

SEARCH DAY PROGRAM SCHOOL RE-OPENING IMPLEMENTATION PLAN (7.8.20)

This is the SEARCH Day Program School Re-Opening Implementation Plan. This plan has been developed using the most recent guidelines from various sources, such as the NJDOE The Road Back–Restart and Recovery Plan (June 2020); the New Jersey COVID-19 Youth Summer Camp Standards; and local guidelines from the Monmouth County Health Department.

In order to maintain a safe learning environment for students and faculty, it is expected that the school's operational practices will evolve with the changing nature of the guidelines from local and state health officials, and dissemination of information. As a result, this document should be considered a starting point for the return to on-campus school operations, beginning on July 13, 2020.

A SEARCH Day Program Return to School Plan has been prepared by the school health office, and contains a more thorough description of the school's policies, guidelines, and procedures related to COVID-19. It is available in the appendix of this document.

TEN CRITICAL AREAS OF OPERATION IN THE RESTART PLAN OUTLINED IN THE ROAD BACK-RESTART AND RECOVERY PLAN, ARE AS FOLLOWS:

- General health and safety guidelines
- Classrooms, testing, and therapy rooms
- Transportation
- Student flow, entry, exit, and common areas
- Screening, PPE, and response to students, and staff, presenting symptoms
- Contact tracing
- Facilities cleaning practices
- Meals
- Recess/physical education, extra-curricular activities, and use of facilities outside of school hours

COVID-19 YOUTH CAMPS STANDARDS:

- Staff and camper training
- Screening and admittance
- Facemasks, infection control, and social distancing strategies
- Protocols for facility and buildings management
- Attendance
- Protocols for transportation services
- Documented policy and procedures for food service

MINIMUM REQUIREMENTS AND CONSIDERATIONS IN STANDARDS – Ability to implement minimum standards at SEARCH Day Program.

SOCIAL DISTANCING ON INSTRUCTIONAL AND NON-INSTRUCTIONAL SPACES ON CAMPUS – Classrooms will have 100% of the faculty, and 50% of the students, on campus. In addition, the available multi-purpose rooms, therapy rooms, and designated outdoors areas will be available for instructional, and non-instructional, spaces in order to maintain social distancing standards.

STAFF ONLINE TRAINING, HANDWASHING, PPE (MASKS, HANDWASHING, AND HAND SANITIZER), COVID-19 SYMPTOMS – School nurse conducted a faculty meeting on June 16, 2020 to address training on the basic principles, and procedures, on topics such as infection control, hand washing practices, personal protective equipment, COVID-19 signs and symptoms, social distancing practices, screenings at designated entry points into the school.

GUIDELINES AND PROCEDURES WRITTEN REGARDING PPE USE AND training – SDP Return to School Plan contains guidelines, and procedures, regarding the use of PPE. PPE use guidelines were presented to the faculty at the June 16, 2020 professional development session. (Note: SDP has a supply of PPE, including various types of face coverings, face shields, vinyl gloves, hazmat suits, etc.)

INSTRUCTION TO STUDENTS REGARDING PPE USE – SDP faculty has participated in various professional development activities to prepare to instruct students on the use of PPE, both onsite and remotely.

AT DESIGNATED ENTRY POINTS, STAFF AND STUDENTS NEED TO BE SCREENED FOR COVID-19 SYMPTOMS, AND HAVE TEMPERATURE CHECKS – Designated screening entry points on campus have been identified for all students and faculty. Faculty, parents, and students, are advised that there is a series of daily COVID-19 screening questions, and temperature checks, at the beginning of each school/work day. (*Note: Faculty will be screened immediately prior to entry each school day by the school nurse, or designee. Faculty with suspected COVID-19 symptoms, will be asked to return to their vehicles to receive further screening and direction from the school nurse.*)

DAILY HEALTH SURVEILLANCE MUST BE CONDUCTED AND RECORDED – There is a daily health screening form that will be completed to document the results of each daily screening. (*Note: there is a specifically designed daily health surveillance sheet prepared by the school nurse for faculty, and students, to record information.*)

PLAN TO ISOLATE, AND REMOVE STUDENTS, WHO APPEAR TO HAVE SYMPTOMS – Any person with suspected COVID-19 symptoms will be immediately removed, and isolated, to a separate designated space; then screened, and assessed by the school nurse. (*Note: there is a separate designated area to isolate persons with suspected COVID-19 symptoms.*)

SOCIAL DISTANCING – On June 16th, faculty participated in a training on principles of social distancing (maintaining 6') in the classroom, in hallways, and at other points on campus.

FACE COVERINGS FOR STAFF (MUST PROVIDE), AND STUDENTS, WHEN SOCIAL DISTANCING IS NOT ABLE TO BE ACCOMPLISHED – Staff have been provided face coverings; faculty advised a face covering is required to be worn on campus unless doing so would inhibit the individual's health. Students will be encouraged to practice the same (unless they are developmentally or medically unable).

GLOVES FOR STAFF HANDLING FOOD (MUST SUPPLY) – Faculty have been advised to use gloves when handling any foods, especially student lunches/snacks, which are brought in from home.

STAGGERING DROP OFF, AND PICK UP, TIMES TO MITIGATE LARGE GATHERINGS – Student arrival, and departure times, have been modified to maintain social distancing practices.

EDUCATE AND COMMUNICATE WITH STAFF, PARENTS, AND STUDENTS, COVID-19 SAFETY MEASURES – Faculty have received trainings (June 15-16, 2020, etc.) on prevention and mitigation strategies, e.g., avoiding large gatherings, staying home when ill, wearing face coverings, avoid touching face, and reporting COVID-19 symptoms to the school nurse immediately. Parents have reviewed communications from the school nurse regarding COVID-19 symptoms, prevention, and mitigation strategies at various points during the school closure.

HANDWASHING STATIONS – handwashing stations are located in various classrooms, bathrooms, conference rooms, and breakrooms on campus.

HAND SANITIZER STATIONS – Hand sanitizer stations have been purchased, and installed, at various locations throughout the buildings on campus; classrooms, offices, and therapy rooms have supplies of hand sanitizer and dispensers.

ENHANCED CLEANING PROTOCOLS – Enhanced cleaning, and disinfecting protocols, on campus have been instituted. These include hiring additional janitorial faculty; use of EPA approved disinfectants, and following CDC guidance and training on common touchpoints in classrooms, hallways, bathrooms, offices, etc., encouraging teachers, and faculty, to sanitize work areas regularly.

NO SHARING OF ITEMS, OR DISINFECTING OF ITEMS, THAT ARE SHARED/USED – Classrooms have been rearranged to eliminate sharing of classroom supplies, such as toys, books, or other material reinforcers; materials for pre-vocational tasks, and instructional locations, and supplies, have been separated within the classrooms to reduce the potential for cross-contamination and increase social distancing practices.

IMPLEMENT GUIDELINES, AND PROCEDURES, TO PREPARE FOR WHEN SOMEONE DEMONSTRATES SYMPTOMS, WHICH INCLUDE THE ESTABLISHMENT OF AN ISOLATION SPACE; ADEQUATE AMOUNT OF PPE; METHODS FOR CONTACT TRACING AND SURVEILLANCE – Symptomatic faculty and students will be directed (students escorted), to the separated COVID-19 isolation area on campus. There is an adequate amount of PPE available on campus. The classroom faculty and students are assigned, according to groupings/cohorts, which will reduce contact with others from outside groups/cohorts, to assist with contact tracing. The school nurse will conduct follow-up, and surveillance, with symptomatic persons and cases, as required in CDC, local health department, and NJ Department of Health guidelines.

IMPLEMENT PROCEDURES FOR HOW TO ADDRESS POSITIVE CASES – When there is a positive case, the school nurse will conduct follow-up, and surveillance, to ensure any required quarantine and remittance procedures are followed, as required by the CDC, local health department, and the NJ Department of Health guidelines.

VENTILATION: MUST ASSURE THAT THE SPACE BEING USED IS WELL VENTILATED AND THAT ALL FILTERS HAVE BEEN CHANGED – Ventilation filters have been routinely changed.

RECIRCULATED AIR MUST HAVE FRESH AIR COMPONENT – In buildings with recirculated air, the HVAC has a fresh air component.

MINIMIZE INTERMINGLING AMONG STUDENTS AND STAFF – Student schedules have been modified to reduce transitions outside of the classroom, reduce intermingling with others. Faculty have been trained to be aware of the need to avoid intermingling with others from outside their cohort. In addition, groups/cohorts, will have separate assigned school building entrances/exits, separate use of microwaves, and bathroom stalls, etc., in order to reduce the potential for intermingling.

INSTALL PHYSICAL BARRIERS WHERE NECESSARY – Physical barriers have been installed at various locations on campus, e.g., reception areas, bathroom sinks, etc.

SIGNS DELINEATING 6' SOCIAL DISTANCING AND FREQUENT HANDWASHING – 6' social distancing, and handwashing, signage has been installed on campus.

ROUTINE DAILY CLEANING OF PLAYGROUND EQUIPMENT, RESTROOMS AND COUNTERTOPS – The enhanced cleaning, and sanitization, routines will include all playground equipment, bathrooms, counter tops, horizontal surfaces, doorknobs, handles, and common touch areas will be conducted daily.

ADEQUATE SUPPLY OF CLEANING PRODUCTS IS AVAILABLE LE, AND MAINTAINED – Adequate supplies of cleaning products are on campus and there is a plan to ensure it is maintained using various suppliers.

A PLAN FOR EVACUATIONS WHERE SOCIAL DISTANCING CAN BE MAINTAINED – The students and faculty will exit to assembly areas on campus that will permit social distancing, e.g. multi-purpose rooms on campus and school fields, during evacuations; while exiting teachers, faculty, and students, are divided to maintain social distancing and wear face covering depending on the circumstances of the evacuation.

INDOOR REQUIREMENTS NEED TO ENSURE, TO THE MAXIMUM EXTENT POSSIBLE, THAT THE SAME GROUP OF CHILDREN STAY TOGETHER FOR THE DURATION OF THE EXPERIENCE, AND DO NOT MIX WITH OTHER GROUPS – Students and faculty are treated as groups/cohorts. Modifications have been made to the school day, student/classroom schedules, school transitioning patterns, to permit groups to stay together, and reduce any comingling across groups of students/faculty.

RATIO OF 10 STUDENTS TO 1 ADULT – Student/faculty ratios will generally be 1:1, with a maximum of 10 persons per classroom, to assist students to maintain social distancing practices at school.

PRESCHOOLERS: 7 STUDENTS TO 1 ADULT RATIO – Student/faculty ratios will generally be 1:1 with a maximum of 10 persons per classroom to assist students to maintain social distancing practices while at school.

MAXIMUM SPACE BETWEEN DRIVER AND STUDENTS ON BUS – N/A

ONE ADULT MUST ACCOMPANY EACH DRIVER TO ENSURE THAT STUDENTS ARE COMPLIANT WITH SOCIAL DISTANCING – N/A

FACE COVERINGS MUST BE WORN BY ALL STAFF ON BOARD BUSES – N/A

FACE COVERINGS ARE ENCOURAGED TO BE WORN BY, BY ALL STUDENTS, IF NOT SOCIALLY DISTANT ON BUS – N/A

OPEN WINDOWS, EXCEPT IN INCLEMENT WEATHER, WHILE ON THE BUS – N/A

VEHICLES MUST BE CLEANED, AND DISINFECTED, BETWEEN USES – N/A

AVOID COMMUNAL DINING – Classroom and student lunch routines will be modified to require that students eat at their individual desks.

USE DISPOSABLE FOOD SERVICE ITEMS – A supply of plastic flatware, paper plates, paper cups, etc., have been acquired to replace the need for non-disposable food service items.

EDUCATE STUDENTS ON PROPER SPORTS ETIQUETTE, HYGIENE, AND HIGH FIVES, HANDSHAKES – Students will be encouraged to show support to their classmates using other forms of acknowledgement, e.g., thumbs up, smiles, etc.

AVOID USING ANY ITEMS THAT CANNOT BE DISINFECTED – Classrooms have been rearranged to eliminate sharing of classroom supplies, e.g. toys, books or other reinforcers, and materials for pre-vocational tasks. Instructional locations, and supplies, have been separated in classrooms to reduce the potential for cross-contamination.

STAFF MEMBER, AND STUDENT PROTECTIONS DURING CPI INTERVENTION – Faculty will be advised to wear disposable gloves, face coverings, face shields, and long sleeves to the fullest extent possible. Only staff required for safely implementing CPI should be involved. One additional staff member should monitor, and address, protective equipment needs in the event protective equipment need to be altered, or adjusted. Staff will be advised of other ways to limit risks prior to/during, and after, a physical CPI event.

VISITOR POLICY – Visitors will need to be scheduled, in advance, with the school office. Prior to arrival into the school building, they will be required to submit to a COVID-19 screening, and temperature check, to be completed by the school nurse, or nurse's designee. Visitors will be advised to wear a face covering (unless doing so would inhibit the visitor's health, if the visitor is under two years of age, or the face covering is impractical due to a disability).