

**CANDLELIGHT HILLS CIVIC ASSOCIATION**  
**Board of Directors Meeting Minutes**  
6:30pm August 24th, 2021—Clubhouse

**GENERAL MEETING (open to members)**

- Call to Order
  - Meeting called to order at 6:34 pm by board President
- Verification of Quorum
  - All board members present along with 2 residents and Property Manager Mayfield Harris
- Role Call of Board Members
  - Tina Vasquez - Present
  - Patricia Boyd - Present
  - William Cummins - Present
  - Daniel Lantis – Present
  - Scott Wittmer - Present
- Minutes for Prior Meeting
  - A motion was made and 2<sup>nd</sup> to approve the Minutes from the last meeting.
- Financial Report
  - Financial report was given by Property Manager Mayfield Harris and a motion was made and 2<sup>nd</sup> to approve the report.

**BOARD ACTIONS SINCE LAST MEETING:**

- Board held financial meeting with ACMI about budget and other finances.
- Board looking into investment possibilities if and when 19 acres land sale occurs.
- Request have been made to Board to use clubhouse for polling location.
  - Save for next meeting
- AC unit repairs were done by AIR Oracle.

**UNFINISHED BUSINESS ITEMS FROM PREVIOUS MEETINGS**

- Aqua Update – HOLD
  - Waiting for more updates to respond
- 19-Acre Parcel update
  - Motion made by Daniel and 2<sup>nd</sup> by Pat to agree to sell the 19+ acres to Harris County Flood Control. The motion was carried.
  - Waiting on paperwork for sale for sale.
- Keycard Access to Pool update
  - Motion made and 2<sup>nd</sup> to use one provider for card and camera system.
  - Board reached out to 4 different providers for bids and ADT is now the preferred vendor for one shop access. Daniel will shop for the bids.
- Beautification 2.0 Project
  - Property Manager will Send email to Daniel about McKenna for proposed changes to tennis court, new splash pad and basketball court.
- Pool Electrical repair/replacement update
  - Quote have been received from Wired Electric, BlueJay electric and panther electric.
  - Motion made and 2<sup>nd</sup> to accept Bluejay quote for electrical services and Tina will send signed quote to property manager.
- New HOA Laws
  - Waiting on resolutions for approval and signatures for the new 6 resolutions which take effect in September and the board is currently working on revisions of the By-Laws and DCCRs.

**NEW BUSINESS ITEMS**

- Other Board Member Business

**RESIDENTS QUESTIONS/CONCERNS (Limited to 5 minutes per resident)**

- Resident's time

**ADJOURN OPEN MEETING – 8:10 pm**

- Time

