

**Clear Lake Area Ambulance Service**  
**457 3<sup>rd</sup> Av – P.O. Box 215**  
**Clear Lake, Wi**

**4<sup>th</sup> Quarter Meeting of the Board of Directors**  
**Monday October 22<sup>nd</sup>, 2018**  
**Regular Meeting Minutes**

Meeting called to order by President Larry Reindahl @ 7:30pm.

Members Present: Todd Ostberg, Pete Cogbill, Charley Barney, Roger LaBlanc, Marie Bannink, Marv Pestrud, Richard Buhr, Art Bergman, Larry Reindahl

Others Present: Tim Laux, Mel Cuper, Jamie Wood, Keri Aquino, Misty Wood, Rhett Steffen, Adam Vnuk, Al Bannink, Kasey Larson.

**Approval of the 1<sup>st</sup> Quarter Minutes:** Motion by Charley Barney to approve, 2<sup>nd</sup> by Richard Buhr; Voice Vote, approved

**Approval of the 3<sup>rd</sup> Quarter Minutes:** Motion by Charley Barney to approve, 2<sup>nd</sup> by Art Bergman; Voice Vote, approved

**Approval of the Special Meeting Minutes:** Motion by Richard Buhr to approve, 2<sup>nd</sup> by Charley Barney; Voice Vote, approved

**Approval of the 4<sup>th</sup> Quarter Agenda:** Motion by Charley Barney to approve, 2<sup>nd</sup> by Marv Pestrud; Voice Vote, approved

**Directors Report:**

**Financial Report:** Director Vnuk presented the financial reports for 3<sup>rd</sup> Quarter.

**Response times, Scheduling, Staffing:** Director Vnuk presented the board information about the current response times, scheduling, and staffing with the service. Staffing continued to be a problem primarily during the day time. Board Members expressed concern about some instances where Clear Lake EMS was paged and then a backup service had to be paged. Director Vnuk advised that there were 4 instances where the service was out of service and County had not yet been notified. Of those, one was an error by County paging us after we were already out of service and the others had minimal delay in requesting a backup ambulance. A couple board member expressed concern that there were more instances. Director Vnuk advised that there are instances where we do end up covering a call and scanner chasing only provides part of the picture.

**Captains Report:** There was nothing to report.

**Old Business:**

**Remodel:** Director Vnuk advised that the remodel continues but at a slower pace than hoped. Time constraints between both Adam and Jamie have slowed the project down but continues to move forward. The ambulance is being stored off site in a safe location and has been put in service a couple times as a secondary unit to calls from the remote location.

**Polk County MABAS:** Director Vnuk followed up with the board members about signing the MABAS agreement for Polk County Mutual Aid Box Alarm System.

**New Business:**

**Clear Lake Area Ambulance Charter:** Director Vnuk advised the board that per the charter of the organization, there should be a secretary position appointed and that the director has been filling that role since hire. Director Vnuk asked if anyone wanted to fill the role. There was no volunteers. Director Vnuk continues acting as secretary

**Closed Session:**

**Re-convene into open session:** The board presented concerns to Director Vnuk about the service staffing and not being in service and/or county not being notified when out of service situations occur. Director Vnuk returned his opinion and concerns with perceived hostility from particular members. Others in the room also expressed their support of the service and the Director.

Next regular meeting will be Monday January 21<sup>st</sup> 2019 at the Clear Lake Village Hall.