl flooring for kitchen
- Board is waiting on some samples from the vendor to review before making a decision on color

### NEW BUSINESS ITEMS

- Trash collection issues.
- Board will post letter on website from Texas Pride's President about current situation
- Other Board Member Business
- Aqua – A resident has shown interest to work along with board members about the water situation
- Credit Card Account for board – The board has requested the possibility of having an association credit card for small purchase for the association. Property Manager will look into this.

### RESIDENTS QUESTIONS/CONCERNS (Limited to 5 minutes per resident)

- Resident's time
- One resident complained about large hole close to his backyard which Aqua created.
- Another resident brought up the idea of maybe having some toddler play equipment on the playground since there are none there.

**ADJOURN OPEN MEETING – 8:10 pm**