

Legal Ad – Elmira Water Board RFQ Elmira Refresh Water Distribution System Improvement Services

RFQ ENGINEERING SERVICES

The Elmira Water Board, Chemung County, New York will be accepting statements of qualifications from qualified firms for the following:

Engineering Consulting Services for the Elmira Refresh Water Distribution System Improvements for the Elmira Water Board.

The service provided by the selected engineers will include the upgrade and replacement of failing and outdated facilities, replacements to improve distribution system performance, reduce the Elmira Water Board's energy consumption and operating expenses, and other water improvements as requested by the Elmira Water Board.

Utilizing a qualifications-based process, the Elmira Water Board will select a consulting engineering firm licensed in the State of New York to design, bid, administer and close-out projects as the need arises. Following the review of Statement of Qualifications, no guarantee of work assignments or projects can be made, however, the assignment of projects will be based on the Elmira Water Board's needs.

The selection of consultants will be valid for a period of three (3) years from the date of Elmira Water Board approval and the Elmira Water Board reserves the right to renew the selected consultants for an additional three (3) years.

The full Request for Qualifications may be obtained from the Elmira Water Board Monday through Friday 9:00 AM – 4:00 PM by contacting Executive Secretary Denise Mullaney at (607) 733-9179 ext. 1210 or dmullaney@elmirawaterboard.org

All proposals should be marked with the following language: "REQUEST FOR ENGINEERING QUALIFICATIONS – ELMIRA WATER BOARD"

Proposals may be transmitted electronically in a PDF format consisting of a Statement of Qualifications and a list of communities your firm has performed similar services for during the last three-year period or four (4) bound copies of your qualifications statement and client list via mail in a sealed envelope with a separate cost estimate attachment no later than 3:00 pm, **February 17, 2023**, the submittal deadline date. Proposals received after that time will not be considered.

Proposals should be submitted to Elmira Water Board, Denise Mullaney, Executive Secretary, Elmira Water Board, 261 W. Water Street, Elmira, New York 14901 or to the following email address: dmullaney@elmirawaterboard.org.

To be evaluated properly, the following must be addressed in detail:

- **Qualifications** – Availability of qualified personnel and capacity of the firm to carry-out professional engineering services
- **Experience** – Experience and technical expertise of the firm and its personnel as well as information regarding projects previously undertaken, including the types and cost of projects.

- **Scope of Services** – Summarize scope and type of services to be performed based upon your firm’s understanding of project desired outcomes and the tasks required for the completion of a successful project.

The Elmira Water Board is an Equal Opportunity Provider and Employer. The Elmira Water Board encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit qualifications.

The Elmira Water Board will award a contract to the Engineering firm(s) deemed most qualified to provide services as requested. The contract(s) will include scope and extent of work and other essential requirements.

The Elmira Water Board reserves the right to reject any and all proposals.