

**Clear Lake Area Ambulance Service**  
**457 3<sup>rd</sup> Av – P.O. Box 215**  
**Clear Lake, Wi**

**1<sup>st</sup> Quarter Meeting of the Board of Directors**  
**January 16<sup>th</sup>, 2017**  
**Regular Meeting Minutes**

Meeting called to order by President Larry Reindahl @ 7:30pm.

Members Present: Larry Reindahl, Betty Rake, Art Bergman, Marie Bannink, Richard Buhr, Charley Barney

Others Present: Adam Vnuk, Jamie Wood, Pete

**Motion to approve October Minutes:** Motion by Betty Rake, 2<sup>nd</sup> Richard Buhr to approve. Approved

**Changes to January Agenda:** Motion by Charlie Barney, 2<sup>nd</sup> by Marie Bannink to approve. Approved

**Old Business:** None to Discuss

**New Business:**

**Financial Report:** Discussion was held about the financial reports.

**Director's Report:** Director Vnuk provided an update on the activities of the service. There was nothing new/significant to report

**Captain's Report:** There was nothing new to report at this time.

**Response Times:** There was a complaint brought to the Village of Clear Lake in regards to response times being perceived as too long by a member of the public. Director Vnuk provided information on the current average response time and discussed the current policy of 10 minute response time to the station for on-call staff. Further discussion was held on the legality of requiring response to the station of 5 minutes or less and discussed the possibility of 7 minutes as being possible without having to pay a minimum of part time wages. There was also a discussion of staffing and concern that the ambulance is not being staffed and how backup is being handled. Director Vnuk presented the current policy and how potential shortages are handled by using a response program calls I Am Responding prior to a backup ambulance being called (appx 2-3 minute delay). Board members expressed concern that a backup ambulance is not being automatically paged on potential shortages and requested that the policy be changed back to being completely out of service when both positions weren't guaranteed to be staffed. Additional discussion was held about staffing and recruitment as well.

**Pay Rate Changes:** The response time discussion led to a brief discussion about the current pay rates and how it compares to regional standards. At current, Clear Lake is at/near the bottom of the pay rates in the area and Director Vnuk expressed concern that the current pay rates make it hard to recruit new employees when they can go just about anywhere else and be paid more. It was discussed that further discussion was going to be needed in future meetings in regards to potential pay rate changes.

**Motion to adjourn** by Charley Barney, 2<sup>nd</sup> by Marie Bannink. Approved

Next regular meeting will be held Monday April 18<sup>th</sup> starting at 7:30 pm at the EMS Station.