

**CANDLELIGHT HILLS CIVIC ASSOCIATION**  
**Board of Directors Meeting Agenda**  
6:30pm September 22<sup>nd</sup>, 2020—Clubhouse

**GENERAL MEETING (open to members)**

- Call to Order
  - Meeting was called to order at 6:33 pm by board President Tina Vasquez. Also present at the meeting were board member Elsa Murillo, Amanda Juarez, April Espinoza and Pat Boyd. Property Manager Mayfield Harris was also listening in via Phone.
- Minutes for Prior Meeting
  - Minutes were read and approved by the board.
- Financial Report
  - The financials were read and approved by the board.

**BOARD ACTION IN LAST EXECUTIVE SESSION:**

- None

**BOARD ACTIONS SINCE LAST MEETING:**

- Accepted EZ Floor last settlement

**BUSINESS ITEMS**

- Committee reports, if any
  - No committee were present.
- Annual Meeting
  - The board voted and agreed that the 2020 Annual Meeting would be scheduled sometime in the 1<sup>st</sup> quarter of 2021 (January).
- Purchase Offer of 19 Acres
  - The board is checking with attorney on the verbiage of the contract deal before making a decision.
- Status update with EZ Floors Settlement.
  - Contract has been signed for the acceptance of the closing.
- Aqua Texas update
  - The board had a meeting with Aqua and they want to make sure that no issues come up if purchase land for wall is done.
- Discuss Maid service if needed
  - The board has agreed to let Director Pat Boyd deal with this service as needed.
- Newsletter update
  - Board will assist current resident taking over this task as needed.
- Permanent Gutter bid update
  - Board will not use IMS to clean gutter but will instead look for another vendor for gutters only.
- Security Cameras
  - Director Elsa Murillo will oversee this project and obtain quotes for cameras which capture plates @ around \$2000 per camera. This project will also be placed on the Annual Meeting agenda for residents to participate.
- Any Other Board Business
  - None

**ADJOURN OPEN MEETING**

**EXECUTIVE SESSION (closed to members)**