

TEMPORARY POSITION - LABORER
(Water Meter Technician)

Department: Elmira Water Board - Meter Department

DISTINGUISHING FEATURES OF THE CLASS: This is a **temporary position**, which is semi-skilled mechanical work involving responsibility for changing out water meters and reading devices. Work is performed under general supervision in accordance with prescribed procedures. Does related work as required.

TYPICAL WORK ACTIVITIES: (The following work activities are listed as examples only and in no event shall an employee be limited to only those examples listed here.)

Installs new water meters and radio reading devices.
Removes and resets water meters at consumer's premises;
May dig holes in concrete, black top or soil to locate, straighten or replace the curbside water line shut off;
Mix, repair and replace concrete and black top;
Reports leaks, defective meters, changes in service, metering anomalies as assigned.
Access customer data, maps, billing records, assignments, etc. with various devices;
Uses personal computer and other office machines;
Calibrates new water meters;
Modify piping as required to accommodate replacement meters;

FULL PERFORMANCE, KNOWLEDGE, SKILL, ABILITIES, AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation and installation, of water consumption measuring devices; ability to deal effectively with others; ability to follow simple oral and written directions; courtesy and tact in with dealing with the public; mechanical aptitude; honesty; dependability; initiative; good judgment; good physical condition.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school and one year of satisfactory experience as a plumber's helper or as a helper in the repair of a small part mechanisms; **or**
- (b) Three years of satisfactory experience as described in (a); **or**
- (c) An equivalent combination of training and experience as indicated in (a) and (b).

SPECIAL REQUIREMENT: At the time of appointment, possession and maintenance of a valid New York State Class D Driver's License and retention of license status after appointment.

Pay Rate - \$16.00 - \$20.00 per hour