

CANDLELIGHT HILLS CIVIC ASSOCIATION
Board of Directors Meeting Minutes
6:30pm October 25th, 2022—CHCA Clubhouse

GENERAL MEETING (open to members)

- Call to Order – 6:36pm

- Verification of Quorum
- Roll Call of Board Members
 - o Tina Vasquez – Present o Patricia Boyd – Present o William Cummins - Present
 - o Scott Wittmer – Present o Daniel Lantis – Present

- Approve Minutes for Prior Meeting -Done
- Approve Financial Report - Done

RESIDENTS QUESTIONS/CONCERNS (Limited time of 2 minutes per resident)

- Resident's time

BOARD ACTIONS SINCE LAST MEETING:

- Developed for mailer assessment vote layout
- Develop trash survey for mailer

UNFINISHED BUSINESS ITEMS FROM PREVIOUS MEETINGS

- Review and vote to create a fine/fee schedule – pending O'Neil's template
- Amenities:
 - o Deck – Discussed recently revised bids between Hancock Pools & Houston Pool
 - o Pool Plastering – Discussed recently revised bids between Hancock Pools & Houston Pool
 - o Tennis courts – Tabled because this needs to get repaired after pool deck is finished
 - o Parking lot- Discussed recently bids between Hancock Pools & Houston Pool
 - o Basketball – Tabled because this needs to get redone after parking lot is finished
- Drinking fountain – Not acceptable in current state – Leaning towards the wrong side and needs support brackets
- HOA free spaces needing grass/plants –DUB to provide costs for the various areas
- HOA dues increase of \$100 – Discussed and finalized mailer
- 2023 budget approval vote - Done
- 5-year budget approval vote - Done

NEW BUSINESS ITEMS

- Review and voted on 5 amendment clarifications to the DEED Restrictions
- Violations – Tabled because Mayfield was present.
- Board discussed and unanimously voted on adding two additional seats to board
- Future activities- To develop construction plan and assign duties to communicate for upcoming repairs

ADJOURN OPEN MEETING – Time: 10:07pm